

JONATHAN LAW & FRENCH DRIVE TURF FIELDS  
BUILDING COMMITTEE  
MEETING  
MARCH 5, 2020

The Jonathan Law & French Drive Turf Fields Building Committee held a meeting on Thursday, March 5, 2020 in the City Hall Auditorium. Mayor Blake called the meeting to order at 4:37 p.m.

**I. Roll Call**

Committee Members Present

R. Jagoe  
D. Maxwell

Excused:

B. Young

Also Present

Mayor Benjamin Blake  
Chris Saley, Public Works Dir.  
Bill Garfield, Recreation Dept.  
Jim Richetelli, BOE  
Pat Bradbury, BOE  
V.J. Sarullo, BOE  
Anthony Vitelli, BOE  
Justin Rosen, Chief of Staff

**II. Election of Officers**

Mayor Blake opened up nominations for purposes of nominating a Chairman.  
Mr. Young and Mr. Jagoe nominated and seconded Mr. Jagoe for Chairman.  
Being no further nominations for chairman, Mayor Blake closed nominations.  
Motion carried unanimously.

Mayor Blake opened up nominations for purposes of nominating a Vice-Chairman.  
Mr. Jagoe and Mr. Young nominated and seconded Mr. Young for Vice-Chairman.  
Being no further nominations for chairman, Mayor Blake closed nominations.  
Motion carried unanimously.

Mayor Blake turned the meeting over to Chairman Jagoe.

**III. Discussion Regarding RFP**

Chairman Jagoe passed out a spreadsheet he had prepared in regard to the responses. He stated he had roughed out a schedule based on his review of the proposals. Discussion ensued concerning the responses.

**IV. Selection of Firms to be Interviewed**

Mr. Richetelli suggested that all four responding companies be offered an opportunity to interview. Chairman Jagoe suggested each interview be 30 minutes with 15 minutes in

between for Committee discussion. Mr. Richetelli stated he would notify the companies that interviews would be March 16<sup>th</sup>. Chairman Jagoe suggested the committee meet at 4:30 to review questions and interviews start at 5:00. Mayor Blake suggested in order to be consistent the Committee prepare a list of questions. Mr. Richetelli stated he would assemble some questions and distribute them to the Committee.

**V. Adjournment**

There being no further business to become before the Committee, Mr. Young and Mr. Jagoe made and seconded a motion to adjourn. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Toni Jo Weeks", written over a horizontal line.

TONI JO WEEKS  
RECODING SECRETARY