

BOARD OF FINANCE  
REGULAR MEETING  
MARCH 29, 2010

The Board of Finance held their regular meeting on Monday, March 29, 2010, in Conference Room B of the Parsons Complex. Chairman Lema called the meeting to order at 6:30 p.m.

Board Members Present

B. Lema, Chairman  
J. Agro  
P. Beckwith  
J. Fitzpatrick  
S. Marlow

Also Present

Judy Doneiko, Finance Director  
Mayor Richetelli  
Dr. Dennis McBride

Consideration of Minutes of February 22, 2010

Mr. Beckwith and Mr. Agro made and seconded a motion to approve the minutes of the Regular Meeting held February 22, 2010 as presented. Motion carried unanimously.

Correspondence – none

New Business

- A. Mr. Beckwith and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #9, Fund 10, in the amount of \$2,634 from accounts listed into contingency. Motion carried unanimously.

Chairman Lema asked if there was any discussion. There was none.

Motion carried unanimously.

- B. Mr. Beckwith and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #10, Fund 10, in the amount of \$10,634 from contingency into accounts listed.

Chairman Lema asked if there was any discussion. Mr. Fitzpatrick questioned Dr. McBride about the overtime amount he was asking for in the Health Department. Dr. McBride explained that most of the overtime was for the sanitarians. He said the sanitarians have had more inspections at outside events than was usual and explained that it was difficult to budget for that. He said that due to the downturn of the economy there have been more fundraiser events at churches and through other organizations.

Dr. McBride then gave an explanation of what the sanitarians do and how they monitor the prepared food for outside events.

Dr. McBride also explained that due to the new blight ordinance the sanitarians have had to do more than just cursory inspections. Complaints now have to be followed through. He likened the sanitarians to "foot soldiers".

Mr. Fitzpatrick asked if it is part of the daily job of the sanitarians to monitor the blight situation. Dr. McBride explained that there have been more blight complaints since the ordinance was passed and that the sanitarians go out when necessary, but that sometimes they need to "catch" the owner or landlord of the property after hours. He also said they have emergency complaints that get addressed. These include inspections for fires and post fires at residences, hotels and food establishments.

Mr. Fitzpatrick then asked if the sanitarians are unionized. Dr. McBride replied that they are. Mr. Fitzpatrick asked if their hours could be staggered. Dr. McBride said that they plan the best they can to stagger the work times, but that much of the overtime is due to unplanned events or events that are in excess of what was planned such as on a weekend.

Mr. Fitzpatrick asked if these events had been budgeted for. Dr. McBride explained that they are but that there has been an increase of events. Mayor Richetelli also explained that there have been additional costs associated with the passing of the blight ordinance this year. He said it's a lengthy process from start to finish. He added that some cities and towns have a full-time blight department, but that Milford has been fortunate that the Health Department has taken on this task at a minimal cost.

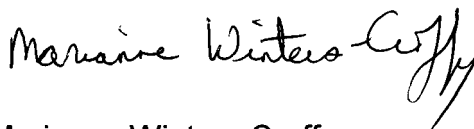
Mr. Agro then asked about the time the sanitarians spend on food service and asked about restaurant inspections. Dr. McBride said the sanitarians spend a lot of time on food but also do plan reviews of new restaurants, on-site inspections at least four times a year, handle complaint investigations and handle housing code inspections.

Motion carried unanimously.

Staff Report – None

Being no further business to discuss, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Marianne Winters-Croffy". The signature is written in a cursive, flowing style.

Marianne Winters-Croffy  
Acting Recording Secretary