**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE**

**SPECIAL MEETING**

**OCTOBER 29, 2020**

The Permanent School Facilities Building Committee held a special meeting on Thursday, October 29, 2020, via Zoom teleconference. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman B. Silver, Silver Petrucelli

B. Nunno J. Richetelli (MPS)

R. Vitali (BOA) P. Bradbury (MPS)

J. Santa Barbara W. Healey

A. Fowler (BOE) J. Berchem, City Attorney

M. Hardiman (BOA) R. Jagoe, THP

W. Pawlowski (BOE) K. Kennedy, Recording Secretary

**Consideration of Minutes of Special Meetings held September 24, 2020, October 6, 7, and 13, 2020**

Ald. Hardiman and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on September 24, 2020. Motion carried unanimously.

Ald. Hardiman and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on October 6, 2020. Motion carried unanimously.

Ald. Hardiman and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on October 7, 2020. Motion carried unanimously.

Ald. Hardiman and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on October 13, 2020. Motion carried unanimously.

**Status Report RE: West Shore Middle School – Addition, Renovations and Code Compliance**

**Executive Session** – West Shore Middle School

 Re: Discussion of pending liquidated damages claim

Ald. Vitali and Ald. Hardiman made and seconded a motion to adjourn to Executive Session regarding the pending liquidated damages claim. Motion carried unanimously.

Chairman Woods stated the full Committee along with Mr. Richetelli, Mr. Bradbury, and City Attorney Berchem would go into Executive Session. The Committee adjourned to Executive Session at 7:04 p.m.

Mr. Santa Barbara and Ald. Hardiman made and seconded a motion to come out of Executive Session. Motion carried unanimously.

Chairman Woods reconvened the Committee in public session at 7:15 p.m.

Chairman Woods reported the pending liquidated damages claim with West Shore Middle School and LaRosa Building Group has been resolved by way of a $30,000.00 credit against the retainage held on the project.

Mr. Silver stated the final invoice from IES, Engineering, Inc. was received, and he was presenting it to the Committee for its consideration and that it is associated with this final minor change order request to increase their purchase order to cover. He explained the change order is for the extended commissioning services that were to end in August 2020.

Mr. Nunno and Mr. Fowler made and seconded a motion to approve a change order to the IES, Engineering, Inc. contract in the amount of $390.00 for the extended commissioning services that were to end in August 2020 for West Shore Middle School. Motion carried unanimously.

Chairman Woods asked if this the last change order for this project.

Mr. Silver replied it is the last change order he is expecting. He stated Silver Petrucelli was recommending to this Committee to accept the project as complete after the final payment to LaRosa is approved, “turning the building over” to the Board of Education.

**Status Report RE: Security Infrastructure Upgrades**

Phases 1 and 2

 Jonathan Law High School

 Harborside Middle School

 Meadowside Elementary School

 The Academy

 Orchard Hills Elementary School

Mr. Silver put the most recent photos of the project progress on the screen before deferring to Mr. Jagoe for the most recent field report.

Mr. Jagoe reported they still need two glass pieces for Meadowside Elementary. He explained when the pieces came in and were installed, they discovered the pieces were too small, so they are waiting for the new pieces to come in. Mr. Jagoe also reported the final carpeting is installed in the vestibules, waiting for the correct carpet, but stated he expected it to arrive by November 3.

Mr. Silver continued with an explanation of the photos.

Mr. Jagoe added the interior trim pieces and carpet should be in November 3rd.

Mr. Silver stated at the Academy some exterior trim painting needs to be completed. He reported at Orchards Hills it has the same temporary carpeting.

Mr. Jagoe reported they are working on the trim by the end of the doors and expect to complete the work this weekend. He also reported at Jonathan Law High School they are missing two lock cylinders.

Chairman Woods asked Mr. Jagoe when he expected all schools to be 100% completed.

Mr. Jagoe said two weeks would be a safe target date.

Mr. Silver added that Mr. Healey has done a preliminary punch-list

Mr. Healey reported he would be turning the list over to Silver Petrucelli. He stated one item of concern is the interior door release at the Harborside Middle School greeter station. He explained there is no duplicate release at the office’s secretary’s desk. He also stated there is concern with the drainage mats/grilles outside the doors that are very slippery when it rains, and even the morning dew make the mats very slippery.

Mr. Silver stated they would check on the slip resistance on the steel mats. He stated they would also check with the secretaries to see if that extra door latch release is needed.

Mr. Healey stated overall the greeters at the elementary schools are very pleased with the project and noted the stations are very workable.

Mr. Silver put the Project Cost Summary on the screen and explained the numbers. He stated the contingency remains at $83,468. He stated there is one change order for Special Testing Laboratories for the materials testing services needed at Meadowside. Mr. Silver stated they are recommending approval of NTE of $2,000

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve a change order to Special Testing Laboratories contract for Meadowside Elementary School in an amount NTE $2,000.00. Motion carried unanimously.

Mr. Silver stated the second change order for Special Testing Laboratories at the Academy was in an amount NTE $1,000.00.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve a change order to Special Testing contract for The Academy in an amount NTE $1,000.00. Motion carried unanimously.

