**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE**

**SPECIAL MEETING**

**JANUARY 20, 2022**

The Permanent School Facilities Building Committee held a special meeting on Thursday, January 20, 2022, in the auditorium in City Hall. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman B. Silver, Silver Petrucelli

R. Vitali (BOA) P. Bradbury (MPS)

C. Wolfe Boynton (BOE) S. McNeil (MPS)

J. Santa Barbara E. Widofsky, Tecton Architects

B. Nunno

Excused: M. Hardiman (BOA), A. Fowler (BOE)

**Consideration of Minutes of Special Meeting held December 9, 2021.**

Ms. Wolfe Boynton and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on December 9, 2021, as presented. Motion carried unanimously.

**Status Report RE: Security Infrastructure Upgrades**

**Phase 3**

John F. Kennedy Elementary School

Matthewson Elementary School

Orange Avenue Elementary School

Joseph A. Foran High School

East Shore Middle School

Mr. Silver reported they walked the schools with Mr. Jagoe from THP and Mr. Bradbury (BOE) pointing out the sloppy detailing of the work. He stated there is a full page of items to be addressed.

Ald. Vitali asked how much money is being held.

Mr. Silver stated it appears to be approximately $130,000. Discussion ensued.

Mr. Nunno asked if the punch list is affecting the operation of the schools.

Mr. Bradbury stated classroom instruction is not being impacted. He also stated Mr. Jagoe is working with them, but at a very slow pace.

Ms. Wolfe Boynton asked how long the items on the punch list have been languishing.

Mr. Silver explained the project was declared substantially complete back in September when school started, so effectively you could say the items have been incomplete since then.

Chairman Woods asked if it is time to send out a default letter to the contractor.

**Phase 4**

Calf Pen Meadow Elementary School

Live Oaks Elementary School

Mr. Silver referred the Committee members to p. 2 of the handout explaining the physical summary of the two projects’ scopes. He also reported they had a Pre-Bid Conference Review (PCR). He continued with an explanation of the two projects at Calf Pen Meadow Elementary School and Live Oaks Elementary School and the comments they received from DAS. Mr. Silver stated he hopes to have approval to go out to bid in the next two weeks.

Chairman Woods asked how long the contractors would have to submit bids.

Mr. Silver stated about one month.

Chairman Woods asked if the project would still begin this summer.

Mr. Silver spoke about the difficulties and unpredictability of the supply chain. Discussion ensued.

Following discussion, Chairman Woods stated it was the consensus of the Committee to go out to bid and proceed.

**Consideration of Payment Requisitions**

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions had been reviewed and found to be in order and if payment was recommended at this time.

Mr. Silver responded yes, adding all payment requisitions are for Silver Petrucelli and relate to Phases 3 and 4 School Security/Hardening projects.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-2977) in the amount of $150.00 for John F. Kennedy Elementary School Phase 3 School Security/Hardening Project. Motion carried unanimously.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-2770) in the amount of $150.00 for Mathewson Elementary School Phase 3 School Security/Hardening Project.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-2771) in the amount of $150.00 for Orange Avenue Elementary School Phase 3 School Security/Hardening Project. Motion carried unanimously.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-2985) in the amount of $150.00 for East Shore Middle School Phase 3 School Security/Hardening Project. Motion carried unanimously.

Mr. Nuno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-2778) in the amount of $137.50 for Joseph A. Foran High School Security/Hardening Project. Motion carried unanimously.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-3051) in the amount of $625.00 for Live Oaks Elementary School Phase 4 School Security/Hardening Project. Motion carried unanimously.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli SD-A (#21-3017) in the amount of $625.00 for Calf Pen Meadow Elementary School Phase 3 School Security/Hardening Project. Motion carried unanimously.

**Pumpkin Delight Elementary School – Addition, Renovations, Upgrades**

Mr. Widofsky reported they are nearing the end of the document preparation period. He thanked the Committee for allowing him to present via PowerPoint tonight. He began the presentation with an update to the schedule. He stated they expect to ho out to bid by mid-March, with a shovel in the ground, weather permitting, shortly thereafter. Mr. Widofsky reported they will be presenting to the Board of Education on February 14, 2022 and would be before the State for their final PCE the week of February 21st. Mr. Widofsky continued with the PowerPoint detailing the plans for the project. He explained the plans for the gymnasium. In response to an inquiry from Mr. Nunno, Mr. Widofsky said that the gymnasium would be 4,860 square feet. He stated this is the typical size of a middle school gymnasium and what would be reimbursable through the State. A lengthy discussion ensued regarding the size of the gymnasium.

Chairman Woods stated that bonding for the project was specifically based on a 6,000 square foot gymnasium/cafeteria. A meeting with the Mayor would have to be scheduled to discuss the disparity in the size of the gymnasium

Mr. Widofsky stated the initial fee proposal included surveying the entire side of the building with the potential for electrical service on the northside. He also stated the need for a flood management certificate from DEEP and an application.

Chairman Woods asked if the work had already been done.

Mr. Widofsky stated the work had been done along with other work.

Mr. Santa Barbara stated he would not be in favor of paying an additional fee at this point.

Ms. Wolfe Boynton commented if the survey work has been completed it should be paid for. Discussion ensued.

Chairman Woods stated this is a change order for an additional $20,000 to the subcontractor.

Ald. Vitali and Mr. Nunno made and seconded a motion to approve a change order to the Tecton contract in the amount of $20,000 for the survey work.

Mr. Santa Barbara reiterated this Committee should wait to pay for this additional work.

The motion carried 4 yes (Nunno, Vitali, Woods, Wolfe-Boynton) and 1 no (Santa Barbara).

**Consideration of Payment Requisitions (#6)**

Chairman Woods asked Mr. Widofsky if he could represent to the Committee that all the requisitions have been reviewed and found to be in order and if payment was recommended at this time.

Mr. Widofsky replied yes.

Mr. Nunno and Ald. Vitali made and seconded a motion to approve payment to Tecton Architects, PC in the amount of $37,438.35 (#44671) for Pumpkin Delight Elementary School Renovations, Alterations and Upgrades. Motion carried unanimously.

There being no further business to discuss, Ald. Vitali and Ms. Wolfe Boynton made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Kathleen A. Kennedy

Recording Secretary