

**JONATHAN LAW & FRENCH DRIVE TURF FIELDS
BUILDING COMMITTEE
SPECIAL MEETING
JULY 17, 2020**

The Jonathan Law & French Drive Turf Fields Building Committee held a virtual meeting on Friday, July 17, 2020 via Zoom. Chairman Jagoe called the meeting to order at 5:04 p.m.

I. Roll Call

Committee Members Present

R. Jagoe
D. Maxwell
R. Young

Also Present

Mayor Benjamin Blake
Justin Rosen, Chief of Staff
Jim Richetelli, MPS
Jesse Harris, BSC Group
Michael Kluchman, BSC Group
Bob Lord, Astroturf
Blessing G. (MPS)
Amanda Scinto, Astroturf
Steve Corrigan, Mountain View
Bill Garfield, Recreation Dept.
Dave Wheaton

II. Consideration of Minutes of July 9, 2020.

Chairman Jagoe stated the Committee would pass on approval of the minutes until the next week's meeting.

III. Follow-up Discussion Regarding Concepts

Chairman Jagoe asked if the members had the opportunity to review the numbers and if there were any questions. He asked if this Committee were to select Astroturf for the projects at both fields if they would start simultaneously and be completed simultaneously and if they have the manpower to do both.

Mr. Wheaton stated they are set, prepared and it fits in with their schedule. He also stated Mr. Corrigan and Ms. Scinto were on the call to answer additional questions on both projects.

Mr. Corrigan explained they will spend a few weeks on the one site for subgrading, then move on to next site for subgrading. He stated it is important to get as much of the subgrading down at each site before proceeding further into the project.

Chairman Jagoe asked about timing.

Mr. Corrigan stated the Kelly, Martin, Tighe (KMT) site is larger all around, so the subgrading could take a little longer.

Mr. Wheaton stated it is also important they have a clear understanding of the scope of work from this Committee.

Chairman Jagoe stated they would have it by next Tuesday.

Mayor Blake asked about substantial completion and whether any add alts would delay the September 23, 2020 completion date if the Committee awarded both bids to Astroturf.

Ms. Scinto stated the walls at Law are larger which could play a part on manpower. A brief discussion ensued.

Mayor Blake pointed out the Committee would not be considering add alt #8, so that should cut down on the amount of work.

Mr. Wheaton commented based on their company's discussions internally they should be okay.

Ms. Scinto spoke about the lead-time on materials such as the safety netting. She stated at this point she was not sure about the timing. She also stated she did not have information today about the lead time for the wall system, although the walls at Law are minimal.

Mr. Harris pointed out to the Committee that the September 23rd anticipated being on site at this point, so to get the full 12 weeks they may need to revisit the contract.

Mr. Corrigan stated the Law site is doable in 12 weeks, but there is a lot more work at KMT. He also stated there are some utility work that must be addressed and resolved.

Chairman Jagoe asked Astroturf what their next steps are in moving ahead with KMT.

Mr. Corrigan stated they would move to get the field sub-graded and continue with grade. A brief discussion ensued.

Mr. Young asked about the timing of the two projects if they are done at the same time and staying with the completion date.

Mr. Harris explained what substantial completion means.

Mr. Young stated based on the numbers received he would not be able to go with Field Turf and stated he would lean toward Astroturf.

Mr. Maxwell and Mr. Young made and seconded a motion to award to the bid for the Kelly, Martin Tighe (Joseph Foran) field to Astroturf. Motion carried unanimously.

Mayor Blake asked BSC Group to coordinate with the City Attorney's Office to finalize a contract agreement, so they are ready to go by Monday.

Chairman Jagoe requested a complete list of project managers, field supervisors, etc.

Mr. Wheaton stated they can do that. He asked the Committee to decide on the final scope of work and all add alternates.

Chairman Jagoe also asked for a schedule of values for both jobs.

Mr. Wheaton stated it would be done as soon as they receive the scope of work.
Chairman Jagoe thanked Astroturf and stated he looked forward to working with them.

IV. Review and Consideration of Payment Requests.

None.

V. New Business.

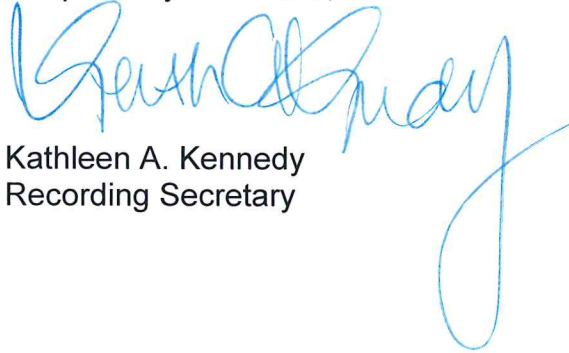
None.

VI. Adjournment

There being no further business to come before the Committee Mr. Young and Mr. Maxwell made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 5:26 p.m.

Respectfully submitted,



Kathleen A. Kennedy
Recording Secretary