

**BOARD OF FINANCE
REGULAR MEETING
JANUARY 25, 2016**

The Milford Board of Finance held its Regular Meeting on Monday, January 25, 2016, in Conference Room B of the Parsons Complex. Acting Chairman Lema called the meeting to order at 6:30 p.m.

II. Roll Call

Board Members Present

Brian Lema
Joseph J. Fitzpatrick, Jr.
Joseph Castignoli
Mickel Montano
Lauren Secondi

Also Present

Mayor Benjamin Blake
Peter Erodicti, Finance Director
Douglas Edo, Fire Chief
Chris Saley, Public Works Director
James Richetelli, Board of Education
Paul Piscitelli, Recreation Director
Raymond Macaluso, Westcott & Mapes

Acting Chairman Lema welcomed the newest member of the Board, Lauren Secondi.

III. Election of Officers

Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to nominate Mr. Lema to serve as the Chairman.

Mr. Castignoli moved to close nominations for Chairman and cast the ballot for Mr. Lema. Motion was seconded by Mr. Fitzpatrick and carried unanimously.

Mr. Castignoli and Ms. Montano made and seconded a motion to nominate Mr. Fitzpatrick as Vice Chairman.

Mr. Castignoli moved to close nominations for Vice Chairman and cast the ballot for Mr. Fitzpatrick. Motion was seconded by Mr. Fitzpatrick and carried unanimously.

IV. Consideration of Minutes of October 26, 2015

Mr. Castignoli and Ms. Montano made and seconded a motion to approve the minutes of the Regular Meeting held October 26, 2015, as presented. Motion carried unanimously.

V. Correspondence

Chairman Lema stated he received a letter from the Zoning Board of Appeals asking that this Board fund their advertising and secretarial fees in their budget as requested.

VI. New Business

- A. Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve Consideration of Budget Memo Transfer #3, Fund 10, FY16.

Mr. Fitzpatrick asked the request was for from wages for positions unfilled.

Director Saley stated there were positions that were unfilled and it took longer than expected to fill them. He explained there was a testing component that the union held up for several months, which has been resolved and they have finally moved forward.

Motion carried unanimously.

- B. Mr. Castignoli and Ms. Montano made and seconded a motion to approve Consideration of Budget Memo Transfer #4, Fund 10, FY16.

Mr. Fitzpatrick asked what would happen if the transfer of funds was not possible.

Director Saley stated they would not have enough funds to complete the year. He explained the huge wear and tear on their vehicles, adding some of their trucks are over 20 years. He stated they actively attempt to keep their vehicles on the road.

Mr. Fitzpatrick asked if they are single-stream trucks.

Director Saley explained they recently completed a demonstration on a one-arm bandit. He stated the new trucks have many features. He also commented it would reduce workers compensation claims drastically.

Mr. Fitzpatrick asked the period of time to get the trucks in.

Director Saley stated it will take some time to transition over. He stated it would likely be 6-8 months.

Mayor Blake commented regarding the bonding package which includes additional trucks.

Director Saley added there would be a component of a blended truck because the city would still have bulk trash pick-up, as well as leaf pick, which those trucks don't do.

Chairman Lema asked if the intent was to re-purpose the trucks or sell them.

Director Saley stated it could be both. He explained the bulk trash pickup is hardest on the trucks. Brief discussion ensued.

Chairman Lema pointed out there has been a lot of activity in the garage account.

Mayor Blake stated that line item is typically underfunded and noted it has been increased over the past few years.

Director Saley spoke of the historical use of the trucks and the needs of the city.

Motion carried unanimously.

- C. Mr. Castignoli and Ms. Montano made and seconded a motion to approve the Regular Board of Finance Meeting Schedule for 2016. Motion carried unanimously.
- D. Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve Consideration of An Ordinance Appropriating \$6,599,500 School Improvements And Authorizing The Issuance of \$6,599,500 Bonds of the City To Meet Said Appropriation And Pending the Issuance Thereof the Making of Temporary Borrowings For Such Purpose.

Mr. Richetelli stated all 8 elementary school roofs need to be replaced. He stated the last time they were replaced was 30 years ago, with a 20 year warranty. He explained they were coated after that and they have now exceeded the warranty. He explained the plan is to do four (4) schools this summer and four (4) schools next summer. Mr. Richetelli stated Joseph A. Foran High School and Jonathan Law High School, as well as East Shore Middle School has been done. West Shore Middle School would be completed as part of the addition.

Mayor Blake added this Board approved Harborside Middle School bonding last year.

Mr. Fitzpatrick asked if another coating could be applied instead.

Mr. Richetelli replied no. He stated the underneath is beginning to decay, the mortar, etc all need work.

Mr. Fitzpatrick asked if the project had gone out to bid.

Mr. Richetelli stated it had not. He stated they are hoping economy of scale will get the best price.

Mr. Fitzpatrick asked about reimbursement.

Mr. Richetelli stated the current reimbursement rate to Milford is 37.14. He went on to explain the formula used to arrive at that number, adding that number is constantly changing.

Mr. Castignoli asked if Antinozzi was doing all of the projects.

Mr. Richetelli stated Antinozzi was awarded the eight (8) elementary school roofs, Harborside Middle School and Jonathan Law High School project. He stated they have already submitted preliminary plans.

Mayor Blake stated in terms of school projects the city has traditionally done bonding in February, however, there have been exceptions periodically. He stated this year the plan is to wait until they have better numbers, which will likely be in 6 months or so.

