

**BOARD OF FINANCE
REGULAR MEETING
NOVEMBER 30, 2009**

The Milford Board of Finance held their Regular Meeting on Monday, November 30, 2009 in Conference Room B of the Parsons Complex. Vice Chairman B. Lema called the meeting to order at 6:32 p.m.

Board Members Present

Joseph J. Fitzpatrick Jr.
Joseph M. Agro, Jr..
Brian Lema
Paul Beckwith

Also Present

Judy Doneiko, Finance Director

Excused: Stephen J. Skudlarek, Jr.,

Consideration of Minutes of September 28, 2009

Mr. Agro. and Mr. Fitzpatrick made and seconded a motion to approve the minutes of the Regular Meeting held September 28, 2009 with the following correction:

Under New Business – (B) – it should be noted the motion was made by Mr. Fitzpatrick.

Mr. Beckwith stated he would be abstaining from the vote since he was not a member of the Board at the time of the September meeting.

Mr. Lema stated he would also abstain from the vote since he was not present at that meeting.

Motion carried with the two abstentions as noted above.

Correspondence - None.

New Business

- A. Mr. Fitzpatrick and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #3 (FY10). Motion carried unanimously.
- B. Mr. Agro and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo Transfer #4 (FY10).

Mr. Agro noted it would leave \$25,000 in the contingency balance.

Motion carried unanimously.

C. Mr. Fitzpatrick and Mr. Beckwith made and seconded a motion to approve the 2010 Schedule of Regular Board of Finance Meetings.

Mr. Agro noted for the record that he would be out of the country from March 5-12, 2010 and stated he would respectfully ask that any important votes of this Board not be scheduled during that time.

Ms. Doneiko explained the timeframe to get the budget information into book format.

Motion carried unanimously.

Staff Report

Ms. Doneiko reported the budget process has been underway since October and that budget reviews for the departments begin this week.

Being no further business, Mr. Agro and Mr. Fitzpatrick made and seconded a motion to adjourn. Motion carried unanimously. The Board adjourned at 6:51 p.m.

Respectfully submitted,

Kathleen K. Huber
Recording Secretary