

**BOARD OF FINANCE
REGULAR MEETING
DECEMBER 18, 2017**

The Milford Board of Finance held its Regular Meeting on Monday, December 18, 2017, in Conference Room B of the Parsons Complex. Chairman Lema called the meeting to order at 5:30 p.m.

II. Roll Call

Board Members Present

Brian Lema
Joseph Castignoli
Lauren Secondi
Joseph Fitzpatrick, Jr.
Mickel Montano

Also Present

Ariane Swift, Accountant

III. Consideration of Minutes of Special Meeting held July 31, 2017

Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to approve the minutes of the regular meeting held on July 31, 2017 as presented. Motion carried unanimously.

IV. Correspondence - None.

V. New Business

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve Consideration of Budget Memo Transfer #3, Fund 10, FY 18.

Director Saley explained they are down two positions in the garage and also had two individuals out on light duty. Since overtime was not authorized, a lot of the work went outside. He stated the hiring freeze is now lifted, so at least one position will be filed.

Motion carried unanimously.

Ms. Secondi and Mr. Castignoli made and seconded a motion to approve Consideration of Budget Memo Transfer #4, Fund 10, FY 18.

Mr. Fitzpatrick asked about the equipment and supply account and the \$65,000.

Director Saley explained that the account has always been underfunded which means they run out and are not able to get supplies, etc. He stated they have the two positions vacant which allowed them to make the transfer. He also pointed out town aid has been cut, so this made it more difficult for this account.

Chairman Lema asked if the transfer would get them to the end of the fiscal year.

Director Saley stated they have already spent \$100,000 in the last three (3) storms. He stated not getting the town aid doesn't help. He also stated with 24 open positions, it has been a struggle. In addition, he stated has a number of individuals out on workers compensation.

Ms. Swift explained how workers compensation is paid.

Director Saley explained one position is currently being filled. A brief discussion ensued.

Motion carried unanimously.

Ms. Montano and Ms. Secondi made and seconded a motion to approve the 2018 Schedule of Regular Board of Finance meetings, **changing the meeting start time to 5:30 p.m.**, subject to sign off of the Finance Director. Motion carried unanimously.

VI. Staff Report

None.

VII. Adjourn

Being no further business, Ms. Montano and Mr. Castignoli made and seconded a motion to adjourn. Motion carried unanimously. The Board adjourned at 5:49 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary