

**BOARD OF FINANCE
REGULAR MEETING
MARCH 25, 2019**

The Milford Board of Finance held its Regular Meeting on Monday, March 25, 2019, in Conference Room B of the Parsons Complex. Acting Chairman Lema called the meeting to order at 5:40 p.m.

II. Roll Call

Board Members Present

Brian Lema
Joseph J. Fitzpatrick, Jr.
Joseph Castignoli
Scott Moulton

Also Present

Benjamin G. Blake, Mayor
Peter Erodict, Finance Director

Excused

Lauren Ranges

III. Consideration of Minutes

Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to approve the minutes of the Regular Meeting held February 25, 2019. Motion carried unanimously.

IV. Correspondence

None

V. New Business

A. Consideration of Budget Memo Transfer #9, Funds 10 & 12, FY 19.

Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to approve Consideration of Budget Memo Transfer #9, Funds 10 & 12, FY19.

Mr. Fitzpatrick asked how many employees are in highway/parks. Chris Saley, Director of Public Works stated there are approximately 40 employees. He also stated that currently there are 7 vacant positions. Chairman Lema asked if there vacancy is over the course of the budget year. Mr. Saley stated it goes up and down due to retirements and such. Mr. Fitzpatrick asked if those positions will be filled. Mr. Saley stated it is his hope they will be filled. Mr. Fitzpatrick asked what would happen if those positions were filled. Mr. Saley stated that was taken into consideration and currently there is a hiring freeze. Mr. Castignoli asked if there is a hiring freeze why next year's budget was approved at the full amount. Mr. Saley stated they do anticipate filling those positions. Mayor Blake stated the

hiring freeze is in place pending the State budget. He also commented on how due to the HR portion of MUNIS being implemented no new hires are taking place.

There being no further discussion, motion carried unanimously.

B. Consideration of Budget Memo Transfer #10, Fund 10 & 12, FY 19.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve Consideration of Budget Memo Transfer #10, Fund 10 & 12, FY19.

Mr. Fitzpatrick asked the figure of \$150,000 in equipment & supply upkeep was arrived at. Mr. Saley stated there had also been another budget transfer for this account back in December. It was their hope to not have to increase, but unfortunately it is necessary. Work is being sent out because they are down 2 employees. Mayor Blake stated prior to his becoming Mayor this account was always underfunded and vehicles would be taken out of service. When this happened the garage would stop operations and only do small things such as oil changes. Mayor Blake stated under his administration they stopped this practice so operations could continue. He further stated the fleet is older as is the case with most municipalities. Mr. Saley provided an explanation of how various accounts have been impacted. Mr. Fitzpatrick asked if new trucks are purchased every year. Mr. Saley stated there are not, but each year they look at the funds and if possible try to acquire new trucks. Mr. Moulton asked how this winter with overtime and the storms. Mr. Saley stated this was a milder winters, but there were a few storms where they had to plow or use ice melt. He stated those storms were challenging and seemed to happen on weekends and holidays impacting the overtime account.

Motion carried unanimously.

VI. Staff Report

None.

VII. Adjourn

Being no further business, Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 5:46 p.m.

Respectfully submitted,



Toni Jo Weeks
Recording Secretary