

**UNAPPROVED  
CIVIL SERVICE COMMISSION  
REGULAR MEETING  
May 17, 2021**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, May 17, 2021 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:03 p.m.

2. Roll Call:

Board Members Present:

J. Haselkamp  
J. Baldwin  
H. Healey  
T. Holland  
J. Tantimonico

Also Present

T. Barnes  
J. Boanno  
L. King

Absent

N/A

3. Minutes:

H. Healey made a motion to approve the minutes from the February 16, 2021 meeting and J. Baldwin seconded. All were in favor.

4. Old Business:

There was no old business.

5. New Business:

Wastewater Superintendent, Lindsay King discussed the request to hire the selected candidate for the position of Wastewater Foreman at Maximum Step of the salary range based on his twenty (20) years of experience, with his last eight (8) years working with another municipality. There was further discussion about the challenges filling the position which had been vacant since 2016 and the lack of candidates with a required Class IV license. H. Healey made a motion to hire the candidate at a Maximum Step weekly rate of \$1,480.20 and J. Tantimonico seconded the motion. All were in favor.

6. Report of Human Resources Director:

T. Barnes discussed the current insurance open enrollment period; a walking challenge introduced by the Wellness Committee; Slim Nation program to support employees who want to make healthy lifestyle changes; contract negotiations continuing with two close to settlement; training a seasonal temp working on benefits and pension; many retirements within the City and BOE happening in June and many more requests for retirement information; drafting memos to employees about next steps following the governor lifting COVID-19 restrictions, including the use of masks, buildings opening to the public and ongoing contact tracing.

7. Open Jobs Report:

T. Barnes discussed the 38 job vacancies we currently have, not including the Police, Fire and Human Services Departments vacancies who conduct their own recruiting. She further discussed jobs we are currently recruiting, testing and interviewing for, and jobs that have been recently filled.

8. H. Healey made a motion to adjourn and T. Holland seconded. All were in favor. The meeting adjourned at 5:21 p.m.

Attest:

John Boanno