

**Board of Health Meeting Minutes**  
**April 20, 2010**

**Board Members & Liaisons Present:**

Constance Young, EdD, RN, Chairperson  
Ernest Judson, Vice Chairperson  
Howard Fink, MD, Secretary  
William F. Lynch, MD  
Joan M. Costello, BSN, RN  
Deborah Woods  
Ray Vitali, Board of Alderman Liaison  
Diane Kruger-Carroll, Board of Education Liaison

*Board Members & Liaisons not present:*

Mitchell Quintner, DMD  
James Patterson, Board of Alderman Liaison

*Others Present: None*

**Health Department Staff Present**

A. Dennis McBride, MD, MPH, Health Director  
Beverly Hayes, BS, Administrative Assistant

C. Young called the meeting to order at 6:30 p.m.

**Approval of Minutes – March 16, 2010**

The minutes of the meetings held on March 16, 2010 were approved unanimously with the following addendum added, on a motion by H.Fink and seconded by Judson.

The H1N1 Wrap Up Report identified a number of issues critical for planning and subsequent successful implementation of mass immunization.

1. Private practitioners cannot easily handle the number of people required for mass immunization.
2. Coordination of the vaccine supply is best done through the health department rather than multiple local practitioners.
3. Storage of vaccine was a problem due to inadequate space in the health department. Access to facilities at Milford Hospital eased the problem but required frequent trips to gather the necessary stock for clinics.
4. Protection of workers became evident due to the number and frequency of required clinics. Consideration is needed for the exhaustion that ensued from the workload of planning, setting up and delivering immunizations to the public by employees and volunteers.

5. Establishing regional clinics, not done during the H1N1 immunizations, would be an important method or format to sustain the requirements needed to implement an extensive immunization program.

## **Environmental Health Report – Laura Miller**

### Concession Stand Training

On Monday April 26, 2010, Sanitarians will conduct a training session geared toward volunteer food handlers working in the concession stands. This year the training will be held at the Library in the community room. There are nine concession stands serving food to the public during sporting events. Organizations utilizing each stand must obtain a license, have their menu approved by this office and have at least two people attend one of our training sessions. Training topics include personal hygiene, food temperatures, proper garbage disposal, food protection and general sanitization.

### Lodging

There are a total of 20 motels/inns/suites, etc. in Milford. Applications have been mailed out to all establishments and we are in the process of inspecting and issuing the 2010 licenses. Again this year included with each application was the Milford Health Department informational pamphlet detailing bed bugs and safe effective pest control updated with new information. In addition, we continue to require establishments to list who their Professional Pest Control Contractor is and the date of the last pest inspection.

### Public Pool Inspections

There are a total of 25 public pools in Milford located at condominium complexes, schools, motels and camps. State law requires that all pools be registered with the Milford Health Department and inspected at least once per year. During the month of April this office sends out registration forms to all public swimming pools in order to obtain up to date information about the operators and phone numbers of the persons responsible for maintaining the pool in compliance with the Public Health Code. Our registration form has been sent out and we are in the process of receiving the updated information.

### Anti-blight activities – Week Ending April 16, 2010

As of the week ending 4/16/2010, the Health Department has received 111 complaints of blight, 22 of which are repeat complaints. Each complaint is in various stages of the process – some properties do not meet the criteria set up in the ordinance and are being investigated under the Housing or General Public Health codes. Others are in compliance and show no cause for enforcement action, while others are still in progress or under investigation. After several inspections, reviews, and discussions with owners, four properties have been issued a notice detailing violations. They are currently within the specified compliance date.

Ten properties, 71 Timber Trail, 36 Regent Terrace, 9, 11, 18, 20, 22 and 24 Shweky Beach Way, and 114 Merwin Ave., have failed to comply with the orders defined in the Notice of Violation and have been referred to the City Attorney's office for enforcement action, and the owners of these properties will be fined \$100 for each day the violation(s) continue to exist.

Total # of blight complaints	Submitted by anti-blight complaint form	Submitted by other	Repeat complaints	Notice of Violation issued	Under Investigation	Abated/remedied/closed	No cause for enforcement action	Referred to City Attorney
111	58	39	22	4	12	46	21	9

*Comments:* None

### **Nursing Division Report – Joan Cagginello**

#### *Enough is Enough: A Community Discussion on Teen & Young Adult Motor Vehicle Safety*

The Milford Health Department is spearheading a community forum in collaboration with The Milford Hospital, The Milford Police Department and the Milford Public Schools. The program will address teen and youth motor vehicle safety and will feature speakers who will address various aspects of this issue. Featured speakers include Ms. Pina Violano, MSPH,RN-BC, CCRN, PhD the Injury Prevention Coordinator at Yale New Haven Hospital, Attorney Tim Hollister, an advocate for safer teen driving and a parent, whose son Reid Hollister died in a motor vehicle accident in 2006, Sgt. Vaughan Dumas of the Milford Police Department. Diane Frankel-Gramelis, Director of Education at Milford Hospital, will be the moderator for the program.

The program will be held at the Milford Hospital Auditorium on May 12<sup>th</sup> from 7pm-8:30pm. The event is free of charge for participants. The forum will also offer time for attendees to ask questions. It is hoped that work groups will be formed after the forum to further study issues related to safe operation of motor vehicles by teens and young adults.

