

**CIVIL SERVICE COMMISSION
REGULAR MEETING
December 21, 2020**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, December 21, 2020 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:00 p.m.

2. Roll Call:

Board Members Present:

J. Haselkamp
H. Healey
J. Baldwin
J. Tantimonico

Also Present

T. Barnes
J. Boanno

Absent

T. Holland

3. Minutes:

H. Healey made a motion to approve the minutes from the November 16 meeting and J. Baldwin seconded. All were in favor.

4. Old Business:

Confirmation was made that there was written communication between the City and the Registered Professional Nurses Association (Union) of the settlement reached on the grievance filed with the City on behalf of the Union claiming the city violated the Collective Bargaining Agreement (CBA) when it ordered employees to report to work earlier than the mandated start date.

5. New Business:

T. Barnes discussed the request to hire the selected candidate for the position of Benefits & Pension Coordinator at Step 3 of the salary range. She further discussed the candidate and his extensive professional experience. After some discussion, J. Baldwin made a motion to hire the candidate at a Step 3 weekly rate of \$1,087.35. H. Healey seconded the motion. All were in favor.

6. Report of Human Resources Director:

T. Barnes discussed that negotiations were taking place with three Bargaining Units (BUs); There is a large amount of recruiting and retirements; Collaborating with the Payroll Department for ACA reporting; Staying abreast of rapidly changing FFCRA regulations and other COVID-19 related issues such as employees who have tested positive and/or are under quarantine, contract tracing, etc.

7. Open Jobs Report:

T. Barnes discussed the 37 job vacancies we currently have, not including the Police, Fire and Human Services Departments vacancies who conduct their own recruiting. She discussed challenges in recruiting efforts for the Tax Assessor position. J. Haselkamp requested an email copy of the job vacancies for the committee which T. Barnes has agreed to provide.

8. H. Healey made a motion to adjourn and J. Tantimonico seconded. All were in favor. The meeting adjourned at 5:24 p.m.

Attest:

John Boanno