

MILFORD REGISTRAR OF VITAL STATISTICS

CHECK ONE:

Application for Birth Certificate DATE:
Application for Certificate of Birth Registration (Wallet-size)

I AM APPLYING FOR THE ABOVE DOCUMENT (AS CHECKED) CONCERNING THE FOLLOWING PERSON:

FULL NAME (FIRST) (MIDDLE) (LAST NAME AT TIME OF BIRTH)

DATE OF BIRTH

PLACE OF BIRTH HOSPITAL

INFORMATION ON ABOVE PERSON'S FAMILY

FATHER'S FULL NAME (FIRST) (MIDDLE) (LAST)

MOTHER'S FULL MAIDEN NAME (FIRST) (MIDDLE) (FAMILY NAME BEFORE MARRIAGE-MAIDEN)

..NO PERSON EXCEPT THE PERSON WHOSE BIRTH IS RECORDED, IF OVER 18 YEARS OF AGE, HIS CHILDREN, OR SPOUSE OR HIS PARENT, GUARDIAN OR GRANDPARENT OR GRANDPARENT IF A MINOR, SHALL HAVE ANY ACCESS TO, OR BE PERMITTED TO, EXAMINE THE ORIGINAL OR ANY COPY OF THE BIRTH CERTIFICATE OF ANY PERSON..

..A PERSON 16 YEARS OF AGE OR OLDER MAY APPLY FOR THEIR OWN CERTIFICATE OF BIRTH REGISTRATION (WALLET SIZE) (PER PUBLIC ACT 96-258 10/1/96)

I CERTIFY THAT THIS IS AN APPLICATION FOR:

- MY OWN BIRTH
MY CHILD'S BIRTH
THE BIRTH OF A CHILD FOR WHO I AM THE GUARDIAN
MY MINOR GRANDCHILD'S BIRTH (SUBJECT TO PROPER IDENTIFICATION)
MY GRANDPARENT'S BIRTH (SUBJECT TO PROPER IDENTIFICATION)
MY SPOUSE'S BIRTH
MY PARENT'S BIRTH; I AM EIGHTEEN YEARS OF AGE OR OLDER

PRINT YOUR NAME

SIGN YOUR NAME

ADDRESS

(THIS PART TO BE COMPLETED BY REGISTRAR OF VITAL STATISTICS OFFICE)

DESCRIBE DOCUMENTATION PROVIDED:

CHECKED BY: (STAFF PERSON)

**SUBJECT: REGULATION CONNECTICUT DEPARTMENT OF PUBLIC HEALTH AND ADDICTION SERVICES, SECTION 19a-41-2(a)(b) "A COPY OF OR ACCESS TO BIRTH CERTIFICATES"**

The actual wording is as follows:

Section 19a-41-2. A copy of or access to birth certificates

Anyone requesting a copy of, either in person or by mail, or access to or permission to examine the original or any copy of the birth certificate or birth record in the custody of any registrar or vital statistics or the Department of Public Health shall provide documentation proving that such person is entitled to a copy of or access to birth certificates under Section 7-51 or the Connecticut General Statutes.

**The person whose birth is recorded, if over eighteen (18) years of age, or that person's parent or guardian if that person is a minor shall submit a government issued photo identification. Should a photographic identification be unavailable, originals or photocopies of two (2) of the following documents shall be substituted for it:**

- (1) social security card;
- (2) social security card supplemented with either an employment identification card, a paycheck stub or a W-2 form. Providing the documents in this subdivision fully satisfies the identification requirements of this section;
- (3) automobile registration;
- (4) copy of utility bill showing name and current address;
- (5) checking account deposit slip or bank statement stating name and current address;
- (6) voter registration card;
- (7) valid government issued trade or professional license;
- (8) valid government issued firearm permit;
- (9) probation documents issued by a court or other government agency, pursuant to a criminal conviction;
- (10) letter from a government agency verifying identity. The letter shall be dated within six months prior to the date of the request;
- (11) release documentation from a correctional institution containing a photograph of the former inmate and a release date within 12 months prior to the date of the request;
- (12) birth certificate of the requester;
- (13) military discharge papers;
- (14) current school or college photographic identification; or
- (15) government issued photographic identification that has expired within 12 months prior to the date of the request.

This means that all persons shall provide documentation proving that they are entitled to a copy of or access to birth certificates just as they always have: the person whose birth is recorded if over 18 years of age; his or her parent, or guardian if a minor, such persons children, grandchildren, spouse; Chief Executive Officer of Municipality or his authorized Agent; the local Director of Health; Attorneys at Law; Title examiners; and members of legally incorporated genealogical societies shall have access to and be permitted to examine the original or any copy of the birth certificate of any person when they provide our office with proper and prescribed documentation of their identity.

This means that when the person whose birth is recorded is over 18 years of age or that person's parent, or guardian (if that person is a minor) cannot have access to the birth certificate unless they provide a government issued photo identification of themselves, in person at the counter, or through the mail using a copy of the photo identification.

**THE FOLLOWING INFORMATION IS NEEDED FOR BIRTH REQUEST:**

**FULL NAME AT BIRTH (FIRST, MIDDLE, LAST)  
DATE OF BIRTH  
WHERE BORN  
FATHERS FULL NAME INCLUDING MIDDLE NAME  
MOTHERS FULL NAME INCLUDING MAIDEN NAME**

**CHECK PAYABLE TO: MILFORD CITY CLERK \$20.00 per copy  
YOUR TELEPHONE NUMBER WHERE YOU CAN BE REACHED.  
RETURN SELF ADDRESSED, STAMPED ENVELOPE**

MILFORD CITY CLERK  
70 WEST RIVER STREET  
MILFORD CT 06460  
203-783-3210

Email: [cityclerk@ci.milford.ct.us](mailto:cityclerk@ci.milford.ct.us) (information only)