

**BOARD OF ALDERMEN  
REGULAR MEETING  
FEBRUARY 7, 2022**

The Board of Aldermen of the City of Milford held their regular meeting on Monday, February 7, 2022, in the Aldermanic Chambers at City Hall. Chairman Vetro called the meeting to order at 7:30 p.m. Chairman Vetro asked those present to join in saluting our flag and reciting the Pledge of Allegiance.

**1. Roll Call**

**Board Members**

M. Arciuolo  
E. Beatty  
B. Broesder  
M. Casey  
D. German  
A. Giannattasio  
G. Harla  
S. Marlow  
J. Moffitt  
R. Pacelli  
M. Parente  
P. Vetro  
R. Vitali  
W. Willis

**Also Present**

Mayor Benjamin G. Blake  
J. Berchem, City Attorney  
J. Rosen, Chief of Staff  
K. Fortunati, City Clerk

**Excused:**

M. Hardiman

**2. Public Statements**

Public statements are limited to the legislative function of the Board of Aldermen. He stated only residents; taxpayers or electors may address the Board. The time limit granted to each speaker shall be three (3) minutes. He asked each speaker to adhere to the three-minute limit.

Katie Garbati, 54 Dalton Road, spoke in favor of the school improvement bonding. She discussed the traffic concerns at Orchard Hills.

Alan Brewster, 115 Houstanic Drive, spoke in favor of the energy plan and commented it is consistent with the state's plan.

Kate Romano, 518 Welches Point Road, spoke in favor of the school improvement bonding. She discussed the age of the Calf Pen playground and the importance of playscapes for young children.

Michael Zavalko, 25 Innsbruck Road, discussed recent actions taken by the ZBA and issue concerning new construction on Linwood Street.

Stepanie Kanaan, 23 Marie Street, spoke in favor of the school improvement bonding. She discussed the traffic issues at Orchard Hills.

3. Consideration of the Minutes of the Regular Meeting of the Board of Aldermen held on December 6, 2021.

Ald. Harla and Ald. Beatty made and seconded a motion to approve the minutes of the Regular Meeting held on January 3, 2022, as presented.

Ald. Giannattasio commented that the accurately reflect the amendment to the capital improvement plan, however, the figures presented in the capital improvement plan for the police station did not accurately reflect the amended figure of \$35 million from last year. Mayor Blake explained the capital improvement is a living document and the numbers are not always the same as the prior year's plan.

Motion carried unanimously.

4. Consideration of the Minutes of the Special Organizational Meeting.

None.

5. Chairman's Report and Communications

Chairman Vetro commented on the past snowstorms and expressed his hope for no additional storms. He wished everyone a happy Valentine's Day.

6. Mayor's Report and Recommendations

Mayor Blake wished all a happy Valentine's Day and President's Day. He asked the Board for their consideration of agenda items 8a-8o.

7. Unfinished Business

None.

8. New Business (from Mayor's Report Items 8a-o)

(8a) Ald. Harla and Ald. Beatty made and second a motion for the appointment of (U) Luke Porto, 589 North Street, 06461, as an alternate member of the Board of Assessment Review to fill the present vacancy (term expiring 12/31/22).

Ald. Giannattasio and Ald. Harla thanked Mr. Porto for serving on the Board of Assessment Review. Both commented that this will be a busy year with the October revaluations.

Motion carried unanimously.

(8b) Ald. Harla and Ald. Beatty made and seconded a motion for the appointment of (D) Todd Manning, 24 Whitney Avenue, 06460, as a member of Milford's Government Access Television (MGAT) Committee to fill the present vacancy (term expiring 12/31/22).

Ald. Beatty and Ald. Parente welcomed Mr. Manning to MGAT.

Motion carried unanimously.

(8c) Ald. Harla and Ald. Beatty made and seconded a motion for the appointment of (D) Amelia Mower, 4 Partridge Lane, 06461, as an alternate member on the Milford Historic Preservation Commission to fill the present vacancy (term expiring 12/31/23).

Ald. Parente welcomed Ms. Mower to the Milford Historic Preservation Commission.

Motion carried unanimously.

(8d) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Grant Application for Department of Human Services. Motion carried unanimously.

