

MILFORD

## School Readiness Council



In partnership with the  
CT Office of Early Childhood

### Milford School Readiness Council May 18, 2022 Minutes (Unapproved)

#### Members Presented

Dr. Amy Fedigan (Chair)  
Lindsay Doyle  
Lisa Streit  
Andrea Giannattasio  
Amy Donegan  
Mary Kate Williams  
Suzanne Thomas  
Amanda Steigers  
Joan Campbell  
Katina Marrone

#### Members Absent

Mariam Woli-Epps  
Mayor Blake  
Nicole Flanagan  
Gary Johnon  
Suzanne Thomas

#### Administrators Present

Carole Swift - Liaison

**Call to Order/Roll Call:** Dr. Fedigan called the meeting to order at 5:32.. Attendance was recorded.

**Consideration of Minutes:** Andrea Giannattasio made a motion to accept the May 18, 2022 Meeting Minutes. Lisa Streit seconded the motion. Motion passed unanimously.

**By-Laws review by attorney:** There is a meeting later this month set up with the City's Legal Council to review by-laws.

**Council Meeting Calendar** - the Calendar was reviewed for the 2022-2023 Council Meeting Calendar.

**Ready to Learn Program Coordinator update was read by Carole Swift.** Updates on Professional Learning Staffing, Staffing, Summer Programming, enrollment and food services.

**Review of the 11 Quality Components** (*Collaboration, Parent Involvement, Referrals to Health Services, Nutrition Services, Family Literacy, Admission Policy, Transition Plan, Professional Development, Sliding Fee Scale, Annual Evaluation, Serving Children with Special Needs*) Council will review one of the 11 quality components at each monthly meeting across the year. The review will include Council and Program efforts to ensure the focus quality component is part of Milford Community School Readiness and determine ways to strengthen or improve the component.)

Andrea Giannattasio provided the Council with an overview of the work the special education department does in partnership

with the Ready to Learn Program and preschool programs across the city.

Joan Campbell provided the Council with an overview of the work the health department does with the Ready

to Learn program.

**Liaison Report:**

**Supplemental Administrative Grant Update:** This item will be removed from future agendas, as the grant period has come to an end.

**Council tasks identified during the review and scoring of the community and local RFPs:**

- Subcommittee to develop a formal written process noted in the by-laws for resolving issues: Council determined that when issues arise, a pertinent subcommittee will be formed to address those issues and report to Council.
- Pamphlets or flyers for pediatricians/obstetricians office for School Readiness Program(s) - Discussion about adopting the use of a QR code that would allow parents to access up to date information about community preschools. Dr. Fedigan will check with the MPS team to see if such an application exists. Other items discussed: a social media page, mailing information to new homeowners in Milford, Milford Clergy Association, NICUs and Maternity Wards
- Common Learning Experience Planning at Ready to Learn: Carole Swift met with program teachers last month to review the grant process and the outcomes of this grant review, which determined the need for the program to incorporate and utilize Common Learning Experience (CLE) Planning. Carole will meet with teaching assistants this month to review the grant, the grant process and the CLE Planning.

**May Report to State-** The May report was reviewed.

**New Business:**

1. Lesley Darling asked how a parent can join the Council. Lesley will get the name of the person interested in the position to Council for them to decide on an appointment of this person to the Council.
2. Lesley Darling reported that she is hearing that there are families who will not be attending for the summer and questioned why this is happening. Joan Campbell had the summer enrollment numbers in hand noting there were 12 students not returning. Discussion ensued and included reasons why there can be summer drop off, for example moving out of the city, or an unexpected change in parent job status that changes child care needs. There is also the factor of grandfathered waitlists established years ago when program practices were very different and did not align with the grant seats awarded to Milford. Carole Swift will report back to Council with data related to grant seat summer attendance.

**Adjournment:** Joan Campbell made a motion to adjourn. Lisa Streit seconded the motion. All in favor. The meeting was adjourned at 6:49.