**Phase 3**

East Shore Middle School

Joseph A. Foran High School

John F. Kennedy Elementary School

Matthewson Elementary School

Orange Avenue Elementary School

Mr. Silver reported they received the letters from the State earlier this month that the grant applications have been accepted. He stated they did not know how long it will take to have project numbers assigned, but today received letters from Department of Administrative Services (DAS). He went on to discuss the reimbursement rate for each of the projects. Mr. Silver also explained to go out to bid you are required to have the state project numbers assigned and put on each of the drawings and specs for each of the projects before local reviews can begin and before the SCG Plan Completion Reviews, adding the projects’ only next grant deadline is that construction must start by October 29, 2022. A brief discussion ensued.

**Jonathan Law High School - Roof Replacement**

Mr. Silver displayed photos on the screen. He reported the second layer membrane is complete, the HVAC work has been completed and 4 of the 8 dome skylights have been replaced. Mr. Silver stated they are pushing for the structural skylit roof which is over the main entrance. Crystal Structures of Kansas is not expecting delivery until mid-December.

Mr. Bradbury reported there was some roof leak damage to the gym floor but have not pulled back the protection from the floor yet, but both contractors know their responsibilities to correct.

Chairman Woods asked if it was related to the installation of the HVAC,

Mr. Silver provided a lengthy description the work that was done on the roof. He stated between Young Developers and All State Mechanical, all the damage would be taken care of. A brief discussion ensued.

**Consideration of Payment Requisitions**

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver responded yes. He stated there were no payment requisitions for West Shore Middle School. He also stated there is a partial payment request for Young Developers and continued with an explanation.

Chairman Woods asked about the retainage for THP.

Mr. Jagoe explained what remains unbilled is for the retainage and close out documents.

Chairman Woods asked where they stood regarding the security projects.

Mr. Silver replied they are about 98% complete.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Young Developers (#5) in the amount of $29,587.75 for the Roof Replacement at Law High School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli (#20-2269) in the amount of $260.00 for the Roof Replacement at Law High School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Tomlinson Hawley Patterson (THP) (#5) in the amount of $41,802.78 for the Phase 1 School Security/Hardening projects at Meadowside Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Special Testing Laboratories (#34575) in the amount of $1,642.08 for the Phase 1 School Security/Hardening projects at Meadowside Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2084) in the amount of $215.00 for the Phase 1 School Security/Hardening projects at Meadowside Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Tomlinson Hawley Patterson (THP) (#6) in the amount of $49,413.30 for the Phase 1 School Security/Hardening projects at Harborside Middle School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2129) in the amount of $210.00 for the Phase 1 School Security/Hardening projects at Harborside Middle School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Tomlinson Hawley Patterson (THP) (#5) in the amount of $22,167.30 for the Phase 2 School Security/Hardening projects at Orchard Hills Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Special Testing Laboratories (#34573) in the amount of $943.00 for the Phase 2 School Security/Hardening projects at Orchard Hills Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2098) in the amount of $225.00 for the Phase 2 School Security/Hardening projects at Orchard Hills Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Tomlinson Hawley Patterson (THP) (#5) in the amount of $21,793.00 for the Phase 2 School Security/Hardening projects at the Academy. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Special Testing Laboratories (#34587) in the amount of $943.00 for the Phase 2 School Security/Hardening projects at the Academy. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2089) in the amount of $225.00 for the Phase 2 School Security/Hardening projects at the Academy. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Tomlinson Hawley Patterson (THP) (#5) in the amount of $30,688.85 for the Phase 2 School Security/Hardening projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2099) in the amount of $622.42 for the Phase 2 School Security/Hardening projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2160) in the amount of $475.00 for the Phase 3 School Security/Hardening projects at John F. Kennedy Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2161) in the amount of $475.00 for the Phase 3 School Security/Hardening projects at Mathewson Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2162) in the amount of $475.00 for the Phase 3 School Security/Hardening projects at Orange Avenue Elementary School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA (#20-2166) in the amount of $475.00 for the Phase 3 School Security/Hardening projects at East Shore Middle School. Motion carried unanimously.

Mr. Fowler and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA (#20-2167) in the amount of $350.00 for the Phase 3 School Security/Hardening projects at Joseph A. Foran High School. Motion carried unanimously.

**Executive Session - Pumpkin Delight Elementary School - Selection of Architect**

Chairman Woods stated he would entertain a motion to go into Executive Session to discuss the nine architects that were interviewed in accordance with RFQ 1733. He stated the full Committee along with Mr. Richetelli and Mr. Bradbury would enter Executive Session.

Mr. Nunno and Ald. Hardiman made and seconded a motion to adjourn to Executive Session for the purpose stated above. Motion carried unanimously.

The Committee entered Executive Session at 7:50 p.m.

Chairman Woods reconvened the meeting in public session at 8:22 p.m.

Mr. Nunno and Ald. Hardiman made and seconded a motion to move forward with the following four (4) architects to submit proposals for the Pumpkin Delight Elementary School addition/expansion project: Friar, Antinozzi, SLAM and Tecton.

The motion carried 4 yes (Nunno, Santa Barbara, Hardiman, Pawlowski) and 3 no (Woods, Vitali, Fowler).

Chairman Woods asked how much proposal time will be needed.

Mr. Richetelli stated at least 2-3 weeks. There is a mandatory walk through. A brief discussion regarding the timeline.

Mr. Nunno asked when the Committee needed to meet next.

Chairman Woods stated he would need to speak with the City Attorney and Silver Petrucelli.

There being no further business to discuss, Ald. Vitali and Mr. Nunno made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:28 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy

Recording Secretary