

**MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
HELD TUESDAY, DECEMBER 10, 2007
COMMISSIONERS ROOM – POLICE HEADQUARTERS**

Chairman Fellenbaum called the meeting to order at 7:05 p.m.

1. ROLL CALL

PRESENT: Kenneth Fellenbaum, Melvin Eisenhandler, Alberta Jagoe, Carol Faruolo, Carlton Giles and Thomas Zawislinski.

ALSO PRESENT: Police Chief Keith Mello; Deputy Chief Fournier; Aldermen Phil Vetro and Vincent Ditchkus; L. Streit, Secretary

Comm. Fellenbaum called the meeting to order at 7:05 p.m.

2. CONSIDERATION OF APPOINTMENTS

None.

3. CITIZEN COMMENTS

Alderman Vetro thanked the Chief for attending the Board of Aldermen meeting and addressing issues on OTB; this answered a lot of questions. Chief Mello stated that he put together data on surrounding OTB's. Vetro stated that Planning & Zoning plans request the Police Departments input and he asked if the Board of Aldermen could get that input. Chief Mello stated that he will make an assessment based on the data. Alderman Ditchkus stated that the proposed OTB site is on existing property across from Gloria's and asked if there would have been a traffic study done already. Chief Mello stated that there should have been at one time and he could look for this but stated that separate crime and traffic input was requested and the amount of traffic should be monitored if it has changed. Ditchkus stated that in his opinion there would be a slight change of use.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

A motion was made by Comm. Faruolo, seconded by Comm. Giles to approve the minutes of the previous meeting as presented and carried unanimously.

5. READING OF CORRESPONDENCE

Chief Mello noted the following:

- A letter was received from the City of Bridgeport Police Department thanking Milford for their support for Officer Vaughn Dumas to instruct the Recruit Training Class. Chief Mello stated that Bridgeport runs a continuous in service training and

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they allow Milford to sit in which is a considerable cost savings (Cities reciprocate Instructors).

- A letter was received from AAA thanking the Milford Police Department for their work with the car seat safety program and based on a survey it was noted the positive actions of Officer J. Nielson.
- A Christmas card with a letter was received from a resident thanking the Police Department for their assistance with an investigation.
- A card was received thanking Officer McCormack for his assistance in helping with an incident.
- A letter was received from the Woodruff YMCA Director thanking the Police Department for meeting with them and assisting with solutions.
- A letter was received from the Sterling Community House in Stratford thanking Officer Demerjan for the escort in their toy drive.
- A picture was sent of Officer Demerjan in the motorcycle drive which shows friendliness to the public. Comm. Fellenbaum stated that he saw an incident of police assistance with traffic for a funeral and they showed a great amount of goodwill.
- A letter was received from the Congregation Sinai thanking Sgt. Dan Sharoh for the police escort motorcade on Thanksgiving Day.
- Comm. Fellenbaum noted that the next academy graduation is on 12/20/07 at 7:00 p.m. and asked that board members attend. It is a large class and there was an 18 person waiting list and attendance would be appreciated. Comm. Fellenbaum further noted that on 1/23/08 will be the Chamber of Commerce Annual Awards and the Chief is receiving the Public Service Award. It was discussed that Officer Neilson headed 15 Officers at the Special Olympics and did an excellent job. A lot of time is donated for the community.

6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION

- a. **Grant Award from Target** – The Chief reported that a check was received in the amount of \$1,090.00 from the National Law Enforcement Grant. Minor arrests are processed at the substation at the Mall and there is no digital camera there. This grant will be used to purchase one. The Board of Aldermen passed a resolution setting up an account that allows funds to be placed into an account and the Commission votes on how it is to be used. Options were discussed; DARE Program, printing costs. A motion was made by Comm. Giles, seconded by Comm. Eisenhandler to accept this donation for the purchase of a digital camera. The motion carried unanimously.
- b. **Accident Free mileage awards to Officers E. Beauvais, P. Mazzara, N. Doerr, P. Taylor and M. Freeman.** – The officers had 25,000 accident free miles and will receive 8 hours time. A motion was made by Comm. Giles, seconded by Comm. Jagoe to approve these awards. The motion carried unanimously.

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7. REPORT ON PLANNING AND ZONING REQUESTS

- a. MS & K Industrial LLC – 198-206 Depot Road – addition to building**
- b. Schick Factory – 10 Leighton Rd. – addition**
- c. 155 and 156 Fourth Avenue – Garage and storage building**

A motion was made by Comm. Zawislinski, seconded by Comm. Faruolo to adopt Traffic's recommendations for items a - c. The motion carried unanimously.

8. ACCEPTANCE OF REPORTS

- a. Uniform Crime Report**
- b. Youth Bureau Report**
- c. Crime Prevention Services Report**
- d. Detective Bureau Cases Report**
- e. General Highway Safety Summary**

A motion to accept reports a-e was made by Comm. Zawislinski seconded by Comm. Jagoe. Comm. Faruolo asked why parking tag violations were so low in October and November. The Chief stated that this is a very busy time and resources are pulled elsewhere and this should change after the first of the year. The motion to accept the reports carried unanimously.

9. UNFINISHED BUSINESS

None.

10. NEW BUSINESS

- a. Crosswalk Request – Gulf St./Bedford Ave. – Alderman Benjamin Blake**
A motion was made by Giles, seconded by Comm. Faruolo to adopt Traffic's recommendations. The motion carried unanimously.

11. COMMENDATIONS – None

At 7:30 p.m. Comm. Giles moved to enter into Executive Session to discuss the following items. The motion was seconded by Comm. Eisenhandler and carried unanimously by roll call vote. Chief Mello and Deputy Chief Fournier were asked to remain.

**12. CONSIDERATION OF REPORT OF CHIEF OF POLICE MATTERS
CONCERNING THE APPOINTMENT, EMPLOYMENT, PERFORMANCE,
EVALUATION AND HEALTH OR DISMISSAL OF DEPARTMENT
EMPLOYEES.**

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- a. Probationary Reviews: None**
- b. Consideration of the performance of 3 employees.**

At 8:10 p.m. the Commission left Executive Session.

Comm. Jagoe moved to adjourn at 8:10 p.m. The motion carried unanimously after a second by Comm. Faruolo.

ATTEST:

LISA STREIT, SECRETARY