

**MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
MONDAY, NOVEMBER 13, 2017
7:00 P.M., STAFF CONFERENCE ROOM, POLICE HEADQUARTERS**

1. Roll Call

Chairman Richard Smith called the meeting to order at 7:02 p.m.

Commissioners Present: Alberta Jagoe, Sharon Marrone, David Rubenstein
Richard Smith

Not Present: Carol Faruolo, Sam Bergami, Jerry Wanosky

Also Present: Chief Keith Mello, Deputy Chief Kenneth Rahn, Officer William Barbour, Alderman Phil Vetro, Marcia Krusewski, Secretary, Sgt. J. Kranyak.

2. Consideration of Appointments

Officer William Barbour was unable to be at the meeting in September for his final probationary rating review and swearing in as a Regular Officer. Commissioner Alberta Jagoe swore in Officer Barbour and was congratulated by the Commission for completing his Probation.

3. Citizen Comments

Sue Jerue, member of Citizens Academy alumni spoke about the Breast Cancer Awareness (pink patrol car) that has been at various functions in the last month. She offered her heartfelt thanks to our department when her friends recently signed the car. It meant a lot to her and her friend who had battled cancer. She thought it was a wonderful gesture.

Alderman Phil Vetro spoke and discussed a matter involving no parking signs that had been taken down following construction on Gulf Street. Sgt. Kranyak relayed that the signs were taken down by the UI, as they are not allowed on telephone poles. He said he would check out the area to see where the signs could be put up.

Alderman Vetro also mentioned that his photo was taken with the Breast Cancer awareness car and was posted in Park Lane Deli.

Chief Mello agreed that the Breast Cancer awareness car was a big hit and that for Veterans Day we had a patrol car wrapped in camouflage. All of this was donated by Fleet Auto of West Haven Ct and that our thanks go to them for this donation.

4. Approval of Minutes of Previous Meeting

It was moved by Commissioner Rubenstein and seconded by Commissioner Marrone to approve the minutes of the October 10, 2017 meeting. Motion carried unanimously.

MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
MONDAY, NOVEMBER 13, 2017
7:00 P.M., STAFF CONFERENCE ROOM, POLICE HEADQUARTERS

5. Reading of Correspondence

- A letter of thanks was sent by Chief Joseph Dooley from Southern CT University expressing his thanks to our department for our assistance during the funeral of his father. He expressed his thanks to Chief Mello, D/Chief Rahn, Sgt. J. Kranyak, PFC Dan Hemperly, Off. Peter Hoff, PFC Brandon Davidson and Officer Steven Carney.
- A letter of thanks was sent by Judy Greene (former employee) regarding our assistance at the funeral of Retired Sgt. Ned Doran.
- A Memo of thanks from Officer Dempsey (Crime Prevention Unit) for all of the Officers who assisted in the Breast Cancer Awareness program at the CT Post Mall on 10/27/17.
- A note of thanks was sent to the department from the Bowens family on their anniversary of the passing of their son last year. They also dropped off 5 boxes of donuts for department members to enjoy.
- A letter of thanks was forwarded by Mayor Blake from Carol Rowe, who thanked the first responders who assisted her when she took a fall.
- Students from Meadowside School, grades K to 5 sent in cards and pictures for officers. It was part of a kindness challenge that they were participating in.

6. Consideration of Chief on Matters of Administration

- a. Suggested Meeting dates for Police Commission for 2018. Informational only.
- b. Proposed 2018/2019 Police Department budget. Informational only.
Chief Mello told the Commissioners that the budget had virtually no increase from last year. The only change was the full request for police vehicles (285,000), which had been cut in half for this fiscal year because of the uncertainty with the State budget. We also asked to fund our Body Worn Camera maintenance contract in full, as this is a contractual obligation. No further discussion.
- c. Proceeds of Police Auction in the amount of \$5240.05. Chief Mello asked that we deposit the proceeds into Police Sick and Relief account.
It was moved by Commissioner Rubenstein and seconded by Commissioner Marrone to approve the auction proceeds. Motion carried.

Discussion: Chief Mello relayed that the annual auction proceeds were \$5346.00 less a gift card for the auctioneer who donates her services (105.95), leaving a net proceed of \$5240.05.

