

AGENDA

CIVIL SERVICE COMMISSION REGULAR MEETING

TUESDAY

January 20, 2015 – 5:00 p.m.

Conference Room “C”

Parsons Government Complex

1. Call to Order
2. Roll Call
3. Elections
4. Approval of minutes of July 21, 2014
5. Old Business - None
6. New Business – None
7. Report of Human Resources Director
8. For Notation Only – Changes to job descriptions for Auto Mechanic, Administrative Assistant – Health, Clerk A, Truck Driver/Laborer, Truck Driver/Tree Equipment Operator, Drainage Laborer, Tree Trimmer, Tax Collector, Wastewater Foreman*, Wastewater Superintendent*, and Building Inspector A.
9. Open Jobs Report
10. Adjourn.

Executive Session:

- A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session.
- A two-thirds (2/3) vote of those present and voting is required to go into executive session.
- The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session.

If a two-thirds (2/3) vote, to enter executive session is obtained, the room shall be cleared and executive session declared.

Any individual with a disability who needs special assistance to participate in the meeting should contact the Director of Community Development, 783-3230, five days prior to the meeting if possible.

*Will be handed out the night of the meeting.