

1 Tudor Road Building Committee
SPECIAL MEETING
September 15, 2022

The 1 Tudor Road Building Committee held a special meeting on Thursday, September 15, 2022, in the gymnasium of 1 Tudor Road. Scott Marlow called the meeting to order at 4:06.

Committee Members Present

S. Marlow, Chairman
M. Altomare (Boys + Girls Club Milford (BGC)
B. Garfield (Recreation Dept)

Also Present

P. Jorgensen, Silver Petrucelli
B. Silver, Silver Petrucelli
B. Miller (Boys + Girls Club of Milford)

Consideration of Minutes of Organizational Meeting held August 18, 2022.

M. Altomare made a motion to formally approve meeting minutes, B. Garfield seconded motion. Motion carried unanimously.

Review of Recommendations from Boys & Girls Club Safety Committee Walk Through:

The committee reviewed the Boys & Girls Club safety review to determine the absolute necessities and the high priorities. See attached list for what was deemed absolute.

M. Altomare motioned to reorder the agenda, B. Garfield seconded the motion. Motion carried unanimously.

Review of conceptual ideas for the site:

- Relocating the playscape and parking lot
- 10 parking spaces on the northeast side of the building
- Adding a one-way road for drop off and busses
- Adding screening landscape to the northwest property line
- Considering a fence
- 1-2 row bleachers around the wall perimeter in the gym

For discussion at the next meeting, committee members were provided with floor plans to review current layout ideas/room labels and the committee members were provided with rough conceptual estimates of the 2018 feasibility study estimates, updated to include this committee's initial goals and escalated to 2022 prices as best can be determined at this conceptual stage.

Consideration of Payment Requisitions

M. Altomare motioned to add 'payment requisitions' to the agenda, seconded by B. Garfield and approved unanimously

The following Silver Petrucelli Invoices were reviewed:

22-1038 for \$1,830.00

B. Garfield motioned to pass this requisition, M. Altomare seconded. Motion passed unanimously.

22-1046 for \$2,530.00

B. Garfield motioned to pass this requisition, M. Altomare seconded. Motion passed unanimously.

Next Meeting: Will be 10/6/22 at 4 pm at 1 Tudor Road.

Adjournment

There being no further business to discuss, B. Garfield and M. Altomare made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 5:37 p.m.

Respectfully submitted,

Bryanna Miller

Recorder

1 Tudor Road Building Committee

Boys and Girls Club Safety Review

August 23, 2022

1:00pm

On site – 1 Tudor Road, Milford, CT 06460

= Ranked as Absolute or High Priorities by TRBC on 9/15/22

Attendees: Alan Mogridge, B&GC Regional Safety Officer, Mitru Claritane, Safety Director B&GC National, Bill Garfield, Milford Rec Director, Megan Altomare, Director, BGC of Milford, Jill DeWerdi, Director of Operations, BGC of Milford, Dennis Broderick, Milford BGC Board Member & Safety Committee and Bill Silver (SP+A + Recorder)

A tour was conducted by the team and the following list of recommendations (not necessarily requirements) was conveyed by the Safety Team:

- 1. Security interlocking of interior and exterior vestibule doors at entry**
- 2. Change to glazed interior vestibule doors**
- 3. Check-in window between the vestibule and office**
- 4. S.H.D ballistic laminate – good product applied to existing glazing**
- 5. Youth only are expected in recreation dept. basketball – 10 kids, no adults**
- 6. Bathrooms – consider removing doors (airport style for audible supervision)**
 - a. Rely on staffing audible control**
- 7. Get rid of urinals – go all W.C.**
- 8. Get rid of hooks in all classroom closets – replace with safety hooks**
- 9. Intercom communications between classrooms and office are important**
- 10. Consider 911 only call capability for all/most spaces**
- 11. Consider emergency shelter status for the building**
- 12. Remove all classroom storage doors**
- 13. Remove overhead propeller fans**
- 14. Audible alarm on all exit doors – consider annunciating locations to office**
- 15. Replace water fountains – slip and fall risk**
- 16. No need for the kitchen walk in refrigerators: Consider demolishing them and blocking in exterior opening. Use refrigerator or freezer appliances for rare food storage.**
- 17. Consider options for the stage (accessibility, parent seating, remove stage for end zone bleachers, optimize storage of chair racks), etc.**
- 18. Discussed site concepts with no significant recommendations, except consideration of safety surfacing for falls and accessibility.**