

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING
HELD MONDAY, NOVEMBER 10, 2014
STAFF CONFERENCE ROOM, POLICE HEADQUARTERS**

Chrmn. Jagoe called the meeting to order at 7:00 P.M.

1. ROLL CALL

COMMISSIONERS PRESENT: Sam Bergami, Carol Faruolo, Alberta Jagoe, Sharon Marrone, David Rubenstein, Richard Smith, Jerold Wanosky

ALSO PRESENT: Police Chief Mello, Deputy Chief Mooney, Ald. Vetro, Mr. Mead (P & Z), Mrs. Carissimi and D. Candido, Secty.

A quorum was present to conduct the business of the meeting.

2. CONSIDERATION OF APPOINTMENTS - none

It was moved by Comm. Rubinstein and seconded by Vice Chair Bergami to amend the agenda to add two items to Executive Session:

12.c Discussion regarding the impact of Deputy Chief Mooney's retirement to the operations of the Department.

12.d. Consideration of the Chief of Police Employment Contract.

Motion carried unanimously.

3. CITIZEN COMMENTS

- B. Carissimi – stated her husband could not be present at this meeting due to a commitment at the Department's Training Center along with Officer Nielson.
- Ald. Vetro took the opportunity to extend birthday wishes to fellow Marines on this Marine Corp Birthday and also extended gratitude and best wishes to all veterans.

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

It was moved by Comm. Marrone and seconded by Comm. Wanosky to approve the minutes of the October 20, 2014 meeting as presented. Motion carried with Vice Chrmn. Bergami abstaining as he was not present at that meeting.

5. READING OF CORRESPONDENCE

Chief Mello shared the following correspondence:

- John & Barbara Carissimi – 64 Kirkside Ave – thanked all of the volunteers of the Citizens Police Academy for their time and effort at the recent annual auction.

Chief Mello thanked the Carissimi's for their help and that of the volunteers for providing resources for so many of the events in our community.

- J. Vanacore – resident – thanked Officer Emily Sopchak for her professional and helpful attitude when responding to a call at his home.

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6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION

a. Consideration of the 2015/2016 Police Department budget request. – Chief Mello reported the 2015 budget was completed and delivered to Mayor Blake last week. He added if any of the commissioners had any specific questions regarding the budget document, he would be happy to go over such matters with them

b. Deputy Chief Tracy Mooney will retire on or about 12/4/14 – Chief Mello stated it was with great sadness and congratulations to our Deputy Chief Tracy Mooney who will be retiring on 12/4/14.

Chair Jagoe spoke on behalf of the commissioners noted she could not say enough about all Deputy Chief Mooney has done for the department and added that she has been an important part of the department and she will be missed.

Deputy Chief Mooney thanked Chair Jagoe adding it has been an honor and a privilege.

c. Sgt. Antonio Vitti will retire effective 12/12/14 – Chief Mello stated Sgt. Antonio Vitti will retire effective 12/11/14 and he wished him well as he assumes the role of the Executive Director of the Milford Rape Crisis.

Chair Jagoe extended sincere best wishes to Sgt. Vitti on behalf of the commissioners and added both individuals will be missed very much.

d. Donation from Milford Womans Club - upon the recommendation of Chief Mello, it was moved by Comm. Wanosky and seconded by Vice Chrmn. Bergami to accept the \$30 donation from Milford Womans Club. Chief Mello explained this donation was made in appreciation of Officer Broderick's visit to the Golden Hill Health Center. Motion carried unanimously.

e. Consideration of suggested Police Commission meeting dates for 2015 – It was moved by Comm. Wanosky and seconded by Comm. Marrone to accept the recommended schedule of Police Commission meeting dates for 2015. Motion carried unanimously.

f. Chief's General comments – Chief Mello explained he added this item to the agenda in order to provide either he or any commissioner the opportunity to speak to matters not on the agenda but worthy of being shared with the members.

