



Minutes, June 6, 2023

Members Present

Dr. Anna Cutaia (Co-Chair)
Amy Donegan (Co-Chair)
Nicole Flanagan
Mary Kate Williams
Joan Campbell
Katina Marrone
Lisa Streit
Amanda Steigers
Suzanne Thomas

Members Absent

Lindsay Doyle
Mayor Smith
Andrea Giannattasio

Administrators Present

Carole Swift – Liaison

1. **Call to Order/Roll Call:** Dr. Cutaia called the meeting to order at 5:04. Roll Call.
2. **Pledge of Allegiance**
3. **New Business**

Cost of Care Report: The report was reviewed.

Ready to Learn School Calendar: The calendar was reviewed.

Grant Enrollment for the Summer of 2023: Three grant students moved; 3 grant eligible students enrolled in the program can move onto the grant.

Grant Enrollment for 2023-2024 School Year: all grant seats are filled with at least one additional grant eligible student in each class.

Summer Programming Locations: Construction and renovation at Pumpkin Delight School requires the two PDS classrooms to move to Orange Avenue School for the summer. Council supports this required temporary relocation.

Council Membership: Council Membership continues to meet the required participants.

Council Meeting Dates for 2023-2024: Council has been meeting monthly for the last two years. During this period there were many required changes needed to meet grant requirements. With all compliances in place, Council agrees to move to quarterly meetings, with continued ability to call emergency and additional meetings as needed. Meetings will also be held at a time and day that works best for members. This was determined to be any Tuesday at 5:30. With ample notice, Council members agreed that this time and day would work for everyone present.

By-Laws: The by-laws will be updated and signed to reflect “at least quarterly Council meetings, at a mutually agreed upon time and day.” Council agreed that any Tuesday at 5:30 would work for all members present.

4. Old Business:

Review of the 11 Components: *Admission Policy and Transition Plans* were reviewed in the Program update portion of this meeting.

5. Other New Business: None

6. Consideration of Minutes from April 25th and February 8th: Lisa Streit made a motion to approve the minutes with this correction. Nicole Flanagan seconded the motion. There was unanimous approval.

7. Committee Reports: None

8. Co-Chair Reports: None

9. SRC Liaison Report: Update from Program Director Terese Maguire was read by Council. There were no questions. Update from Liaison Carole Swift included a review of financial reports, grant expenditures to date, and site visit update.

10: Executive Session: None

11: Public Comment: None

12. Adjournment: The meeting was adjourned at 5:30.