

**BOARD OF FINANCE  
PROPOSED BUDGET 2018-2019 – FINAL VOTING SESSION  
MARCH 13, 2018**

The Milford Board of Finance held a budget deliberations session on Tuesday, March 13, 2018 in Conference Room C of the Parsons Complex. Chairman Lema reconvened the budget deliberations session at 7:35 p.m.

Board Members Present

Brian A. Lema, Chairman  
Joseph J. Fitzpatrick, Jr.  
Joseph Castignoli  
Lauren Secondi  
Scott Moulton

Also Present

Mayor Benjamin G. Blake  
Peter Erodici, Finance Director

Chairman Lema stated tonight would be the final meeting on the budget for FY2018-2019 with the adoption of the city and education budgets, forwarding the recommended budget to the Board of Aldermen. He stated they would begin with Education Operations before moving onto the city budget.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the budget for Acct. 4996 Education Operations as follows: line item 4001 0000 Lump Sum Appropriations to read \$93,235,155 for a new sub-total in *Education Operations* of \$93,235,155 and a new department total of \$93,235,155.

Mr. Castignoli explained the recommended amount reflects a reduction of \$361,000 which is the total amount requested for building projects at each of the schools. He stated the reduction would simply delay the projects for one year.

Mr. Fitzpatrick asked the percentage change from last year.

Mr. Erodici stated the recommended budget represented a 1.39% increase over last year.

Mayor Blake stated the handouts distributed tonight take into consideration adjustments that were made at the request of this Board. He stated the adjustments reflect a net negative of approximately \$336,000. He stated at the request of this Board during budget deliberations with each of the departments, the step increases were adjusted according for each of the affected departments. He also stated this would still be a flat budget if the changes are accepted tonight. Mayor Blake also reported the City Assessor indicated an increase in the grand list by approximately \$28M.

Mr. Castignoli asked if there was any further word from the State of Connecticut.

Mayor Blake stated had no new information to report to the Board.

Mr. Fitzpatrick stated initially he was looking for a 1% overall increase to the budget, but based on the reductions on the city side of the budget he could support this motion.

Chairman Lema stated he too could support this budget and thanked the Board of Education for bringing in a reasonable budget.

Motion carried 4 yes (Lema, Fitzpatrick, Castignoli, Moulton) and 1 no (Secondi).

Ms. Secondi stated she voted against the budget because she felt delaying the building projects even by a year, leads to another year, and sometimes another year.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget as presented for Acct. 4111 Board of Aldermen, Acct. 4112 Elections, Acct. 4115 Registrar of Voters, Acct. 4116 Milford Gov't Access TV, Acct. 4121 Mayor, Acct. 4122 General Expenses, Acct. 4123 Community Development and Acct. 4129 City Clerk. Motion carried unanimously.

Chairman Lema stated he would be recusing himself from voting on Acct. 4131, Law Department as his law partner is the City Attorney. He turned the meeting over to Vice Chairman Fitzpatrick.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4131 Law Department, with the following changes: Budgeted Positions (X) N Risk Manager to read \$75,959 for a new Position Total of \$500,967; and line item 4111 0000 Regular Wages to read \$500,967, line item 4111 9942 1/5 Fiscal Week to read \$2,496 for a new subtotal in *Personal Services* of \$638,913 and a new department total to read \$651,264. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget as presented for the following account: Acct. 4132 Ethics Commission. Motion carried 4 yes (Fitzpatrick, Secondi, Castignoli, Moulton and 1 recused (Lema).

