

# **THE MILFORD TREE COMMISSION**

## ***Minutes of the December 11, 2006 Meeting***

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### **A. ROLL CALL**

- Commission Members Present: Stephen Wing, Chairman  
Kate Orecchio, Vice Chairwoman  
Mary Lugwig, Member  
Tammy Jorgensen, Member
- Liaison to Planning and Zoning: Jeanne Cervin
- Also Present: Theresa Nickols, Recording Secretary

### **B. CALL TO ORDER**

- Chairman Wing called the meeting to order at 7:08 P.M.

### **C. CONSIDERATION OF MINUTES FROM NOVEMBER 13, 2006 REGULAR MEETING**

- The members suggested the following changes:
  - (1) Remove Jeanne Cervin's name from roll call because she was not present;
  - (2) Change "Lugwig" to "Ludwig;"
  - (3) Capitalize "Trimble;"
  - (4) Correct the spelling of "Langewisch;" and
  - (5) Note that the trees discussed were near the power plant, not at the actual plant.
- M. Ludwig moved to accept the minutes, T. Jorgensen seconded the motion, the committee voted and the motion was carried unanimously.

### **D. ADMINISTRATIVE MATTERS**

- Chairman Wing reported that he received a letter from the city's accounting department regarding the lack of secretarial funds in the Tree Commission's account.
- M. Ludwig suggested that the commission shuffle some funds around to fund the secretarial account.
- Chairman Wing said he would look into moving some funds around.
- T. Jorgensen made a motion to redirect funds to the secretarial account, K. Orecchio seconded the motion, the members voted and the motion was carried unanimously.
- The members discussed the vacancy on the commission.
- Chairman Wing noted that Irwin Langewisch would be an interested and deserving candidate, and that he spoke to John O'Connell (the Mayor's Assistant) but has not yet spoken to the Mayor.

- K. Orecchio suggested that the members make a unanimous request to the Mayor to appoint Irwin Langewisch to the commission.
- A discussion ensued among the members regarding Irwin Langewisch's qualifications.
- Chairman Wing reported that he e-mailed John O'Connell about amending the Tree Commission ordinance to include alternates (who will broaden the knowledge base and avoid quorum problems), Chairman Wing noted that John O'Connell that it a good idea.
- A discussion ensued among the members regarding the procedure on how to amend the ordinance.

#### E. TREE WARDEN STATUS AND REPORT

- Tree Warden was not present.

#### F. INTERAGENCY REVIEW MATTERS

- (1) Completed review on 990 Naugatuck Avenue
- (2) Down near lilly pond, 3 plots on Lajoy Lane
- Chairman Wing mentioned that he appreciates the support from Jeanne Cervin and the Planning and Zoning Board.
- A discussion ensued among the members regarding the La Z Boy property and trees.
- Chairman Wing noted that site plan approvals require applicants to include landscape requirements.
- Chairman Wing noted that the buffer between commercial and residential properties on Bridgeport Avenue near the Robert Treat Apartments someone limbed up the pines.
- Chairman Wing suggested developing a form letter that would go to zoning that certain properties have landscape problems and should be brought up to site plan requirements.
- A discussion ensued among the members regarding Chairman Wing's suggestion.
- A discussion ensued among the members regarding the property on New Haven Avenue next to library.

#### G. MEMORIAL TREES

- M. Ludwig reported that the yellow magnolia donated by Mike Wilcox was planted at Jefferson Park.

#### H. GRANTS / LEGACY ARBORETUM / IN-TOWN ARBORETUM

- M. Ludwig reported that the report is due at the end of the month.
- M. Ludwig discussed the requirements for the report with the members.
- Chairman Wing suggested to M. Ludwig to talk to Chris Donnelly.
- A discussion ensued among the members regarding how to prepare the report.
- A discussion ensued among the members regarding Ed Vaughn's invoice.

- K. Orecchio moved to accept Ed Vaughn's invoice, T. Jorgensen seconds the motion, the members voted and the motion was carried unanimously.

#### I. GREENING OF THE POST ROAD

- K. Orecchio reported that the project is on track for Spring.
- K. Orecchio noted that she has to write a letter to Tom Ivers for an extension regarding Phase 2.
- K. Orecchio discussed the triangles of land near Mr. Macs and Stop & Shop.

#### J. TREE INVENTORY / MANAGEMENT PLAN

- M. Ludwig noted that she has been going out and inventorying.
- M. Ludwig discussed pocket pc's, cd's and training sessions.
- A discussion ensued among the members regarding 300 questions on Inventory and teamwork and emergency storm assessment.
- M. Ludwig discussed the Home depot Foundation Grant that Milford Trees, Inc. applied for on 12/7/06; she noted that she is waiting for the verification and then Milford Trees, Inc. will then partner with the city.

#### K. TREE NURSERY

- M. Ludwig noted that 12 new trees are in and were donated by Planter's Choice.
- M. Ludwig reported that the 12 donated trees have been planted.

#### L. MISCELLANEOUS MATTERS

- A discussion ensued among the members regarding a volunteer celebration on March 11, 2007 from 4 to 6 at the Fine Arts Council.

#### L. CONCLUSION OF MEETING

- All other matters were tabled.
- M. Ludwig moved to adjourn the meeting, T. Jorgensen seconded the motion, the committee voted and the motion was carried unanimously.
- The December 11, 2006 meeting of The Milford Tree Commission was adjourned at 8:32 P.M.

The minutes of the meeting of The Milford Tree Commission held December 11, 2006 are respectfully submitted,

By: \_\_\_\_\_  
THERESA ROSE NICKOLS  
Recording Secretary