

**APPROVED CIVIL SERVICE COMMISSION  
REGULAR MEETING  
AUGUST 15, 2022**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, August 15, 2022 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:06 p.m.

2. Roll Call:

Board Members Present:

J. Haselkamp  
T. Holland  
J. Tantimonico

Also Present

T. Barnes  
J. Boanno  
D. Joseph

Absent

H. Healey  
G. Peluchette

3. Minutes:

The minutes from the April 18, 2022 meeting were unavailable. A motion to approve these minutes will be made at the next meeting.

4. Old Business:

There was no old business.

5. New Business:

- a) Health Director Deepa Joseph discussed the request to hire the selected candidate for the vacant Public Health Nurse position to be hired at Step 4 based on her experience, certifications, extensive background, and difficulty in finding other qualified candidates. T. Holland made a motion to hire the candidate at a Step 4 annual salary of \$62,208.12 and J. Tantimonico seconded. All were in favor.
- b) T. Barnes requested to extend the certified list for Custodial Night Foreman which was set to expire on August 25, 2022. T. Holland made a motion to extend the list for one year and J. Tantimonico seconded. All were in favor.

6. Report of Human Resources Director:

T. Barnes discussed how the City partnered with a new employee benefits company for this year's open enrollment. All of the city's benefits were available on one platform and employees met with benefits consultants individually to learn about the City's current insurance plans plus new voluntary benefits; HR was busy with end of year tasks in June and July; the Board of Aldermen agreed on the Nurses, Police Dispatchers and Fire Dispatchers bargaining agreements which will be signed off and posted on the City's website; there are ongoing negotiations with four other groups with one in arbitration; the employee fitness center has reopened; HR is involved in an arbitration/grievance hearing with a former employee; ongoing recruiting efforts; Benefits & Pension Coordinator updated system for Police and Fire cost of living adjustments and is preparing all Fiscal Year end information and reports to provide to actuaries.

7. Open Jobs Report:

T. Barnes reported the City's 56 vacancies – 35 of which the HR office is responsible in recruiting for; running tests for secretaries and Public Works positions; promoted a foreman in Wastewater; currently recruiting for Assistant Library Director.

8. T. Holland made a motion to adjourn and J. Tantimonico seconded. All were in favor. The meeting adjourned at 5:20 p.m.

Attest:

John Boanno