

## **THE MILFORD TREE COMMISSION**

### ***Minutes of the September 9, 2013 Meeting***

#### **A. ROLL CALL**

Commission Members:

Bryan Mancini - Chairman  
Kate Orecchio, Vice Chairman  
Jim Malaney  
David Skirkanich  
Melissa Smith  
Seny Ricardi  
Jennifer Ibarra

Guests: Patrick Lang  
Gail Korman

Recording Secretary:

Annie Mecca

Absent:

David Skirkanich, Jennifer Ibarra,  
Jim Malaney

#### **B. CALL TO ORDER**

Bryan Mancini called the meeting to order at 7:15 p.m.

#### **C. CONSIDERATION OF MINUTES**

- Kate Orecchio made a motion to accept the minutes to the meeting on July 8, 2013. Melissa Smith seconded the motion. The minutes from the July 8, 2013 meeting were unanimously approved with corrections.

#### **D. ADMINISTRATIVE MATTERS**

- Financial Report - End of Budget Year Report – used all secretarial fees, all trees & Shrubs s monies. \$21.00 went back to the City from unused postage and binding, etc. We used 98% of our budget. As of July 31, 2013, \$525 for Secretarial Fees, \$750.00 for Trees and Shrubs, \$1 for Travel, \$5.00 for postage, \$5.00 for Duplication, \$5.00 for Office Supplies and \$5.00 for Printing and Binding.
- Guest Citizen – Gail Korman – present at this meeting, brought up the issue that Planning & Zoning could not find any contact information for the tree Commission members when she requested it. Bryan proposed our email addresses be collected and posted on the City website so the public can reach us with tree issues.
- Bran Mancini received a letter from Susan Hunt regarding the memorial tree she planted for her father, Russell Hunt on the Green. Evidently the tree had been weed-whacked and could be in danger of dying. Bryan Mancini will write a letter addressing this situation to Public Works and the Mayor, make an assessment of the condition of the tree and take the necessary steps to resolve the problem.

**E. TREE WARDEN REPORT**

- No Report at this time.

**F. STREET TREE MATTERS**

- Ongoing Maintenance – Burnt Plains Road – Public Works has been pruning Crabapple trees; other wise there are no other maintenance plans going on at this time.

**G. ARBORETUM**

- Upcoming Plantings – There will be a memorial planting on the Green, end of September, beginning of October. And plantings will take place on Green's End side. The Milford Tree Commission is also in the process for applying for registration in Tree City USA, which can make us eligible for grants.

**H. OPEN GRANTS & GRANT APPLICATIONS**

- There are no open grants at this time.

**I. TREE NURSERY**

- Project Update – Finished Grant Submitted – The check is on its way.
- America the Beautiful Grant - Milford Trees, Inc. will apply for this for the Deer Fence for the Nursery. Phase 2 will begin soon; road completion, etc.

**J. STREET TREE REPLACEMENTS**

- Woodruff Road – Bryan Mancini received a request for a tree on this street, to be planted in the planting strip – Bryan Mancini would like to use Tree Commission money for that tree – approx. cost \$160. There was no objection.
- 56 High Street – someone had previously requested a tree; Kate Orecchio will inquire if the people are still interested.

**K. APPROVED TREE LIST FOR PLANNING & ZONING**

- Review for Submission – Bryan Mancini will submit the list to the Planning & Zoning Commission.

**L. EDUCATIONAL INITIATIVES**

- None at this time.

**M. INTER-AGENCY REVIEW MATTERS**

- 142 West Town Street - Gail Korman brought plans to have a Honey Locust tree planted – she spoke with Kate Orecchio regarding this matter – there is a possible conflict with site lines. Bryan will write the letter.
- 489 North Street – revisited – a new plan. Bryan Mancini and Kate Orecchio will review the original plan. Bryan Mancini will write the letter.
- 86 Pond Point Avenue – Bryan Mancini will propose more of a variety of trees for this property and will write the letter.
- 229 West Main Street – Bryan will also propose a variety of trees for this property and will write the letter.
- 121 West Main Street – The revised plan will save the great Linden tree on that property.

**N. ADJOURNMENT**

- Seny Ricardi made a motion to adjourn the meeting, Melissa Smith seconded the motion, the committee voted and the motion was carried unanimously.
- The September 9, 2013 meeting of The Milford Tree Commission was adjourned at 8:33p.m.

The minutes of the meeting of The Milford Tree Commission held September 9, 2013 are respectfully submitted,

By: \_\_\_\_\_  
Annie Mecca  
Recording Secretary