

# Milford Police Department

## PUBLIC RECORDS REQUEST FORM

Police records are released in accordance with the Connecticut Freedom of Information Act. The fee for copies is \$.50 per page. Prepayment is required for fees estimated to be ten dollars or more.

Requester's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Contact phone number \_\_\_\_\_ Email address \_\_\_\_\_

☐ I would like a copy of a **motor vehicle accident** ☐ I would like a copy of an **incident report** ☐ Other\*

Case or incident number(s): \_\_\_\_\_  
(for example 2021-001234, 1234-21, 21-1234, 2021-01-2345)

If you do not know the case number, please provide additional information below that will assist us in locating the correct report:

Names of involved parties (include date(s) of birth, if possible) or vehicle information (plates, make, model, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Approximate date and time of car accident or incident: \_\_\_\_\_

\_\_\_\_\_

List the location in Milford where this occurred: \_\_\_\_\_

\*☐ I am not looking for a motor vehicle accident or incident report. I am looking to obtain the following:

Reason \_\_\_\_\_  
(Not required, however it assists us in gathering all the records requested.)

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When Records is closed, this completed form can be:

- Emailed to [Records@MilfordCT.gov](mailto:Records@MilfordCT.gov) or
- Dropped off at the Patrol Division window for proper dissemination, or
- Mailed to Records Division, Milford Police Department, 430 Boston Post Road, Milford, CT 06460

Requests are processed in the order in which they are received and will be assigned to the next available member of our staff. If you have questions, please contact the Records Division at (203) 874-4615.