

**BOARD OF FINANCE
REGULAR MEETING
May 24, 2010**

The Milford Board of Finance held their Regular Meeting on Monday, May 24, 2010 in Conference Room B of the Parsons Complex. Chairman B. Lema called the meeting to order at 6:35 p.m.

II. Roll Call

Board Members Present

Joseph J. Fitzpatrick Jr.
Joseph M. Agro, Jr.
Brian Lema
Paul Beckwith
Scott Marlow

Also Present

Mayor James L. Richetelli, Jr.
Judy Doneiko, Finance Director
Peter Erodici, City Accountant

III. Consideration of Minutes of April 26, 2010

Mr. Marlow and Mr. Beckwith made and seconded a motion to approve the minutes of the Regular Meeting held April 26, 2010 as presented. Motion carried unanimously.

IV. Correspondence - None.

V. New Business

- A. Mr. Beckwith and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #13 (FY10).

Mr. Agro commented with regard to the wastewater account that this appeared to be a transfer to year housekeeping. He asked for an explanation as to how this reflects the current budget.

Mr. Cooper stated this was a transfer from the wastewater account to the electricity account and went on to explain the operations of the plant.

Mr. Agro asked if the account had originally been underfunded in the budget.

Mr. Cooper responded it was more a reflection of the changes in the plant.

Mr. Agro asked if there was any reflection of these account by the Board of Aldermen.

Mr. Cooper responded not to his knowledge.

Mr. Agro asked about the police department account and the highway/parks account.

Ms. Doneiko stated she would speak to the police department. She explained there was a surplus in wages due to retirements and vacancies. She stated this transfer would take care of the personal property audits. She noted the revenue account.

Mr. Agro asked if they are paid before.

Ms. Doneiko responded no, not until they collect.

Mr. Agro asked about the \$150,000 transfer for Highway/Parks.

Ms. Hammill replied there were several open positions that were not filled until recently.

Mr. Fitzpatrick asked about utilities at wastewater.

Mr. Cooper explained they used less because of the upgrades.

Mr. Fitzpatrick asked how many open positions there were in highway/parks.

Ms. Hammill responded 6.

Mr. Fitzpatrick what the two contingency funds were.

Ms. Doneiko explained there is one for Fund 10 and one for Fund 12.

Mr. Marlow asked if they expected the electrical to be much higher next year at wastewater.

Mr. Cooper explained they have already seen a difference from last year to this year. He stated both plants have had extensive renovations. He stated the numbers for next year are unknown at this point. He went on to explain some of the new equipment they have. He stated they will make any adjustments in the future.

Mr. Fitzpatrick asked if they go out to bid for electricity.

Ms. Doneiko responded yes.

Mr. Cooper stated their provider is Transcanada and UI provides the lines.

Mr. Fitzpatrick asked if the whole City is on the bid, including the Board of Education.

Ms. Doneiko replied the Board of Education is on a separate bid. She explained where they are in each of the contracts.

Mr. Beckwith asked about the transfer for waste removal costs for solid waste and why there was such a large difference.

Ms. Hammill replied that line item was cut in the budget.

Motion carried unanimously.

- B. Mr. Beckwith and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #14 (FY10).

Mr. Fitzpatrick asked for a clarification regarding the personnel property.

Ms. Doneiko responded they are adding \$75,000. She explained \$66,667 was in the budget book that was the amount put into the budget for FY 2010

Mr. Agro asked if the \$75,000 is a percentage of what they received.

Ms. Doneiko stated they have to record the full taxes collected in the tax office. She explained they cannot net the figures. She stated the current amount reflects an estimated number.

Mr. Agro stated it was his understanding the funds are not expended until they are collected.

Ms. Doneiko responded he was correct. She reiterated it is an estimate and explained how the numbers are arrived at. She stated in a municipality you never want to overestimate.

Mr. Beckwith asked about the shortage in the contractual account and contacting work in highway/parks.

Ms. Hammill explained it is contractual costs in their public works yard, i.e. disposal costs, etc.

Mr. Fitzpatrick asked if the approximate cost is \$80,000.

Ms. Hammill responded yes.

Mr. Fitzpatrick asked if next year's budget was the same amount.

Ms. Hammill responded yes.

Mr. Beckwith asked if a lot of the cleanup work was from the storms they had with many trees, branches, etc down.

Ms. Hammill responded that was a big part of it.

Mr. Fitzpatrick asked about the general garage transfer and why this was not estimated for.

Ms. Hammill stated they have a number of contractual obligations with the police department. She also stated there can be unexpected occurrences such as repairs to the front line packer, a blown tire on a truck, etc.

Ms. Doneiko explained if a change is not presented during deliberations and zero dollars is appropriated, the department must come back to this Board.

Motion carried unanimously.

Mr. Agro commented he was unable to follow all of the Board of Aldermen budget deliberations. He asked if there were any significant changes and also when the budget would be printed.

Ms. Doneiko stated it is already available on-line and was sent to the printer last week. She stated there were a few changes to the DPLU account, a school nurses position was removed and also a community nurse was removed. She also stated in accordance with the information provided by acting Superintendent of Schools, Mike Cummings the health insurance account was reduced \$341,000.

Mr. Agro asked if there were any changes to positions in the DPLU.

Ms. Doneiko responded the assistant city planner position was not eliminated.

Mr. Agro asked about the zoning enforcement officer position.

Ms. Doneiko replied it is remained.

Mr. Agro asked if they had any clearer insight into funding from the federal or stated governments.

Ms. Doneiko explained how the ECS grant would now be coming in parts and gave a detailed explanation.

VI Staff Report

No report.

VII. Adjournment

Being no further business, Mr. Fitzpatrick and Mr. Agro made and seconded a motion to adjourn. Motion carried unanimously. The Board adjourned at 6:55 p.m.

Respectfully submitted,

Kathleen K. Huber
Recording Secretary