- d. Safe Driving Mileage Awards to: Officer Steven Carney, Officer Paul Mazzara, Off. Jose Rivera:
It was moved by Commissioner Marrone and seconded by Commissioner Rubenstein to approve safe driving awards to the above Officers.
- e. Chief's General Comments: none

MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
MONDAY, NOVEMBER 13, 2017
7:00 P.M., STAFF CONFERENCE ROOM, POLICE HEADQUARTERS

7. Report on Planning and Zoning Requests

a. 67 Prospect St. – 44 Units of Housing

Commissioner Jagoe stated that Commission Faruolo, who was unable to be at this meeting wanted to relay to the Commission, that she was sending a “heartfelt no” to the Commission regarding the 67 Prospect Street project.

Commissioner Jagoe made a motion to deny the project and Commissioner Marrone seconded the motion. Before a vote was made, discussion continued on this project.

Commissioner Jagoe said that our Traffic Study doesn’t mention traffic and that 44 Units will have an impact on traffic. She felt that we should refer this to a Traffic Engineer to study it further. Commissioner Marrone said that there is already a lot of traffic on Prospect Street.

Chief Mello said that we could refer it but that we look at site issues and if the road can handle the traffic.

Commissioner Smith questioned the Chief on our response regarding congestion. Is it part of our scope?

Chief Mello replied that if there was something outstanding we would address it, but he wanted to know what we would want from a Traffic Engineer. Commissioner Smith asked if we should look at “volume”.

Sgt. Kranyak (Traffic Division) said that no traffic study from a Traffic Engineer had been included with this submission. Chief Mello said that there would not be 44 cars pulling out into the road all at once.

Commissioner Jagoe mentioned that P&Z had said in the past that they want the opinions of the Police Commission.

Chief Mello said that the P&Z Commission has challenged us on some of our studies. He mentioned the Dunkin Donuts on the Boston Post Road study, where we were against the proposal and it was passed by P&Z.

Commissioner Smith said that we need a basis for a denial of a project.

Alderman Vetro spoke and suggested that we request to have a Traffic Engineer do a study. The Developer would have to hire the Engineer and do a study regarding the impact of volume. Commissioner Jagoe agreed. Chief Mello said that changing the cycle of lights may help.

Commissioner Jagoe withdrew her motion to deny this project. Commissioner Marrone seconded the motion.

Sgt. Kranyak spoke about the West Ave development and the volume of cars. He said that the studies look at the number of cars spread out over a 24 hour period.

MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
MONDAY, NOVEMBER 13, 2017
7:00 P.M., STAFF CONFERENCE ROOM, POLICE HEADQUARTERS

Commissioner Rubenstein made a motion to tentatively approve this study as presented by the Traffic Division and to request a Traffic Study to be made by Planning and Zoning to consider the volume impact of this project.

Commissioner Marrone seconded the motion. Motion carried.

b. 622 Gulf Street – Subdivision

Sgt. Kranyak explained that the P&Z approval was contingent on a variance approval. Commissioner Rubenstein looked at the map and thought that it looked like a hazard to make a left hand turn from this property. Sgt. Kranyak further explained the proposal.

It was moved by Commissioner Rubenstein to approve this study. Seconded by Commissioner Marrone. Motion carried unanimously.

8. Acceptance of Reports

It was moved by Commissioner Rubenstein and seconded by Commissioner Jagoe to approve the following reports:

- a. Special Investigations Unit Report
- b. Detective Bureau Report
- c. Crime Prevention Unit Report
- d. Traffic Division and Licensing Unit Report

Motion carried.

9. Unfinished Business - none

10. New Business

- a. Pavement Markings – Solomon Hill Road/Wheelers Farms Road

It was moved by Commissioner Rubenstein and seconded by Commissioner Jagoe to approve the Traffic Divisions report on this matter.

Motion carried unanimously.

Chairman Smith asked about the accident history in this area. Sgt. Kranyak said there was none, but that these markings were done to be proactive.

11. Commendations – none

12. Executive Session

Consideration of the report of Chief of Police on matters concerning the Appointment, Employment, Performance, Evaluation, Health or Dismissal of Department Employees.

No executive session matters.

**MINUTES OF THE BOARD OF POLICE COMMISSIONERS MEETING
MONDAY, NOVEMBER 13, 2017
7:00 P.M., STAFF CONFERENCE ROOM, POLICE HEADQUARTERS**

It was moved by Commissioner Marrone and seconded by Commissioner Jagoe to adjourn the meeting at 7:45 pm.

Motion carried unanimously.

Respectfully Submitted by:

Marcia Krusewski