**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE**

**SPECIAL MEETING**

**DECEMBER 22, 2020**

The Permanent School Facilities Building Committee held a special meeting on Tuesday, December 22, 2020, via Zoom teleconference. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman B. Silver, Silver Petrucelli

B. Nunno P. Jorgensen, Silver Petrucelli

R. Vitali (BOA) S. McNeil (MPS)

J. Santa Barbara P. Bradbury (MPS)

A. Fowler (BOE) E. Widofsky, Tecton Architects

M. Hardiman (BOA) J. Wyszynski, Tecton Architects

W. Pawlowski (BOE) (7:12 p.m.) R. Jagoe, Sr, THP

**Consideration of Minutes of Special Meeting held December 10, 2020**

Ald. Hardiman and Mr. Santa Barbara made and seconded a motion to approve the minutes of the special meeting held on December 10, 2020. Motion carried unanimously.

**Status Report RE: West Shore Middle School – Addition, Renovations and Code Compliance**

Chairman Woods stated their last action was approving LaRosa’s Building Group’s final payment requisition. He asked if there is anything left to do before taking this project off the agenda.

Mr. Silver reported LaRosa Building Group is still working with Marianne Croffy in the Finance Department to reconcile the final payment.

Chairman Woods suggested keeping the project on the agenda for at least one more month.

**Status Report RE: Security Infrastructure Upgrades**

Phases 1 and 2

 Jonathan Law High School

 Harborside Middle School

 Meadowside Elementary School

 The Academy

 Orchard Hills Elementary School

 Mr. Jorgensen reported he called Rich Jagoe regarding the status of the punch list. He stated Mr. Jagoe told him he has gone through all the punch list items, but there are two items they are still working on. The secondary release buttons approved by the Committee last month are still being worked on as they wait on the electrician. Also, they continue to address exterior grates at Harborside Middle School and Meadowside Elementary School as the surfaces are slippery. A brief discussion ensued

Mr. Jorgensen reported the punch list items were received late today (and scrolled on screen) so he was not able to confirm those items on the list.

Mr. Jagoe, Sr. reported on the grates and stated they are looking at a locally applied flame finish that was recommended.

Chairman Woods asked whether the schools in Phases 1 and 2 would be 100% complete by next month

Mr. Jagoe, Sr. stated he did not know how many call buttons still needed to be completed and hoped they would be.

**Phase 3**

East Shore Middle School

Joseph A. Foran High School

John F. Kennedy Elementary School

Matthewson Elementary School

Orange Avenue Elementary School

Mr. Jorgensen reported on November 23 & 24, 2020 they had their meeting with the state SCG staff. He stated they have been waiting for nearly two weeks for word that they are officially done with their PCR reviews.

Chairman Woods asked if the offices are open during the holiday season.

Mr. Jorgensen stated he was not sure but knew a few reviewers were out until early January.

Mr. Silver added there is currently a review backlog at the State.

Chairman Woods asked Silver Petrucelli when they expected to go out to bid.

Mr. Jorgensen stated he was optimistic for mid-January.

Chairman Woods asked if they would still need 4-week lead time.

Mr. Jorgensen noted it was reasonable although also confirmed that 3 weeks would be sufficient. He stated the bid duration would not affect the summer work schedule.

**Jonathan Law High School - Roof Replacement**

Chairman Woods explained the background regarding Young Developers payment requisition following the building committee’s October 29, 2020 meeting. He stated following that meeting the Connecticut Department of Labor (CTDOL) sent a letter to Fred Bialka, Purchasing Agent, regarding under payment of prevailing wages of certain employees (sheet metal workers) by Young Developers. The CTDOL instructed the City of Milford to hold payment. A brief discussion ensued.

Chairman Woods stated the DOL later required that the City forward to the DOL $19,578.24 will be deducted from Young Developer’s October Requisition. He explained in accordance with Robert’s Rules of Order this Committee needs to rescind the October motion and instead authorize payment to Young in the remaining balance amount of $10,009.51.

Ald. Vitali and Mr. Nunno made and seconded a motion to rescind the October 29, 2020 payment to Young Developers in the amount of $29,587.75. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to the State of Connecticut Department of Labor in the amount of $19,578.24 to satisfy back wages owed by Young Developers’ subcontractor. Motion carried unanimously.

Chairman Woods stated that would leave $10,009.51 that can be paid to Young Developers. He asked Silver Petrucelli if they were recommending payment of the remaining balance at this time.

Mr. Silver stated no, it was not recommended as the contractor should calculate the math adjustments.

Chairman Woods asked if the remaining retainage would be enough to cover any items.

Mr. Silver stated he would contact Young Developers to have them re-issue the voucher. A brief discussion ensued.

Chairman Woods asked Silver Petrucelli what still needed to be done on the project.

Mr. Silver and Mr. Jorgensen both reported the sky light had not been delivered, although it has been shipped. In addition, they have not received the warranties.

Mr. Bradbury added there is a lot of clean up to be done on the roof.

**Consideration of Payment Requisitions**

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver responded yes. He also explained the IES payment requisition is part of IES’ fixed fee for their through final report. He explained the remaining payment requisitions for the Phase 3 schools.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Commissioning: IES Engineering (#15350) in the amount of $680.00 for West Shore Middle School Expansion and Alterations. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2847) in the amount of $190.00 for John F. Kennedy Elementary School - Phase 3 School Security/Hardening Projects. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2848) in the amount of $190.00 for Mathewson Elementary School – Phase 3 School Security/Hardening Projects. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2849) in the amount of $190.00 for Orange Avenue Elementary School – Phase 3 School Security/Hardening Projects. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2853) in the amount of $190.00 for East Shore Middle School – Phase 3 School Security/Hardening Projects. Motion carried unanimously.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#20-2854) in the amount of $140.00 for Joseph A. Foran High School – Phase 3 School Security/Hardening Projects. Motion carried unanimously.

**Pumpkin Delight Elementary School – Addition, Renovations, Upgrades**

Chairman Woods reported that he, the city attorney, Mr. Bradbury, and Mr. Richetelli met to discuss the contract for Pumpkin Delight Elementary School for the addition, renovations, and upgrades project. He reported Tecton has agreed to waive the $12,500 audit fee in the bid.

Ald. Vitali expressed his appreciation to Tecton.

Mr. Wyszynski stated there is minor language to be addressed. He also reported they are working on some activities, and that they have spoken with Mr. Bradbury to do a walk through. Mr. Wyszynski stated they are targeting the first week of January, so they do not disrupt the students.

Mr. McNeil, Principal at Pumpkin Delight Elementary School noted the week of January 4, 2021 is virtual.

Mr. Wyszynski also reported they are setting up a meeting with OSCGR. He stated they are excited to work on this project and working with this Committee.

There being no further business to discuss, Ald. Vitali and Ald. Hardiman made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:33 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy

Recording Secretary