Motion carried unanimously.

- E. Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve Consideration of an Ordinance Appropriating \$13,469,500 for Various Public Improvements And Authorizing The Issuance of \$13,469,500 Bonds of The City to Meet Said Appropriation and Pending The Issuance Thereof the Making of Temporary Borrowings For Such Purpose.

Mr. Castignoli asked about the CDBG project.

Mayor Blake explained these are all funds for design projects that are eligible for 75% reimbursement. He explained the details of each of the projects.

Chairman Lema asked about matching grants.

Mayor Blake stated the city has to front load the money and then the city is reimbursed.

Mr. Erodici explained it is not in one lump sum, but paid as invoices are received. A brief discussion ensued.

Mr. Castignoli asked about the \$3,817,000, how many trucks.

Director Saley stated 8. He explained because of automation they will be able to save the city money.

Mr. Castignoli asked what they will do with the existing trucks.

Director Saley stated they would be used for leaf and bulk pickup, as well as backup trucks.

Mr. Castignoli asked about the system.

Director Saley explained it is an automated system that extends an arm for pickup. He also explained they are external. A brief discussion ensued.

Mr. Fitzpatrick asked how old the Parsons roof is.

Director Saley stated the gym and auditorium were recently completed. He explained those portions of the building roof that had not been done and explained the roof would be ripped to the base and a new roof put on. He also explained the difference doing this roof as compared to school roofs. He stated the work could be done off-peak and as a design build, which saves a great deal of money.

Mr. Fitzpatrick asked about the police station upgrades.

Mayor Blake stated this project has been on the capital improvement plan since 1998. He stated the building is undersized. He explained the bond monies are for the design phase and whether or not it is cost efficient to renovate or build a new facility. He stated the numbers were arrived at by the 2010 studies. He stated there are numerous space needs that did not exist back then. He stated there are numerous other examples.

Mr. Fitzpatrick asked if the bonding was for a study.

Mayor Blake stated it is for the design, architectural fees, plus financing. A brief discussion ensued.

Mr. Castignoli asked about the project proposal which basically remains to be seen.

Mayor Blake stated the narrative in the Capital Improvement Plan goes back to 1998 and remains unchanged.

Mr. Castignoli asked Chief Edo which truck would be replaced.

Chief Edo stated it would replace Engine 1, which will become a backup. He explained they try to get 20 years out of their trucks, but the chemicals that the roads are currently being treated with are just eating away at the undercoat of their trucks. He stated they will look at being some type of protection on their engine frames.

Chairman Lema asked how often the department purchases a piece of apparatus.

Chief Edo stated they try to remain on a schedule. He stated they purchased the Quint which was in place of the engine that had been proposed by the previous chief.

Chairman Lema asked the total number in the department's fleet.

Chief Edo stated in total there are 14 pieces of apparatus.

Mr. Fitzpatrick asked the average number of miles on each truck.

Chief Edo stated the current Engine 1 truck has 197,000 miles on it.

Mr. Fitzpatrick asked Mr. Piscitelli if all the tennis courts would be done.

Mr. Piscitelli stated sixteen (16) courts in total would be done and broke them down as follow: eight (8) at Eisenhower Park, four (4) at Fowler Field and four (4) at Anderson Avenue. He stated they spent \$43,000 in 2007 just to fill in the cracks. He stated what he is asking for is to strip the courts down, install new posts, nets, etc. He stated the courts have not been done in over 20 years. He stated the cracks run the full length of the court and are over 120' long. He stated at this point it has become a safety issue which needs to be addressed.

Chairman Lema asked if there would be any warranties.

Mr. Piscitelli stated the company standards are usually 3-4 years.

Motion carried unanimously.

- F. Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion for Consideration of An Ordinance Appropriating \$3,896,200 For the Design and Construction of Sanitary Sewers and Waste Water Facilities and Authorizing The Issuance of \$3,896,200 Bonds of the City To Meet Said appropriation And Pending The Issuance Thereof The Making of Temporary Borrowings For Such Purpose.

Mr. Castignoli asked if they are just re-lining the pipes.

Mr. Macaluso explained it is clay pipe and they are going to line the pipe and manhole. He stated it is the new technology and it will last 75 plus years. He stated they have already done this under the Wepawaug, also Indian River and Old Gate Lane.

Mr. Castignoli asked about a warranty.

Mr. Macaluso stated it is based on the technology.

Mr. Fitzpatrick asked about Edgefield Avenue and Seabreeze Avenue.

Mr. Macaluso stated the pipe is undersized. He stated it is 15" and should be 18". He added it is an old pipe. He explained basically they would abandon the existing pipe and put in a new line.

Chairman Lema asked about any in-fill projects.

Mr. Macaluso stated he met with the Mayor, Public Works Director and Wastewater Superintendent, and they discussed this.

Chairman Lema asked what in-fills had been completed.

Mr. Macaluso stated in-fill #2 complete. #3, 4 and 5 have not been completed. A brief discussion ensued

Mr. Fitzpatrick asked about the Beaver Brook project and what the aeration line.

Mr. Macaluso explained the aeration line pumps air into the tank. He stated it is an extremely important part of the process and currently it is leaking. He stated it is approximately 120'.

Motion carried unanimously.

VII. Staff Report

Mr. Erodici stated they are close to bringing on a junior accountant. He also stated the budget books are about to go to the printer and will be delivered around January 31. He stated he hoped everyone had received the budget hearing schedule.

VIII. Adjourn

Being no further business, Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 7:41 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary