

MILFORD TRANSIT DISTRICT MEETING MINUTES

AUGUST 22, 2006

Attendance: Board of Directors

Robert Atkinson, Jr. - Chairman
Peter Carroll - Treasurer/Secretary

Advisory Board

John Piselli
Anthony Piselli
J. David Griffin

Staff – Henry D. Jadach

Chairman Atkinson opened the meeting at 6:00 PM

Agenda:

1. Public Participation – None
2. **Review of All Operating Services** – Mr. Jadach gave a full report on the status of the operating services. The Coastal Link Service was highlighted as the most productive service the District Operates. A description of the District and its services was distributed before the meeting and was discussed by the Board.
3. **Review of Budget Submissions.** A. State b. Local
Mr. Jadach explained that the submissions to the State would produce a balance budget but the DOT has submitted to the District a budget proposal that was extremely under funded. Mr. Atkinson and Mr. Carroll asked why were we singled out in such a way? Mr. Jadach explained that the District receives approx. 24% of it's ADA and Demand Response Dial-a-Ride funds from the State. This compares to well over 75% to 100% for other area's. The explanation given to

him is that it is historical, that we have always been funded at this level so it continues.

The Board requested that Mr. Jadach continue to attempt to get adequate funding on an equitable basis. Also, if this does not happen, Mr. Jadach related that extreme changes must be made in service.

Mr. Atkinson asked what adjustments in wages have been made in the past few years?

Mr. Jadach related that the drivers, who are unionized, have received very small contractual raises of 1.5 to 2.0% increases and the administrative staff and maintenance staff have not received a raise in over 3 years.

4. Review and Distribution of Structured Parking Study

The completed Structured Parking Study was distributed and discussed.

Mr. Carroll asked if this plan would ever come to fruition. Mr. Jadach related that it seemed to be the best alternative to accomplish additional spaces for use at the station and would also provide for the needs of an expanded courthouse.

Additional comments referred to the size and the capacity of the proposed structure.

5. Review of Transit Hub Study – Discussion of Sub- Contractor

Mr. Jadach explained that the District has a grant to examine the feasibility of erecting a transit hub at the Westfield Connecticut Post Shopping Mall. This study would also be paid for, in part, by the Westfield Corporation. Mr. Jadach requested that the firm that is currently working at the mall and has completed a 140 million dollar expansion be procured in a sole source fashion as opposed to going out for a request for proposals. Mr. Jadach explained that the BL Companies Inc. had an intimate knowledge of the facility, all of the construction blueprints and peripherals at their disposal and would be able to accomplish the study in a shorter time for less money. Also this study would determine the two best alternates for the hub and attach a preliminary budget to construction. The mall and the District, working along with other transit entities that use the mall would then agree on the future site and then pursue the construction.

Mr. Carroll motioned that the Board give the Executive Director the authority to enter into a contract with BL Companies to complete a study for a transit hum at the Westfield Connecticut Post Mall. Seconded by Mr. Atkinson and approved unanimously.

6. Consideration of Budget Addendum –State DOT

The Budget Addendum for the 06/07 Fiscal year was presented by Mr. Jadach to the Board. As stated previously if is short of the District's needs by over \$350,000.

Mr. Jadach suggested that the Board approve the Addendum because the District would be in a severe cash flow situation shortly but we would still lobby for additional funds. Mr. Carroll motioned to have the Chairman sign the Addendum but that the District withhold from returning it ti the State until Mr. Jadach sees fit

after continuing to lobby for additional funding. Seconded by Mr. Atkinson and passed unanimously.

7. Discussion of Bus Advertising

Mr. Jadach related that the current firm that is producing our bus advertising is not doing a good job and he intends to sever the relationship at the end of the contract with them on November 1st. He related that the program is in a bit of disarray but we should be able to recover a decent return from advertising from November through the end of the year. Mr. Atkinson related that he knew of a company that would be interested. Mr. Jadach asked that they contact him but we may go in the direction of not going a contract with any company but deal with several companies on a bus by bus basis.

There being no further business the meeting was adjourned at 7:26 PM

Respectfully Submitted

Henry Jadach
Executive Director
Recording Secretary