Chairman Lema resumed as chair.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget as presented for the following accounts: Acct. 4133 Probate Court and Acct. 4141 Board of Finance. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct 4142 Permitting and Land Use, with the following changes: Budgeted Positions 49-(X) N Building Inspector A to read \$61,643 for a new Position Total of \$961,240; and line item 4111 0000 Regular Wages to read \$961,240 and line item 4111 9942 1/5 Fiscal Week to read \$4,787 for a new subtotal in *Personal Services* of \$1,004,827; and line item 4723 0000 Uniforms Weather Gear to read \$1,000, line item 4772 0000 Publications to read \$2,000 for a new subtotal in *Operational Expenses* of \$43,125 and a new department total of \$1,066,252. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton Acct. made and seconded a motion to approve the Mayor's recommended budget as presented for 4143 Board of Assessment Appeals, Acct. 4144 Zoning Board of Appeals, Acct. 4145 Pension Board, Acct. 4146 Flood and Erosion Board, Acct. 4147 Tree Commission, Acct. 4151 Civil Service Commission, Acct. 4153 Park, Beach and Recreation Commission, Acct. 4155 Economic Development Commission, 4156 Conservation Commission, Acct. 4159 Veterans, Ceremony & Parade Commission, 4160 Housing Code Board of Appeals, 4162 Open Space. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4193 Public Library, with the following changes: Budgeted Positions 24-(X) N Library Assistant to read \$39,228 for a new Position Total of \$838,955; and line item 4111 0000 Regular Wages to read \$838,955 and line item 4111 9942 1/5 Fiscal Week to read \$4,174 for a new subtotal in *Personal Services* of \$944,804 and a new department total of \$1,171,604. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4210 Finance Department, with the following changes: Budgeted Positions 45-(X) 2 Deputy Tax Collector to read \$48,981, 25-(X) 1 Certified Clerk to read \$43,672, 25-(X) 1 Accounting Clerk to read \$43,672, 25-1(X) 1 Accounting Clerk to read \$43,672, and 24-(X) N Clerk A to read \$39,228; and line item 4111 0000 Regular Wages to read \$1,639,458 and line item 4111 9942 1/5 Fiscal Week to read \$8,168 for a new subtotal in *Personal Services* of \$1,688,766 and a new department total of \$1,898,174. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4215 Management Information Systems (MIS), with the following changes: Budgeted Positions (3) 1 Non-Rep GIS Analyst to read \$74,193 for a new Position Totals of \$495,466; and line item 4111 0000 Regular Wages to read \$495,466 and line item 4111 9942 1/5 Fiscal Week to read \$2,470 for a new subtotal in *Personal Services* of \$526,937 and a new department total of \$1,015,351. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4219 Human Resources as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4310 Police Department, with the following changes: Budgeted Positions add 23-N Public Safety Dispatcher and convert one existing Police Officer to a School Resource Officer for a new Contractual Wage Adjustment total of \$38,100 and new Position Totals of \$10,208,094; and line item 4111 0000 Regular Wages to read \$10,208,094, line item 4111 9942 1/5 Fiscal Week to read \$50,850 for a new subtotal in *Personal Services* of \$11,940,034 and a new department total of \$13,211,694. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4320 Fire Department as presented. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for the following account Acct. 4331 Emergency Management with the following change: line item 4189 0000 Misc. Professional Fees-Svcs to read \$1, for a new subtotal in *Personal Services* of \$6,751 and a new department total of \$103,154. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4340 Animal Control and Acct. 4360 Lighting, Hydrants, Water as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4420 Public Works Office, with the following changes: Budgeted Positions 28-(X)N Public Works Office Manager to read \$54,213 and (3) 1 Non-Rep Assistant Director of Public Works to read \$91,147 for a new Position Totals of \$366,636; and line item 4111 0000 Regular Wages to read \$366,636 and line item 4111 9942 1/5 Fiscal Week to read \$1,829 for a new subtotal in *Personal Services* of \$377,391 and a new department total of \$377,391. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4421 Highway/Parks, with the following changes: Budgeted Positions 40(X) N Mason to read \$49,775, 6-(X) 3 Truck Driver – Operator, Tree Equip. to read \$51,168, 6-(X) 2 Truck Driver-Operator, Tree Equipment to read \$49,920, and 7-(X) 5 Truck Driver – Drainage to read \$52,104 and 10-(X)N Maintainer to read \$43,951 for a new Position Totals of \$2,249,054; and line item 4111 0000 Regular Wages to read \$2,249,054 and line item 4111 9942 1/5 Fiscal Week to read \$11,183 for a new subtotal in *Personal Services* of \$2,449,237 and a new department total of \$2,749,787. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4423 Building Maintenance, with the following changes: Budgeted Positions 7-(X)N Mechanic, Maintenance to read \$46,842, 10-(X)N Courier, Interoffice to read \$43,951, 11-(X)5 Custodian to read \$47,466, 11-(X)N Custodian to read \$43,285, 11-(X)N Custodian to read \$43,285, 11-(X)N Custodian, Nights to read \$43,285, 11-(X)2 Custodian, Nights to read \$44,845, 11-(X)N Custodian, Nights to read \$43,285 for a new Position Totals of \$1,550,818; and line item 4111 0000 Regular Wages to read \$1,550,818 and line item 4111 9942 1/5 Fiscal Week to read \$7,711 for a new subtotal in *Personal Services* of \$1,613,329 and a new department total of \$3,083,039. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4424 Engineering, with the following changes: 27-(X)N Engineering Technician to read \$49,728 for a new Position Totals of \$344,128; and line item 4111 0000 Regular Wages to read \$344,128 and line item 4111 9942 1/5 Fiscal Week to read \$1,714 for a new subtotal in *Personal Services* of \$388,843 and a new department total of \$399,493. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4429 General Garage as presented.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4431 Solid Waste, with the following changes: Budgeted Positions 6-(X)N Operator, Light Equipment to read \$47,674, 7-(X)N Truck Driver-Laborer to read \$46,842 and 7-(X)N Truck Driver-Laborer to read \$46,842 for a new Position Totals to read \$1,343,408; and line item 4111 0000 Regular Wages to read \$1,343,408 and line item 4111 9942 1/5 Fiscal Week to read \$6,679 for a new sub-total new *Personal Services* to read \$1,770,087 and a new department total of \$4,198,376.

