

VETERANS, CEREMONY, AND PARADE COMMISSION
REGULAR MEETING
DECEMBER 8, 2014 (amended)

The Veterans, Ceremony and Parade Commission held their Regular Meeting on Monday, December 8, 2014 in the Fowler Memorial Building, 45 New Haven Avenue, Milford. Chairman T. Flowers called the meeting to order at 7:05PM and asked those present to stand for the reciting of the Pledge of Allegiance.

I. Roll Call

MEMBERS PRESENT

Thomas Flowers, Chairman
Christine Smith, Vice Chairman
Pattie Deer
Russell Edwards
John Jansen
Christopher Roberts
Gregory Smith

ABSENT/EXCUSED

N/A

GUESTS PRESENT

William Kates
Richard Shea

II. Consideration of Minutes: November 2, 2014 Minutes were read. Motion made by C. Smith that the minutes be accepted as distributed, seconded by P. Deer. Motion passed unanimously.

III. Public Comment/Questions: None.

IV. Chairman's Report:

a) Correspondence

- i. Mayor Blake sent a letter of "Thank You" to West Point LT. General Robert Caslen Jr. for the Black Knights' participation in our Veterans Day Parade festivities.
- ii. The VCPC received a card from Atty. Kevin Curseadan of the 375th committee thanking us for organizing the Veterans Day parade.

b) Committee Terms

- i. R. Edwards' and J. Jansen's terms expire December 31, 2014; both accepted the Mayor's request to continue with their appointments.

c) Parades/Ceremonies

- i. Chairman Flowers thanked the Committee for all they did for the Veterans Day Parade and R. Edwards who did double duty as our Grand Marshall. He also thanked G. Smith for the Facebook page. It was felt by some of the Committee as being very effective and was appreciated by the public. We will continue to do this for future events.
- ii. Issue with Webster Fire Department being out of order; we will make sure that does not happen in the future.

d) Building Maintenance

- i. P. Deer reported mold on the ceiling tiles in the kitchen. Committee will take a look after the meeting.

e) Building Usage

- i. C. Smith has created online calendars and entered all of the building resident's regular meeting dates. She asks that all residents review the calendar to verify they are correct. ACTION ITEM: resend the calendar link to the residents and VCPC Chairman. Call Richard Shea.

V. Unfinished Business

a) Veterans Memorial Auditorium

- i. Eric Muth made up a plaque for the Nike Site Unit that he would like to donate for display in the atrium of the Auditorium. G. Smith made a motion to accept and display the plaque in an appropriate location in the auditorium, seconded by R. Edwards, all carried.
- ii. Chairman Flowers will give Eric Muth's research on Milford veterans to the Milford Historical Society.
- iii. Richard Shea, with the Catholic War Veterans, has volunteered to man the Veterans Memorial Auditorium on Fridays from 1-4pm. He would like to see if the other veterans organizations (both regular members and auxiliaries) can also volunteer one day a week on Monday to Friday. Initially Friday and Saturday, but if we get more volunteers we can expand the hours. Some discussion ensued regarding other organizations who do similar work and what our city's veterans may be able to do. We asked Richard Shea to be a coordinator of this effort. He agreed to be the contact for this. Once established, we can post signs when the building is open and advertise the building schedule to local schools and civic organizations who may want to visit. Let the Mayor know that we are exploring this idea and will submit a formal plan that we can be put together later ACTION ITEM: G. Smith wants to contact former historian Dick Platt and the new City Historian to help put together an FAQ for the auditorium.

VI. New Business

a) None

VII. Good of the Order

a) Saturday, December 13

- i. Wreath's Across America at 11:30am Ceremony at Kings Highway Cemetery
- ii. Durham Bus Company Toys for Tots drive for local fire department at Stop & Shop across from the mall from 9am to 4pm
- iii. Army/Navy Game at American Legion 196 in Milford, VFW 7788 in Devon and VFW 9460 in Stratford, which is a state fundraiser
- iv. Thank You Christmas Card to our recording secretary (Chairman Flowers will take care of it)

VIII. Possible Agenda Topics

- a) FAQ Sheet for Auditorium
- b) List of possible conflicts for the auditorium (Chairman Flowers will supply copies for next meeting)

IX. Announcements

Being no further business to discuss, C. Smith made a motion to adjourn, seconded by P. Deer. Motion passed unanimously. The meeting adjourned at 8:39PM.

Next meeting will be January 12, 2015 at 7PM.

Respectfully submitted,

Christine L. Smith
Secretary Pro Tem