

**CIVIL SERVICE COMMISSION
REGULAR MEETING
December 20, 2021**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, December 20, 2021 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:01 p.m.

2. Roll Call:

Board Members Present:

J. Haselkamp
H. Healey
T. Holland

Also Present

J. Boanno
C. Vena
J. Campbell

Absent

J. Baldwin
J. Tantimonico
T. Barnes

3. Minutes:

H. Healey made a motion to approve the minutes from the November 15, 2021 meeting and T. Holland seconded. All were in favor.

4. Old Business:

There was no old business.

5. New Business:

- a. Maintenance/Garage Foreman, Corey Vena discussed the request to hire the selected candidate for the vacant Parts/Fleet Technician position to be hired at Step 3 based on his variety of knowledge, skills and experience to help advance the Garage Team, and due to a severe shortage of qualified candidates. H. Healey made a motion to hire the candidate at a Step 3 hourly salary of \$24.00 and T. Holland seconded. All were in favor.
- b. Director of Nursing, Joan Campbell discussed the request to hire the selected candidate for the vacant Public Health Nurse position to be hired at Step 4 based on her robust skills, knowledge and experience and due to the lack of eligible candidates for the position. H. Healey made a motion to hire the candidate at a Step 4 annual salary of \$58,333.94 and T. Holland seconded. All were in favor.

6. Report of Human Resources Director:

J. Boanno, on behalf of T. Barnes, discussed that HR was still working on most of the items from last meeting, adding that a new Benefits & Pension Coordinator was hired this month and the HR office has been busy getting her trained.

7. Open Jobs Report:

J. Boanno on behalf of T. Barnes, referred to the list of open jobs currently vacant within the City that was sent to the Commission prior to the meeting.

8. H. Healey made a motion to adjourn and T. Holland seconded. All were in favor. The meeting adjourned at 5:14 p.m.

Attest:

John Boanno