Mayor Blake commented a new contract had not been negotiated as yet and that they were in the process of working with the consortium of towns and expect a cost change (in tipping fees), with the potential for transfers down the road.

Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4503 Public Debt as presented, Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4610 Health Department, with the following changes: Budgeted Positions 49-(X)N Sanitarian II to read \$61,643; and line item 4111 0000 Regular Wages to read \$790,816 and line item 4111 9942 1/5 Fiscal Week to read \$3,941 for a new subtotal in *Personal Services* of \$837,757 and a new department total of \$919,684. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4620 Recreation Department as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4710 Employee Benefits with the following changes: line item 4201 9941 Longevity: Fire to read \$143,267, line item 4209 0000 State Survivor's Fund to read \$480,000, line item 4212 0000 FICA to read \$1,100,000, line item 4214 9915 Blue Cross: Retirees to read \$886,100 and line item 4217 0000 Medicare Reimbursement to read \$639,000 for a new subtotal in *Employee Benefits* of \$23,657,838 and a new department total of \$23,681,038.

Mr. Erodici stated in reviewing these areas, he was able to reduce these accounts.

Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4720 Insurance and Bonds as recommended. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4740 Claims and Refunds, with the following change: line item 4840 0000 Heart & Hypertension Claims to read \$600,000, and a new department total of \$615,000. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4790 Benefit & Salary Reserve, Acct. 4799 Unallocated Contingency, Acct. 4801 Council on Aging, Acct. 4803 Milford Arts Council, Acct. 4805 C-Med, Acct. 4807 Regional Mental Health Board, Acct. 4811 Borough of Woodmont, Acct. 4812 Transit Authority, Acct. 4813 Bridges Healthcare, Inc., Acct. 4815 Veterans Graves, Acct. 4816 Milford Flotilla 73, Acct. 4817 Human Services Department and Acct. 4818 Historic District. Motion carried unanimously.

Chairman Lema stated he would be recusing himself from voting on Acct. 4819 Milford Progress, Inc. Mr. Moulton stated he too would be recusing himself from the vote on Milford Progress, Inc., since he is a member.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4819 Milford Progress, Inc. as presented. Motion carried 4 yes (Fitzpatrick, Castignoli, Secondi) and two abstentions (Lema, Moulton).