#### *New England School Nurse Conference*

The New England School Nurse Conference (NESNC) is a professional nursing conference hosted by one of the New England states every spring. This year, Connecticut will host the conference for over 250 participants in Groton from April 30<sup>th</sup>-May 2<sup>nd</sup>. The conference will feature speakers to discuss succeeding in the classroom with asthma, management of diabetes and insulin pumps, food allergies, communicable diseases, human trafficking among many other topics. Keynote speakers include Dr. Bernie Siegel and Mary Ann Nilan of Milford from the Get in Touch Foundation for breast health awareness. Several Milford nurses are on the conference planning committee and others planning to attend the conference.

*Comments:* None

### **Community Health Division Report - Deepa Joseph**

#### *Disease Surveillance*

There were 8 cases of disease reported for the month of March. Since August 30, 2009, there have been 39 laboratory confirmed cases of 2009 H1N1 influenza in Milford. The Community Health Coordinator

continues to be involved in H1N1 surveillance activities, including Influenza-Like Illness surveillance in the community.

*Putting on AIRS Asthma Program*

The program received a total of 20 referrals for the months of January and February, for a total of 63 referrals received this contract year. Based on evaluation data compiled at the State level, the program continues to demonstrate several positive outcomes with participants reporting decreases in number of physician and emergency room visits due to asthma, less days absent from school or work due to asthma, and increases in symptom-free days within 3 months of the Putting on AIRS home visit as compared to baseline data collected prior to the home visit.

*Comments:* None.

**Emergency Preparedness Report – Amy Shields & Tara Mustakos**

*Regional/CRI Emergency Preparedness Report - Amy Shields*

A website devoted to Region 2 Public Health and Medical Services is in development. The web-address is ctreedy.org, and the site will have both administrative and public education components. The administrative side will be for Public Health partners. These administrators will have the ability to sign up for a username and password. This will be a secure log-in for purposes of sharing information, such as planning materials and templates, among Region 2 Health Departments. The public side will be a way to educate and get information out to the public. For example program coordinator, Bruce Varga, is working on a page focused on the 3 Days 3 Ways emergency preparedness campaign. CTready.org will also link to social networking sites such as twitter and facebook. This site will also be used to post influenza like illness (ILI) school reports.

A table top exercise on Mass Fatality Management has been coordinated by the State Department of Public Health and Hospital Representatives. This exercise has sparked Region 2 public health to examine their plans in place for such an event. A Regional workgroup will be compiled to address the issue. This mass fatality management workgroup will develop a regional planning template for individual departments to use within their municipalities. Contacts are now being made to compile the Mass Fatality workgroup. The first meeting will be coordinated for the last week in April.

*Local Emergency Preparedness/Volunteer Activity Report - Tara Mustakos*

The Milford Health Department is no longer hosting H1N1 flu vaccination clinics. The demand for H1N1 flu vaccine has diminished and the CT Department of Public Health is no longer accepting orders for vaccine. The health department does have vaccine available and will continue to offer H1N1 vaccine at the regular scheduled health department clinics.

The Milford Health Department MRC/CERT volunteers will be meeting later this month for a quarterly update. Bruce Varga, our volunteer coordinator, is organizing the agenda to include Rick George, our lead Animal Control Officer with the City of Milford. Rick will speak to the volunteers about animal rescue training, animal shelter management and the two Regional trailers housed in Milford fully equipped with animal rescue/shelter materials.

The MRC/CERT volunteers participated in a mass casualty drill conducted by the Milford Fire Department on Monday, April 19<sup>th</sup>. Volunteers were requested to pose as casualty victims. The drill was conducted through partnership with Westfield CT Post Mall and hosted on site.

MRC leaders in Region 2 have begun to meet on a regular basis. The Connecticut Department of Public Health (DPH) is reaching towards regionalization of the MRC groups by DEMHS region. MRC/CERT members will receive training through a regional effort. The purpose of this is to ensure consistency and offer additional volunteer opportunities. The DPH is working to develop region based websites for volunteer management and integration of all Public Health volunteers into the ESAR-VHP, the Emergency System for Advance Registration of Volunteer Health Professionals.

*Comments:* None.

### **New Business:**

### **Director's Report:**

- D. McBride discussed the *Enough is Enough: A Community Discussion on Teen & Young Adult Motor Vehicle Safety* and the possible future funding to support the program and the means of communicating the event to the high school parents and the public.
- D. McBride added that he had been invited and participated in the CDC National Conversation on Public Health & Chemical Exposure held in Washington, DC this month. As part of the conference he submitted a Report of Local Public Health Jurisdiction, a pollution case study here in Milford. He submitted the report for the Board to read.
- D. McBride announced that he was running for Candidacy for Vice President of NACCHO (National Association of City & County Officials) as his term as member of the Board has expired. Several questions were asked for submission, for which he submitted to the Board two of the questions and answers for them. He added that he would submit the whole document to them within the next month.

### **Adjournment:**

E. Judson motioned to adjourn the meeting, seconded by H. Fink and approved unanimously.

The meeting adjourned at 7:30 pm.

Respectfully submitted,

Beverly Hayes, BS  
Recorder