**MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING**

**TUESDAY, OCTOBER 13, 2020, 7:00 P.M.**

**ZOOM CONFERENCE MEETING**

Chairman Smith called the meeting to order at 7:02 p.m.

1. **Roll Call**

Commissioners Present: Sam Bergami, Bill Bevan, Alberta Jagoe, John Mager, Sharon Marrone, David Rubenstein, Richard Smith.

Also Present: Chief Keith Mello, Deputy Chief Brian Rojee, Lt. David Chila, Marcia Krusewski, Secretary.

A quorum was present to conduct the business of the meeting.

1. **Consideration of Appointments** – none
2. **Citizen Comments** – none
3. **Approval of Minutes of previous meeting**.

Commissioner John Mager requested an amendment to the minutes of the 9/14/2020 meeting.

He asked to amend Section 6, page 4, last sentence of the first paragraph to contain the following language, “in the event a respondent fails to comply with a request for information”.

It was moved by Commissioner Bergami and seconded by Commissioner Rubenstein to

to approve the minutes of the September 14, 2020 meeting as amended by Commissioner Mager. Motion carried.

1. **Reading of Correspondence**
* A thank you letter from Terry McDonald thanking us for a letter of recognition
* A thank you card from Maureen & Peter Knights thanking our department for our service. They also dropped off a tray of cookies.
* A letter of thanks from Scot Richards thanking Off. Nikki McMahon for assistance at West Shore Middle School.
1. **Consideration of Chief on Matters of Administration**
2. Safe Driving Award to Officer Steven Carney.
3. Chief’s General Comments - none
4. Chief Mello asked that the following be added to the Agenda. Donation to K9 fund in the amount of $100 from Tom Craig. Motion made by Commission Jagoe to accept this donation and seconded by Commission Bergami. Motion carried unanimously.
5. **Report on Planning and Zoning Requests**
6. **Proposed 6 lot subdivision, 1314 Naugatuck Ave** – motion made by Commissioner Rubenstein and seconded by Commissioner Bergami approve the Traffic Division recommendation regarding this planning and zoning request. Motion carried unanimously.
7. **Acceptance of Reports**
	1. Special Investigations Report
	2. Detective Bureau Report
	3. Crime Prevention Unit Report
	4. Traffic Division and Licensing Report

It was moved by Commissioner Bergami and seconded by Commissioner Jagoe to approved the above reports. Motion carried.

1. **Unfinished Business** – none
2. **New Business**
	1. **Crosswalk Request** – Helwig Street near Armory Lane

Commissioner Mager commented that this was a wise move that would stop people from walking up that very narrow road. Chairman Smith mentioned that this request came from Justin Rosen in the Mayor’s office.

Motion made by Commissioner Mager and seconded by Commissioner Jagoe to accept this report by the Traffic Division. Motion carried.

* 1. **Handicapped Parking space request** – 103 Naugatuck Ave.

There was a discussion regarding requests for on street handicap requests. Commissioner Mager asked if this was a normal request. He also asked if we could be opening up the floodgates for many more similar requests. The individual requesting this was very deserving of this handicapped space but he was wondering how many more similar requests we might get. Commission Mager wondered if anyone with a handicap sticker may ask for special accommodations. Chief Mello agreed that we may get many of these requests.

Chairman Smith mentioned that we have had other handicapped space requests in the past. Chief Mello mentioned that we receive many requests from the Walnut Beach area regarding parking issues and that we have tried to be very responsive to the people in this area. He mentioned that is a high maintenance area. Chairman Smith spoke about the numerous parking changes that have been made in recent years and the many changes and requests in the area of Alpha Pizza. He also mentioned how nice all the new parking areas looked around Walnut Beach.

Motion was made by Commissioner Rubenstein to accept the Traffic Division report on this request and was seconded by Commissioner Bergami. Motion carried unanimously.

* 1. **On Street Parking Study – Pearson Ave**.

Motion was made by Commissioner Mager and seconded by Commissioner Rubenstein

to accept this traffic study. Motion carried unanimously.

1. **Commendations** – none
2. **Executive Session**

Consideration of Report of Chief of Police on matters concerning the Appointment, Employment, Performance, Evaluation, Health, or Dismissal of Department Employees.

Motion was made by Commissioner Bergami and seconded by Commissioner Jagoe

to adjourn to Executive Session at 7:19 p.m. Motion carried unanimously.

* 1. Consideration of the performance of one employee.

Chief Mello, Deputy Chief Rojee and Commissioners present remained for Executive Session.

It was moved by Commissioner Mager and seconded by Commissioner Jagoe to reconvene in public session at 7:53 p.m.

It was moved by Commissioner Mager and seconded by Commissioner Jagoe to reject the discipline of the Police Officer as presented in Executive Session and reduce the discipline to a written reprimand. Motion carried unanimously.

Being no further business, it was moved by Commissioner Jagoe and seconded by Commissioner Bergami to adjourn at 7:55 pm. Motion carried unanimously.

Submitted by:

Marcia Krusewski – 10/14/2020

Submitted to City Clerk – 10/14/2020