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for the following accounts: Acct. 4820 Historic District II, Acct. 4821 Health Services/VNA and Acct. 4822 Cemetery Association, Acct. 4825 Beth El Center, Acct. 4826 Boys & Girls Club, and Acct. 4827 Literacy Volunteers of So. CT as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4828 Milford Preservation Commission, with the following changes: line item 4168 0000 Secretarial Fees to read \$300 and line item 4771 0000 Advertising to read \$350 for a new subtotal in *Personal Services* of \$650 and a new department total of \$650. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4992 Private School Textbook, Acct. 4993 Education Audit Fees, Acct. 4994 School Debt and Acct. 4995 Employee Benefits Non-Teaching and Acct. 4997 Education Health Insurance Contribution as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4998 Education Health Services: School Nurses with the following changes: Budgeted Positions 30-(X)3 Nurse, Public Health – 12 month to read \$60,610, 30-(X)3 Nurse, Public Health – 10 month to read \$51,286, 30-(X)3 Nurse, Public Health – 10 month to read \$51,286 and 30-(X)4 Nurse, Public Health – 10 month to read \$52,977 for a new Position Totals of \$1,206,660; and line item 4111 0000 Regular Wages to read \$1,206,660, line item 4111 9942 1/5 Fiscal Week to read \$304 for a new subtotal in *Personal Services* of \$1,272,464 and a new department total of \$1,316,193. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 4154 Sewer Commission as presented.

Mr. Fitzpatrick asked about sewer administrative services position.

Mayor Blake explained at one time there were three people in this department. He stated currently the clerk receives a stipend.

Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for Acct. 4426 Wastewater as presented, Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4790 Benefit and Salary Reserves and Acct. 4799 Unallocated Contingency as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 0012 0000 Sewer Fund (Revenues) as presented. Motion carried unanimously.

Mr. Castignoli made and seconded a motion to approve the Mayor's recommended budget for Acct. 0012 0000 Sewer Fund (Expenditures) as presented. Motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve the Mayor's recommended budget for the following accounts: Acct. 4157 Marina Enterprise Revenue and Acct. 4157 Harbor Commission,

Mr. Fitzpatrick asked about PILOT fees.

Mayor Stated the program was taken away by the State.

Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4121 Golf Course (Revenues) as presented. Motion carried unanimously.

Mr. Castignoli and Mr. Moulton made and seconded a motion to approve the Mayor's recommended budget for Acct. 4121 Golf Course (Expenditures) as presented. Motion carried unanimously.

(p. 4) Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve the Mayor's recommended budget for Acct. 0010 0000 General Fund Revenue,

Mr. Fitzpatrick asked about nitrogen credits.

Mr. Erodici stated it was over \$93,000. A brief discussion ensued.

Motion carried unanimously.

Chairman Lema stated the Board would stand in recess to allow the Finance Director time to calculate the final totals. The Board recessed at 8:35 p.m.

Chairman Lema reconvened the Board in public session at 8:42 p.m.

(p. 4) Mr. Castignoli and Ms. Secondi moved to approve Acct. 0010 0000 General Fund Revenue and adopt line item 3111 0000 Current Taxes to read \$177,221,220 for a new subtotal in Taxes of \$179,321,685 and a new Total Revenue of \$210,193,398, as recommended by the Board of Finance.

Mr. Erodici pointed out the \$210,193,398 represents the total budget, with the Board of Education reduction being \$361,500. He stated the recommended mill rate would be 27.74, which represents a reduction of 0.05 mils.

Mayor Blake thanked the Board for their hard work over many, many nights.

Chairman Lema thanked the Board and the board secretary.

Being no further business to discuss, Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to adjourn the budget deliberation sessions for fiscal year 2018-2019. Motion carried unanimously.

The Board adjourned at 8:49 p.m.

Respectfully submitted,

Kathleen A. Kennedy  
Recording Secretary