

**JONATHAN LAW & FRENCH DRIVE TURF FIELDS  
BUILDING COMMITTEE  
SPECIAL MEETING  
SEPTEMBER 24, 2020**

The Jonathan Law & French Drive Turf Fields Building Committee held a virtual meeting on Friday, September 24, 2020 via Zoom. Chairman Jagoe called the meeting to order at 3:02 p.m.

**I. Roll Call**

**Committee Members Present**

R. Jagoe  
D. Maxwell  
R. Young

**Also Present**

Mayor Benjamin Blake  
Jim Richetelli, BOE  
Jesse Harris, BSC Group  
Rachel Salch, BSC Group  
Anthony Vitelli, BOE  
V.J. Sarullo, BOE  
Bill Garfield, Milford Recreation  
Pat Bradbury, BOE  
Justin Rose, Chief of Staff

**II. Consideration of Minutes of September 10, 2020.**

Mr. Young and Mr. Maxwell made and seconded a motion to accept the minutes from August 27, 2020. Motion carried unanimously.

**III. Project update: Jonathan Law Field**

Jesse Harris, BSC Group, provided a report of weekly meetings with AstroTurf. Drainage and subsurface drainage work will be wrapping up next week. Permits are being obtained for dugouts and concrete stairs coming down slope will commence. Change order PCO #5, Change Order #3, Addendum #3, Electrical Scope was presented for a total of \$41,542.27. Mr. Harris reviewed the requested change order. Chairman Jagoe questioned the markup amount. Mr. Harris stated he would go back and review the contract. Chairman Jagoe asked that the order be resubmitted after reviewed. Chairman Jagoe asked for a drawing to be shown to have a better understanding of the requested change order. Mr. Harris shared an aerial view and reviewed distances. Discussion ensued. Mr. Harris provided an update concerning soils being removed from the project site. Mr. Harris discussed changing bituminous walkways to concrete. Chairman Jagoe asked for information on the impact to project cost in order for the Committee to make a proper decision. Discussion ensued concerning staging areas.

**IV. Project update: Kelly Martin Tighe Field**

Mr. Harris stated contract was executed. Working on getting contractor mobilized. Chairman Jagoe asked if submittals have been received. Mr. Harris stated he has not received any to date. He also stated he is waiting for team member contact list from contractor. Discussion ensued.

**V. Review and Consideration of Payment Requests.**

Mr. Harris stated Payment Application #002 in the amount of \$530,674.40 was just received and is under review. Discussion ensued. Chairman Jagoe asked how the Payment Application should be approved. Mayor Blake stated it could be approved with conditions or it could wait until the next meeting. Mr. Young and Mr. Maxwell stated they would agree to authorizing payment subject to review and amendments by BSC Group and Chairman Jagoe.

Mr. Young and Mr. Maxwell made and seconded a motion to approve Payment Application #002, to Astro Turf Corporation as reviewed and amended by BSC Group and Chairman Jagoe . Motion carried unanimously.

**VI. New Business.**


Mr. Harris reviewed Amendment #2 that was submitted to BSC contract. He stated scope of services was based on RFP with completion at end of October 2020. Because it is going over and requires additional site visits and bi-weekly meetings amendment is being requested. Chairman Jagoe asked if the Jonathan Law field is not completed in time could another amendment be expected. Mr. Harris stated it would depend on the reason for the delay. Michael Kluchman, BSC Group, said it would not the purpose of this amendment is to get through the construction. Mayor Blake expressed his concerns with the requested amendment and contract management role. Discussion ensued. Chairman Jagoe stated the amendment would be tabled and discussed and the next meeting.

**VII. Adjournment**

Mr. Mr. Maxwell and Mr. Young made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 4:15 p.m

Respectfully submitted,

  
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Toni Jo Weeks  
Recording Secretary