

# **Milford Board of Education**

## **Minutes for the Board Retreat:**

### **January 31, 2009**

#### **Board members present:**

David Amendola  
David Hourigan, Chair  
James Quish  
Joanne Rohrig  
James Santa Barbara  
Pam Staneski  
Greta Stanford  
David Steinlauf

#### **Consultant:**

Dennis Cheesebrow (Teamworks Int'l)

#### **Administrators present:**

Harvey Polansky, Superintendent  
Michael Cummings, Asst. Superintendent  
Philip Russell, Deputy Superintendent  
Wendy Kopazna, Dir. of Human Resources

### **I. CALL TO ORDER**

The Milford Board of Education held its board retreat Saturday, January 31, 2009 at the Carriage Green located at 77 Plains Road, Milford, CT. Board chair David Hourigan called the meeting to order at 8:30 a.m. inviting in the following:  
Dennis Cheesebrow/Harvey Polansky/Mike Cummings/Phil Russell and Wendy Kopazna.

The board began a discussion about the work done since June.

At 10:26 a.m. the chair moved to recess for 10 minutes.

At 10:39 a.m. the meeting was called back to order.

Mr. Cheesebrow then gave an overview of the scorecard process.

Mr. Cummings presented his statements on Strategic Initiative A.

The board had a working lunch at 12:04 p.m.

In teams of two and three meeting participants contributed to metrics for each strategic directive.

#### **Key Next Steps**

- Document first two hours of discussion
- Road Map/Scorecard
- Next Scorecard work session with Board
- Plan work for June 30 retreat

#### **Key Messages**

- Coherency in roles and work
- Connection to district strategies

- Focus on the work and mission
- Increased awareness of areas of emphasis
- Understanding of strategic road map – much progress in last 8 months

Chair Hourigan asked for a motion to adjourn.

Mrs. Stanford made a motion to adjourn. Mrs. Rohrig seconded. Motion passed unanimously. Meeting adjourned at 2:02 p.m.

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Greta Stanford  
Corresponding Secretary

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Michael Cummings  
Recording Secretary