

MILFORD TRANSIT DISTRICT

MEETING MINUTES –JANUARY 13, 2022

Meeting Title			
JANUARY 13, 2022		6:00 PM	VIRTUAL TEAM MEETING
Meeting called by	Chairman-Ilya Eliashevsky		
Type of meeting	Special Board of Directors Meeting		
Facilitator	Ilya Eliashevsky		
Note taker	Henry Jadach		
Attendees	Chairman- Ilya Eliashevsky Secretary/Treasurer- Michael Lebov Advisory Board- Nija Phelps Staff- Henry Jadach		
Public Participation			
	None		
Action Items	Person Responsible	Deadline	
Action item 1	Presenter Name	Date time	
Action item 2	Presenter Name	Date time	
Approval of Community Development Block Grant Award-Certified Resolution			
Discussion	After a review and discussion, a motion was made by Mr. Lebov, seconded by Mr. Eliashevsky, and passed unanimously to have the secretary sign the resolution to authorize the Executive Director to execute the agreement with the Community Development Department. (attached)		
Conclusions			
Action Items	Person Responsible	Deadline	
Mr. Lebov will sign the resolution on behalf of the Board and forward it to Mr. Jadach	Mr. Lebov	ASAP	

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American Rescue Plan- Apportionment to Milford Transit District

	Henry Jadach
Discussion	<p>Mr. Jadach previously distributed copies of the split agreement developed by the State DOT for the Bridgeport/Stamford Urbanized Area.</p> <p>Mr. Jadach reviewed the awards previously received from similar stimulus packages, CARES Act \$1,000,000, and \$650,000 as the funds allotted by the American Rescue Plan under discussion, \$600,000 would be used for the same purposes. Mr. Lebov and Ms. Phelps inquired as to what these funds are used for. Mr. Jadach explained that they can be used and have been used for a wide variety of expenses including, preventative maintenance, PPE supplies, sanitation of buses and the Milford Rail Station, furlough pay for employees who were out of work due to the pandemic and other operating expenses.</p> <p>Mr. Eliashevsky noted that a substantial sum was remaining of these funds and how long would this funding last?</p> <p>Mr. Jadach explained that there is no time limit on expenditure of these funds and that he could not see them being replenished to the same extent as they were granted in the future by the State or the Federal government, so they were being used as judiciously as possible to last over a period of time. (Split Agreement Attached)</p>

Grants in Place- A Review

Discussion	<p>Mr. Jadach presented a chart outlining existing grants that are in place separated into categories and balances in each category. A discussion was held, and Mr. Eliashevsky remarked that there is a balance in funds for bus shelters and could that be put to use. Mr. Jadach explained that the balance represented funds that were remaining after the two new shelters were installed downtown. He also stated that if that award was modified the funds may be used for other purposes. It was asked if there was a need for other shelters in the city?</p> <p>Mr. Jadach stated that the shelters at Viscount Drive and one other would be good candidates for replacement. Mr. Jadach was directed by the Board to look into that possibility.</p>

Conclusions	Existing grants to be used for other needed purposes if possible
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Action Items	Person Responsible	Deadline
MTD staff will discuss the process with FTA Region 1	Jadach	6/22

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Preliminary Audit Report			
Discussion	Mr. Jadach related that the final report was just issued, and copies will be sent to all Board members.		
Conclusions			
Action Items		Person Responsible	Deadline
Copies of the FY21 Audit will be sent to the Board		Jadach	1/20/22

Union Negotiations -Operators Amalgamated Transit Union			
Discussion	A public discussion of negotiation matters will not be undertaken as it could jeopardize final agreement with the union.		
Conclusions			
Action Items		Person Responsible	Deadline
MTD staff will enter into mediation and if necessary, arbitration with ATU.		Jadach	N/A

Operations Activity Report			
Discussion	<p>Statistics on the Fixed Route and van services were previously distributed. Questions regarding ridership were discussed. With the second round of quarantines and COVID protocols ridership has been affected in respect to recent gains made. MTD staff explained that ridership on all services was increasing but those increases have slowed with the recent COVID situation.</p> <p>Fixed Route Services are at approximately 50% of pre-covid numbers and the van services are at approximately 35% of pre-covid.</p> <p>Mr. Lebov remarked that the number of vehicles for service must have been decreased as a result. Mr. Jadach related that the Fixed Route service remains with the same number of vehicles and hours of service, but the van hours and vehicles have been reduced by half.</p>		

