

**BOARD OF FINANCE
REGULAR MEETING
JANUARY 28, 2019**

The Milford Board of Finance held its Regular Meeting on Monday, January 28, 2019, in Conference Room B of the Parsons Complex. Acting Chairman Lema called the meeting to order at 5:34 p.m.

II. Roll Call

Board Members Present

Brian Lema
Joseph J. Fitzpatrick, Jr.
Joseph Castignoli
Lauren Secondi

Also Present

Benjamin G. Blake, Mayor
Peter Erodici, Finance Director

Absent

Scott Moulton

III. Consideration of Minutes of December 17, 2018

Mr. Fitzpatrick and Ms. Secondi made and seconded a motion to approve the minutes of the Regular Meeting held December 17, 2018. Motion carried unanimously.

IV. Correspondence

None.

VI. New Business

A. Election of Officers.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to nominate Mr. Lema to serve as Chairman.

Being no further nominations, Mr. Castignoli and Ms. Secondi moved to close nominations for chairman. Motion carried unanimously.

Motion nominating Mr. Lema as Chairman carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to nominate Mr. Fitzpatrick for Vice Chairman.

Being no further nominations Mr. Castignoli and Ms. Secondi moved to close nominations. Motion carried unanimously.

Motion nominating Mr. Fitzpatrick as Vice Chairman carried unanimously.

Mayor Blake suggested the Board may wish to reorder the agenda to take up Item V.C. first as Chris Saley, Public Works Director was running a few minutes late and members of the Board of Education were present.

Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to reorder the agenda to move Item V.C. ahead of Item V.B. Motion carried unanimously.

C. Consideration of An Ordinance Appropriating \$4,785,000 For Various School Improvements And Authorizing The Issuance of \$4,785,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve an ordinance appropriating \$4,785,000 for various school improvements and authorizing the issuance of \$4,785,000 bonds of the city to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Mayor Blake provided a background on the various projects included in the bonding ordinance. He advised the Board that Patrick Bradbury, together with the athletic directors, were present to answer any questions the Board may have. Mayor Blake states that several of the projects are reimbursable with multi-year phase in. He commented that the softball field at Foran High School will be improved and in addition to making the field playable it will correct the drainage issues.

Mr. Fitzpatrick asked if the field would be open to the public. Anthony Vitelli stated the field once constructed will be available and that he works with recreation to schedule use.

Mayor Blake stated the softball fields at Platt will be gone by summer when construction on the new school begins. He further stated the City had an agreement to use and maintain those softball fields.

Mr. Fitzpatrick asked why the fields at Eisenhower could not be used. Mayor Blake stated the fields are used, but it is more about the dimensions of the fields and they are not used for girls' and women's softball. He also stated that the softball field will be used for the Challenger Program.

Ms. Secondi asked when the work on the fields would begin. Anthony Vitelli stated once approved the project will be going out to bid. Chairman Lema inquired about the drainage issues. Pat Bradbury stated the drainage has been resolved and there are no current issues.

Mr. Fitzpatrick stated money had been allocated in 2018 for the fields and was curious as to how much of that money had been spent. Pat Bradbury stated that project is ongoing with work on the bleachers. Anthony Vitelli stated the number one priority is the softball field at Foran and that it won't be a usable field until May, but with turf it can be used from day one. He also stated that the Recreation Department will also be able to schedule use of the field. Mr. Vitelli also commented that the bleachers need to be made ADA compliant. Mr. Fitzpatrick asked how that is accomplished. Pat Bradbury stated a ramp with seating and the lower bleachers is constructed.

Mr. Fitzpatrick asked if school security was previously funded. Mayor Blake commented that for the last three years, \$1,000,000 per years has been funded to enhance school hardening.

There being no further discussion, the motion carried unanimously.

B. Consideration of An Ordinance Appropriating \$10,065,000 For Various Public Improvements And Authorizing The Issuance of \$10,065,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mr. Castignoli and Ms. Secondi made a seconded a motion to approve an ordinance appropriating \$10,065,000 for various public improvements and authorizing the issuance of \$10,065,000 bonds of the city to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Mayor Blake introduced Adam Heller, the MIS Coordinator to the Board and provided a brief history of Mr. Heller's qualifications for the position. He further stated that Adam is present should the Board have any questions on the requested technology upgrades. Peter Erodici stated he echoes the Mayors sentiments and that Adam has been a great addition to the department.

Mr. Castignoli inquired about the Flax Mill Bridge project. Mayor Blake stated this is state project with an 80% reimbursement. Mr. Castignoli asked if they project would be more than the requested funding. Mayor Blake stated he believed there would not be a need for additional funding, but if necessary it would be brought back to the Board.

Mr. Fitzpatrick asked how the paving of road is determined across the City. Mayor Blake explained how the paving scheduled are determined by Public Works. Chairman Lema inquired about the Gulf Street project. Mayor Blake explained the Gulf Street project is part of the Lotcip program that receives federal funding for urban connectors. He further explained that Gulf Street is an urban connector and that Milford get approximately \$600,000 per year for such projects.

Mr. Castignoli asked for an explanation of the energy management system for city buildings. Chris Saley stated it provides the ability to remotely manage heating and cooling.

There being no further discussion, motion carried unanimously.

D. Consideration of An Ordinance Appropriating \$1,430,000 For The Design and Construction of Sanitary Sewers And Waste Water Facilities And Authorizing The Issuance of \$1,430,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making of Temporary Borrowings For Such Purpose.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve an ordinance appropriating \$1,430,000 for the design and construction of sanitary sewers and waste water facilities and authorizing the issuance of \$1,430,000 bonds of the city to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Mr. Castignoli inquired about the force main repair. Chris Saley stated this was for the area going over the Wepawaug River at the Boston Post Road pump station. He further stated that this has broken 3 times in the last year and he is looking to replace as much of the pipe as possible. Mr. Castignoli inquired about the other pump station. Mr. Saley stated he would like a reserve for other problems as the present.

There being no further discussion, motion carried unanimously.

Mr. Castignoli and Ms. Secondi made and seconded a motion to approve Consideration of Budget Memo Transfer #5, Fund 10, FY19.

VII. Staff Report

Mr. Erodici stated the Treasurer has left the City and Marianne Klinga, Tax Collector, has been appointed Acting Treasurer and Corey Gumbrewicz, Deputy Tax Collect, has been appoint Acting Tax Collector and that they will be looking to fill the Treasurer position.

Mayor Blake stated that a Payroll Division will be created and that will be reflected in the budget. He further explained that components of payroll that are in Human Resources, MIS and Finance are being consolidated into one team. Mr. Erodici explained that payroll being part of Treasury is unique. He further stated that payroll and Human Resources will be working closely together, but need to be separate for internal controls and auditing.

Mr. Fitzpatrick asked when the bonds are paid down. Mr. Erodici explained every September, but then there is new bonding each year. Chairman Lema asked if there was any additional bonding expected this year. Mayor Blake stated he did not believe so.

VIII. Adjourn

Being no further business, Mr. Castignoli and Ms. Secondi made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 6:25 p.m.

Respectfully submitted,



Toni Jo Weeks
Recording Secretary