

**UNAPPROVED
CIVIL SERVICE COMMISSION
REGULAR MEETING
June 21, 2021**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, June 21, 2021 at 5:00 p.m. via teleconference.

1. J. Tantimonico called the meeting to order at 5:00 p.m.

2. Roll Call:

Board Members Present:

J. Baldwin
H. Healey
T. Holland
J. Tantimonico

Also Present

J. Boanno
L. King
D. Joseph

Absent

J. Haselkamp
T. Barnes

3. Minutes:

H. Healey made a motion to approve the minutes from the May 17, 2021 meeting and J. Baldwin seconded. All were in favor.

4. Old Business:

There was no old business.

5. New Business:

(a) Wastewater Superintendent, Lindsay King discussed the request to hire the selected candidate for the position of Sewer Line Mechanic – Wastewater Treatment Plant at Maximum Step of the salary range based on his seventeen (17) years of experience working in various jobs within the City of Milford's Wastewater Division and leaving the City in good standing in 2019 at Maximum Step. There was further discussion about the challenges filling the position which had been vacant since 2020 and the lack of candidates who had the experience or were able to pass the performance examination. H. Healey made a motion to hire the candidate at a Maximum Step hourly rate of \$27.00 and T. Holland seconded the motion. All were in favor.

(b) Health Director, Deepa Joseph discussed the request to hire the two (2) selected candidates for two (2) of the three (3) vacant Public Health Nurse positions. One candidate to be hired at Step 4 and one at Step 3 based on their years of experience and several previous experienced candidates declining offers due to the substantial decrease in pay from their current positions. J. Baldwin made a motion to hire one candidate at a Step 4 annual rate of \$58,333.94 and H. Healey seconded the motion. All were in favor. J. Baldwin made a motion to hire the other candidate at a Step 3 annual rate of \$56,471.06 and H. Healey seconded. All were in favor.

6. Report of Human Resources Director:

J. Boanno discussed the completion of this year's insurance open enrollment period; a number of employee retirements and working on backfilling their vacancies; filling many open positions including Deputy Assessor; ongoing Collective Bargaining Agreement negotiations; completion of a successful wellness challenge for City and Board of Education employees put on by the wellness committee; working with the health department on reopening the employee fitness center at the Parsons Complex; and working on Fiscal Year items such as updating step increases and insurance premiums.

7. Open Jobs Report:

J. Boanno referred to the list of 35 job vacancies sent to the Commission that are currently open, not including the Police, Fire and Human Services Departments vacancies who conduct their own recruiting.

8. H. Healey made a motion to adjourn and J. Baldwin seconded. All were in favor. The meeting adjourned at 5:22 p.m.

Attest:

John Boanno