**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE**

**SPECIAL MEETING**

**OCTOBER 12, 2022**

The Permanent School Facilities Building Committee held a special meeting on Wednesday, October 12, 2022, in auditorium at City Hall. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman P. Jorgensen, Silver Petrucelli

C. Wolfe Boynton (BOE) P. Bradbury (MPS)

H. Mulrenan (BOA) J. Olsen, Nutmeg Companies

A. Fowler (BOE)

R. Vitali (BOA)

B. Nunno

Excused: J. Santa Barbara

**Consideration of Minutes of Special Meeting held September 8, 2022.**

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve the minutes of the special meeting held on September 8, 2022, as presented. Motion carried unanimously.

**Status Report Re: Security Infrastructure Upgrades**

Phase 4:

 L. Calf Pen Meadow Elementary School

 M. Live Oaks Elementary School

Mr. Jorgensen referred to the handout noting p. 7.1 was new. He reported he spoke with the contractor today and they still do not have a delivery date for the doors. Mr. Jorgensen stated last month they were told the end of November, now the contractor is saying mid-December to the holiday break. He stated this is not anything new as they have been told there is a delay, but there would not be enough time to get the work done during the holiday break. Mr. Jorgensen stated an alternative consideration would be doing the work during second shift. A brief discussion ensued.

Mr. Jorgensen stated he had two (2) change orders for the Committee’s consideration. He stated the first change order was for asbestos abatement work over a Saturday at Live Oaks Elementary School. He explained the work was done on a Saturday while children were not in school. He stated the work was authorized by Mr. Bradbury and that the work was reviewed and necessary.

Mr. Nunno and Mr. Fowler made and seconded a motion to approve a change order to the Olympus Construction Contract for Live Oaks Elementary School in the amount of $1,429.23 for the asbestos abatement, overtime on a Saturday. Motion carried unanimously.

Mr. Jorgensen stated the second change order was for work at Calf Pen Elementary School to the exterior walkway to replace a larger sidewalk section for ADA incline compliance. He referred the Committee to p. 5 of the handout and explained the proper ADA slope to the entry of the building. Mr. Jorgensen also noted the proposal included the extra square footage.

Chairman Woods asked if the price was reasonable.

Mr. Jorgensen responded yes.

Mr. Fowler and Ald. Mulrenan made and seconded a motion to approve a change order to the Olympus Construction Company contract for Calf Pen Elementary School in the amount of $7,554.01 for the exterior walkway scope increased for proper ADA slope to entry. Motion carried unanimously.

**Consideration of Payment Requisitions** (#2)

Chairman Woods asked Mr. Jorgensen if he could represent to the Committee that all the requisitions have been reviewed and found to be in order and if payment was recommended at this time.

Mr. Jorgensen replied yes.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to Olympus Construction (#6) in the amount of $9,414.38 for the Live Oaks Elementary School Phase 4 – School Security/Hardening Projects. Motion caried unanimously.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to IMTL Materials Testing Lab (5527-B) in the amount of $432.00 for the Live Oaks Elementary School Phase 4 – School Security/Hardening Projects. Motion carried unanimously.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#22-1126) in the amount of $200.00 for the Live Oaks Elementary School Phase 4 – School Security/Hardening Projects. Motion carried unanimously.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to Olympus Construction (#6) in the amount of $16,501.85 for the Calf Pen Meadow Elementary School Phase 4 School Security/Hardening Projects. Motion carried unanimously.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to IMTL Materials Testing Lab (5548-A) in the amount of $375.00 for the Calf Pen Meadow Elementary School Phase 4 – School Security/Hardening Projects. Motion carried unanimously.

Mr. Fowler and Ms. Wolfe Boynton made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#22-1127) in the amount of $200.00 for the Calf Pen Meadow Elementary School Phase 4 – School Security/Hardening Projects. Motion carried unanimously.

**Pumpkin Delight Elementary School – Addition, Renovations, Upgrades**

Chairman Woods reported the groundbreaking was held at Pumpkin Delight Elementary School on September 15, 2022. He also reported they received the official notice to proceed as sent to Nutmeg

Companies. Chairman Woods welcomed Jeff Olsen from Nutmeg Companies.

Mr. Olsen reported as of today twenty (20) subcontractors were hired, trailers were delivered to the site. He reported the fencing would arrive tomorrow. He stated they are working with the Fire Marshal regarding egress for the fencing. Mr. Olsen also reported the surveyor was lined up and that they were hoping to officially break ground within two weeks. He stated once that happens things would start to move quickly.

Chairman Woods asked Mr. Olsen if he had a written schedule.

Mr. Olsen stated he would get one to the Committee.

**Consideration of Payment Requisitions (#5)**

None.

**Joseph A. Foran High School – Roof Project**

Mr. Jorgensen distributed a schematic plan of the school similar to the RFP. He referred the Committee to p. 7.1 of the handout that depicted the roof replacement spreadsheet. Mr. Jorgensen went on the explain each of the three options and the estimates for each.

Mr. Nunno stated he wished to reiterate what he has been saying about roofing projects during his tenure on this Committee is that he prefers a 30-year roof warranty. He stated although they are more expensive in the long term it is the most responsible way to go and that they were purchasing a warranty. A brief discussion ensued.

Mr. Jorgensen referred the Committee to p. 7-16 of the handout and explained the partial roof replacement cost spreadsheet.

Following a lengthy discussion, Chairman Woods asked the Committee if the consensus was to go before the mayor regarding the costs. With the Committee in agreement, Chairman Woods stated he would speak with Mr. Richetelli about setting up an appointment with the mayor, himself, Mr. Richetelli, Mr. Bradbury and Mr. Jorgensen.

Mr. Jorgensen explained they always include 20- and 30-year roofs, but the State does not reimburse for 30-year roofs and that the town is responsible anything over 20 years. Referencing p. 8-16 of the handout Mr. Jorgensen explained the process for base layer and explained the process if there is over 80-90% asbestos layer adhered to the deck of the roof.

**Consideration of Payment Requisitions (#7)**

Chairman Woods asked Mr. Jorgensen if he could represent to the Committee that all the requisitions have been reviewed and found to be in order and if payment was recommended at this time.

Mr. Jorgensen replied yes.

Mr. Fowler and Ald. Mulrenan made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#22-1133) in the amount of $12,937.50 for the Joseph A. Foran High School Roof Replacement. Motion carried unanimously.’

**Adjournment**

There being no further business to discuss, Chairman Woods adjourned the meeting at 7:59 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy

Recording Secretary