(8e) Board of Aldermen approval is requested for the attached Resolution Re: Grant Application for Youth and Family Services Activities.

(8f) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Grant Application for Office of Early Childhood. Motion carried unanimously.

(8g) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Master Agreement between the City of Milford and LCT Software, LLC and to authorize the Mayor, IT Manager, and DPLU Director to take all steps necessary, including signing all documents, to effectuate said agreement.

Ald. Marlow asked DPLU Director Joseph Griffith to provide a summary of the agreement. Mr. Griffith explained the agreement with all for an additional module that will provide comments to be added to digital documents during plan review that may then be returned to the applicant. Ald. Marlow asked the number of user licenses. Mr. Griffith stated 3 user initially and more may be added as needed.

Motion carried unanimously.

(8h) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a CHP Service Maintenance Agreement between the City of Milford and Martin Energy Group Services, LLC and to authorize the Mayor and Public Works Director to take all steps necessary, including signing all documents, to effectuate said agreement.

Ald. Marlow asked who is responsible for daily reporting. Mayor Blake stated Public Works is responsible depending on what is needed. He stated Steve Johnson, Assistant Public Works Director, is generally the point person. Ald. Marlow inquired as to the number of hours the system is in use. Chris Saley, Director of Public Works, stated is operating 27/7 except when the system is down for maintenance. Ald. Marlow asked if a maintenance item is not covered in the contract will it be time and material and is the labor rate agreed upon. Mr. Saley stated there is an 18-month service contract.

Motion carried unanimously.

(8i) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of an Agreement for Milford City Clerk Records Management System and Services between the City of Milford and Info Quick Solutions, Inc. and to authorize the Mayor and City Clerk to take all steps necessary, including signing all documents, to effectuate said agreement.

Ald. Marlow asked if this agreement provides for taking the existing catalog and microfilm storage. Mayor Blake stated this agreement will replace the current vendor. Karen Fortunati, City clerk, stated the new software vendor offers additional features and efficiencies. She stated homeowner will be allowed to sign up with their email address to receive alerts when anything is filed against their property. Ald. Marlow asked if the physical documents will be taken by the company. Ms. Fortunati stated that digitized information will be imported. She stated the new system will allow individuals to view records without a fee. They fee will be only if a copy is needed. Ald. Giannattasio asked if there is an increased cost. Ms. Fortunati stated the fee is higher but will increase efficiencies within the office.

Motion carried unanimously.

(8j) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of the America the Beautiful – Milford's arboretum Inventory and Community Engagement grant from the State of Connecticut, Department of Energy & Environmental Protection in the amount of \$14,400.00 and to authorize the Mayor and Open Space and Sustainability Manager to take all steps necessary, including signing all documents, to effectuate said grant.

Ald. Marlow asked if the grant is to identify existing trees. Jeremy Grant, Open Space and Sustainability Manager, stated this project will inventory and assess the health of approximately 650 trees. It stated it will identify what actions should be taken within the next 2 years. Ald. Vitale asked if the plan is to eliminate species not native to Connecticut. Mr. Grant stated it will not eliminate species. Ald. German asked what determines trees to be removed. Mr. Grante stated it will be based on health of tree. Ald. Giannattasio asked if an expert will work with tree department regarding pruning and maintenance. Mr. Grant stated the tree committee, Trees, Inc. and the Tree Warden will collaborate.

Motion carried unanimously.

Ald. Giannattasio and Ald. Harla made and seconded a motion to reorder the agenda to bring Items 12a-1 through 12a-3 forward. Motion carried unanimously.

Ald. Parente reported the Ordinance Committee meet earlier this evening and voted to refer items 12a-1 through 12a-3 to the full Board.

12a-1 Ald. Parente and Ald. Beatty made and seconded a motion to approve an Ordinance appropriating \$3,811,500 for the design and construction of sanitary sewers and waste water facilities and authorizing the issuance of \$3,811,500 bonds of the City to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Ald. Vitale asked the current total of bonding. Peter Erodici, Finance Director reported the total is currently \$170 million which include clean water act which was refinanced for a lower percentage rate. Ald. Vitale inquired as to the current interest rate. Mr. Erodici stated it is a blended rate of 3% and that it can range between 2% and 5% depending on coupon rate.

