

**CIVIL SERVICE COMMISSION  
REGULAR MEETING  
August 16, 2021**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, August 16, 2021 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:00 p.m.

2. Roll Call:

Board Members Present:

J. Haselkamp  
J. Baldwin  
T. Holland  
J. Tantimonico

Also Present

T. Barnes  
J. Boanno  
D. Joseph

Absent

H. Healey

3. Minutes:

J. Baldwin made a motion to approve the minutes from the June 21, 2021 meeting and J. Tantimonico seconded. All were in favor.

4. Old Business:

There was no old business.

5. New Business:

Health Director, Deepa Joseph discussed the request to hire the selected candidate for the vacant Public Health Nurse 12-month position to be hired at Step 3 based on her years of experience and several previous experienced candidates declining offers due to the substantial decrease in pay from their current positions. She further explained the struggle of keeping the position filled due to retiring nurses. T. Holland made a motion to hire the candidate at a Step 3 weekly rate of \$1,283.43 and J. Baldwin seconded. All were in favor.

Chairman Haselkamp instructed to schedule brief special meetings for future requests to hire at steps above minimum step to avoid delay in the hire date. T. Holland inquired about a blanket step salary minimum for certain positions that can be approved without holding a meeting. T. Barnes will review the Civil Service Rules and Regulations and will follow up with the committee.

6. Report of Human Resources Director:

T. Barnes discussed working on continuing contract negotiations, as all contracts have expired but are close to reaching tentative agreements with several unions; insurance open enrollment for certain contracts; working with Mayor's office and Health Department on navigating updated Covid protocols; recruiting and performance testing for Public Works Office Manager, Secretary, Auto Mechanic; and interviews held for Custodial Foreman.

7. Open Jobs Report:

T. Barnes distributed a list of 37 job vacancies sent to the Commission that are currently open, not including the Police, Fire and Human Services Departments vacancies who conduct their own recruiting. She added that 26 of the job vacancies were in Public Works.

8. J. Baldwin made a motion to adjourn and J. Tantimonico seconded. All were in favor. The meeting adjourned at 5:19 p.m.

Attest:

John Boanno