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	<p>It was expressed by Mr. Eliashevsky that a marketing campaign regarding services would be appropriate at some point to advertise the services available.</p> <p>A discussion was held regarding the Rail Parking program. It was noted that the usage has increased slightly. During a recent permit renewal all spaces were sold but the use of the spaces has increased but still has a long way to go. Mr. Jadach related that some interest in reopening the westbound station has occurred, but it was explained that a Request for Proposals would be necessary if a new vendor was placed there and at this juncture there is not reasonably enough activity to support a commercial venture in the space.</p>		
Conclusions	<p>Ridership is down due to the pandemic. As the opportunity for riders to return to the service marketing for the services should take place.</p> <p>As rail parking increases consideration to solicit for a new tenant in the Westbound station may occur.</p>		
Action Items	Person Responsible	Deadline	
Determine when a marketing campaign is appropriate.	MTD Board/Staff	N/A	
Monitor the rail parking usage	Staff	N/A	
Adjournment			
	<p>Amotion was made by Mr. Lebov, seconded by Mr. Eliashevsky to adjourn at 7:20 pm.</p>		
Submitted to the City Clerk-1/14/22			



City of Milford, Connecticut

Founded 1639

MILFORD TRANSIT DISTRICT

259 Research Drive
Milford, CT 06460
Tel. 203-874-4507

Henry D. Jadach
Executive Director

Board of Directors

Ilya Eliashevsky
Chairman
Michael Lebov
Sec. / Treas.

Certified Resolution

THIS IS TO CERTIFY that the Board of Directors of the Milford Transit District at a meeting held on January 6, 2022, authorized Henry Jadach, Executive Director, to execute a contract on behalf of the Milford Transit District with the City of Milford, Connecticut, for the purpose of receiving Community Development Block Grant funds to provide \$11,500.00 toward the cost of a driver's salary, Contract # PY47-PS006.

THIS WILL ALSO CERTIFY that's such action of the said Board of Directors has not been modified, rescinded or revoked in any way and remains in full force and effect as of the date hereof.

Dated this _____ day of _____ 2019

Secretary/Treasurer

STATE OF CONNECTICUT
FTA AMERICAN RESCUE PLAN (ARP) INTERIM SUB AREA APPORTIONMENTS
BRIDGEPORT/STAMFORD - FFY 2021

INTERIM AGREEMENT

Apportionments and Carryovers

Bridgeport/Stamford CRRSAA Apportionment FFY 2021
NY-NJ-CT UZA 1 Section 5337 HIFG and HIMB
Less NY/CT CARES Act Split Agreement FFY 2021

TBD
TBD
TBD

Total Apportionments/Resources Available to Bridgeport/Stamford

0

PROJECT LISTINGS

Bridgeport/Stamford

Fed Share

Balance

GBTA -	Operational/Preventative Maintenance/Capital Expenses	5,700,000	-
MLFD TD -	Operational/Preventative Maintenance/Capital Expenses	600,000	-
NWLK TD -	Operational/Preventative Maintenance/Capital Expenses	2,000,000	-
NVCOG/VD -	Operational/Preventative Maintenance/Capital Expenses	800,000	-

Total Bridgeport/Stamford

9,100,000

(9,100,000)

Transfers In/Out

Transfer from Governor's Area

(9,100,000)

Balance Remaining in Bridgeport UZA

-


Dated: _____

Approvals

For GBTA: _____

Douglas Holcomb
Chief Executive Officer
Greater Bridgeport Transit Authority

For MLFD TD: _____


Henry D. Jadach
Executive Director
Milford Transit District

For GNHTD: _____

Mario Marrero
Executive Director
Greater New Haven Transit District

For NWLK TD: _____

Kimberlee Morton
Chief Executive Officer
Norwalk Transit District

For HART: _____

Richard Schreiner
Chief Executive Officer
Housatonic Area Regional Transit District

For VCOG: _____

Richard T. Dunne
Executive Director
Naugatuck Valley Council of
Governments

For CTDOT: _____

Joseph J. Giulietti
Commissioner
Connecticut Department of
Transportation