Motion carried unanimously.

12a-2 Ald. Parente and Ald. Beatty made and seconded a motion to approve an Ordinance appropriating \$6,006,000 for various public improvements and authorizing the issuance of \$6,006,000 bonds of the City to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Ald. Giannattasio stated the agenda backup shows public works trucks as snow plows, but he thought the purpose was for the purchase of recycling trucks. Mayor Blake stated the recycling trucks are in the backup and the additional information concerning plows was for informational purposes.

Motion carried unanimously.

12a-3 Ald. Parente and Ald. Beatty made and seconded a motion to approve an Ordinance appropriating \$10,290,000 for various school improvements and authorizing the issuance of \$10,290,000 bonds of the City to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose

Ald. Giannattasio and Ald. Parente thanked the parents for coming out to speak in favor of the bonding.

Motion carried unanimously.

(8k) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Resolution Re: Cash Advance for America the Beautiful – Milford's Arboretum Inventory and Community Engagement Grant. Motion carried unanimously.

(8l) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Milford Board of Education – Concerning Roof Replacement Project at Joseph A. Foran High School - 2022. Motion carried unanimously.

Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution re: Cash Advance for design and construction of sanitary sewers and wastewater facilities – 2022. Motion carried unanimously.

(8n) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Cash Advance for Various Public Improvements – 2022. Motion carried unanimously.

(8o) Ald. Harla and Ald. Beatty made and seconded a motion for the approval of a Resolution Re: Cash Advance for Various School Improvements – 2022. Motion carried unanimously.

9. New Business not on the Agenda which may be introduced by a two-thirds (2/3) vote of those present and voting.

Ald. Arciuolo discussed offering an “opt-out” for receiving paper copies of the agenda each month and only receiving a digital copy. Mayor Blake stated the rules may require a paper copy and it would be best if this item was discussed at the Rules Committee level. Ald. Willis stated he will be scheduling a meeting in the near future.

10. Budget Memo Transfers

None.

11. Refunds

11a. Ald. Harla and Ald. Beatty made and seconded a motion to approve refunds in the amount of \$21,443.83. Motion carried unanimously.

12. Report of Standing Committees

- b. Public Safety and Welfare Committee – no report.
- c. Public Works Committee – no report.
- d. Claims Committee – no report
- e. Rules Committee.
- f. Personnel Committee.

13. Report of Special Committees:

- a. Liaison Sub-Committee – Board of Education – no report.
- b. Liaison Sub-Committee – Flood & Erosion Board – no report.
- c. Liaison Sub-Committee – Park, Beach & Recreation Comm. – no report.
- d. Liaison Sub-Committee – Planning & Zoning Board – no report.
- e. Liaison Sub-Committee – Sewer Commission – no report.
- f. Liaison Sub-Committee – Harbor Management Commission – no report.
- g. Liaison – Council on Aging – no report.
- h. Liaison Sub-Committee – Library Board – no report.
- i. Liaison Sub-Committee – Veterans Ceremony & Parade Commission – no report

- j. Liaison Sub-Committee – Fine Arts – no report
- k. Liaison Sub-Committee – Milford Redevelopment & Housing Partnership – no report.
- l. Liaison - Golf Course Commission – no report.
- m. Liaison - Inland Wetlands Agency – no report.
- n. Liaison Board of Health – no report.
- o. Liaison – Human Services Commission – no report.
- p. Liaison Sub-Committee - Pension & Retirement Board – no report
- q. Liaison Sub-Committee – Milford Government Access Television (MGAT) – no report.
- r. Liaison – Economic Development Commission – no report.
- s. Liaison Sub-Committee – Milford Arts Council – no report.
- t. Liaison Sub-Committee – Milford Progress, Inc.
- u. Liaison Sub-Committee – Fire Commission
- v. Liaison Sub-Committee – Police Commission
- w. Permanent School Facilities Building Committee

14. Executive Session. A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

Being no further business to discuss, Ald. Harla and Ald. Vitali made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 8:57 p.m.

Respectfully submitted,



Toni Jo Weeks  
Recording Secretary