

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING  
HELD MONDAY, DECEMBER 8, 2008  
STAFF CONFERENCE ROOM – POLICE HEADQUARTERS**

**1. ROLL CALL**

COMMISSIONERS PRESENT: Melvin Eisenhandler; Carol Faruolo; Carleton Giles; Alberta Jagoe; Sharon Marrone; Jerold Wanosky; Thomas Zawislinski

ALSO PRESENT: Police Chief Mello; Deputy Chief Fournier; L. Stock, Secty

**2. CONSIDERATION OF APPOINTMENTS**

None

**3. CITIZEN COMMENTS**

None

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Marrone to approve the minutes of the November 17, 2008 meeting.

The motion carried with Chrmn. Giles and Commissioner Faruolo abstaining as they were not present at the November meeting.

Chrmn. Giles called for a motion to add item 12b, Disciplinary Action for One Employee, to the agenda. The motion was so made by Vice Chrmn. Jagoe, seconded by Commissioner Zawislinski and carried unanimously.

**5. READING OF CORRESPONDENCE**

The following was noted by Chief Mello:

A letter was sent to the Mayor and forwarded to the Chief from Mr. William Brill. He thanked the Chief for an excellent follow up to the traffic and speeding problem on Maplewood Avenue. The information he received was quite extensive and useful. Mr. Brill mentioned that the traffic is heavier in the spring and fall due to the activities at Walnut Beach and he suggested that perhaps there could be more surveillance during those times. In addition, the neighbors were grateful for the study as well.

William R. Benedetto sent a letter to the Mayor which was forwarded to the Chief regarding Dispatcher Gilfoyle. She received a phone call from the relative of a woman with memory problems, who did not respond to numerous phone calls. Dispatcher Gilfoyle was sympathetic and showed concerned. She dispatched an officer to the address, where it was discovered that the woman had fallen and was injured. Dispatcher Gilfoyle called the concerned relative back and informed them what had

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happened, giving them the name and number of the facility where the woman was taken. The family appreciates the quick response.

Janet A. Golden sent a card thanking the Milford Police Officers for risking their lives to save others, for their hard work and dedication. She stated they were true "Everyday Heroes."

A thank you letter was received from the Cable Family, for the help offered at a trying time in their lives.

The following officers were thanked by Ross A. Hatfield, Stratford Harbormaster, for their assistance with the rescue of a women in distress in the Housatonic River: Off. James Kiely; Off. Chris Dunn; Sgt. Joseph DellaMonica; Sgt. Jim Burton.

The Chief received a letter from Marilyn (Mrs. Frank) Zicarelli, whose husband was involved in a car accident at the Corner of the Boston Post Road and Maple Street on November 21<sup>st</sup>. The officers at the scene were very helpful and compassionate to her 81 year old husband, who was taken to the hospital. She especially commended Off. Salati, who addressed Mr. Zicarelli's concerns and showed a caring attitude toward him at the hospital. Mrs. Zicarelli also stated that one can always depend on the members of the Milford Police Department.

Alinabal sent a letter to the Chief for the quick response and apprehension of a trespasser who was trying to steal their scrap materials. Although the thief was hiding, he was found by the canine unit. The company appreciates the efforts of the Department.

**6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION**

- a. Informational: 2008 Milford Police Academy graduation will be held 12/12/08 at 6 p.m. at the Parsons Auditorium.

Chief Mello explained that the graduation will be held this Friday at 6 P.M. and invited and encouraged all Commissioners to attend. In response to Chrmn. Giles, the Chief noted there were 29 graduates and 8 are for Milford. He asked that any Commissioner that will be attending to please notify him or Marcia so he can arrange for assigned seating.

- b. Consideration of Accident Free Mileage Awards for Officers Greg Kopazna, Ethan Mitkoiwski, Brian Rojee and Joanna Salati

Chief Mello noted that these officers have accumulated 25,000 accident free miles and are entitled to 8 hours accumulated time.

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Comm. Zawislinski moved to approve these awards. The motion carried unanimously after a second by Vice Chrmn. Jagoe.

**7. REPORT ON PLANNING AND ZONING REQUESTS**

None

**8. ACCEPTANCE OF REPORTS**

- a. Uniform Crime Report
- b. Youth Bureau Report
- c. Crime Prevention Services Report
- d. Detective Bureau Cases Report
- e. General Highway Safety Summary

Chrmn. Giles noted that reports “a” and “e” were not included in the Commissioners packets. Chief Mello explained that the copy machine was broken and they were limited to small amounts of copies. The reports will be in next month’s packages.

It was moved by Comm. Zawislinski and seconded by Vice Chrmn. Jagoe to accept reports “b, c and d.” The motion carried unanimously.

**9. UNFINISHED BUSINESS**

None

**10. NEW BUSINESS**

None

**11. COMMENDATIONS**

None

At 7:10 P.M., it was moved by Vice Chrmn. Jagoe, seconded by Comm. Zawislinski and carried by roll call vote, to enter into Executive Session to discuss items 12a and b. Chief Mello and Deputy Chief Fournier were asked to remain.

**12. CONSIDERATION OF REPORT OF CHIEF OF POLICE ON MATTERS CONCERNING THE APPOINTMENT, EMPLOYMENT, PERFORMANCE, EVALUATION AND HEALTH OR DISMISSAL OF DEPARTMENT EMPLOYEES**

- a. Probationary Reviews: None

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- b. Consideration of disciplinary action for one employee.

The Commission left Executive Session at 7:23 P.M.

Comm. Zawislinski moved to postpone the January 2009 meeting and combine it with the February 2009 meeting. The motion carried unanimously after a second by Vice Chrmn. Jagoe.

Vice Chrmn. Jagoe moved to adjourn at 7:24 P.M. The motion was seconded by Comm. Winosky and carried unanimously.

Respectfully submitted,

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Linda Stock, Secretary