- The department has purchased a \$472,000 boat to replace a boat taken out of service. The purchase was made with grant funding and did not use any city funds for this purchase. He stated the boat will be kept at Milford Landing within the next week and he was hopeful this boat would be in operation for 20 plus years. He added he was thankful to the team who wrote the grant and helped design this boat which will be used for safety checks, rescue and enforcing violation on the water.
- Recently the department ran its physical fitness challenge which included approximately 60 competitors. Chief Mello explained it is a great motivating and team building event which individuals spend many months preparing and getting in shape for. He added it is a good way to maintain a healthy environment and good for the entire force.

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7. REPORT ON PLANNING AND ZONING REQUESTS

- a. Office to Residential Conversion – 530-532 Boston Post Rd. – it was moved by Comm. Wanosky and seconded by Vice Chrmn. Bergami to approve Traffic Div. recommendation regarding Office to Residential Conversion – 530-532 Boston Post Rd. Motion carried unanimously.
- b. Hilldale Court – Re-submission – it was moved by Comm. Smith and seconded by Comm. Rubinstein to approve Traffic Div. recommendation regarding Hilldale Court – Re-submission. Motion carried unanimously.

8. ACCEPTANCE OF REPORTS

It was moved by Comm. Rubinstein and seconded by Vice Chrmn. Bergami to approve the following reports:

- a. Special Investigations Unit Report
- b. Detective Bureau Report
- c. Crime Prevention Services Report
- d. Traffic Division & Licensing Unit Report

Motion carried unanimously.

9. UNFINISHED BUSINESS

- a. Installation of stop signs – Orange Avenue at Locust Street (tabled at 10/20/14 meeting)- It was moved by Comm. Wanosky and seconded by Vice Chrmn. Bergami to remove from the table Installation of stop signs – Orange Avenue at Locust Street. Motion carried unanimously.

It was moved by Comm. Rubinstein and seconded by Comm. Wanosky to approve the Installation of stop signs – Orange Avenue at Locust Street. Motion carried unanimously.

10. NEW BUSINESS

- a. One Way street request – Seaside Ave/Trumbull Ave [note street names corrected to Osborne between Bridgeport and Seaside Avenue] – it was moved by Comm. Faruolo and seconded by Comm. Wanosky to approve Traffic Div. recommendation regarding One Way street request - Osborne between Bridgeport and Seaside Avenue.

Comm. Smith questioned why this request was made and Chief Mello stated he did not know the history of this request but he did say that the department is backlogged with the number of traffic study requests. He explained as requests are submitted Traffic Div. does a study but he felt in the future it will be necessary to consider the nature of the requests and address it more specifically prior to moving forward on each request.

- b. Request for No Parking on grass/No Dumping signs – Pelham Street grass island area – it was moved by Comm. Wanosky and seconded by Comm. Rubinstein to approve the request for No Parking on Grass/No Dumping signs – Pelham Street grass island area. Motion carried unanimously.

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11. COMMENDATIONS - none

12. EXECUTIVE SESSION

It was moved by Vice Chrmn. Bergami and seconded by Comm. Rubinstein to adjourn to Executive at 7:23 p.m. for Consideration of Report of Chief of Police on matters concerning the Appointment, Employment, Performance, Evaluation, Health, or Dismissal of Department Employees

- a. Sick leave deficit request for employee
- b. 2nd quarter review for 7 Probationary Officers
- c. Discussion regarding the impact of Deputy Chief Mooney's retirement to the operations of the Department.
- d. Consideration of the Chief of Police Employment Contract.

Motion carried unanimously.

Included in Executive Session were Chief Mello and the commissioners.

It was moved by Comm. Rubinstein and seconded by Comm. Wanosky to reconvene in public session at 8:33 p.m. Motion carried unanimously.

- a. It was moved by Vice Chrmn. Bergami and seconded by Comm. Rubinstein to accept the recommendation of Chief Mello regarding the sick leave deficit request for employee.
Motion carried unanimously.
- b. No action required
- c. No action required
- d. It was moved by Comm. Wanosky and seconded by Vice Chrmn. Bergami to approve the extension of the employment contract with the Chief of Police as stated in the agreement.
Motion carried unanimously.

Being no further business to discuss, it was moved by Comm. Wanosky and seconded by Comm. Faruolo to adjourn at 8:39 p.m. Motion carried unanimously.

Recorded by Diane Candido
Submitted to City Clerk, November 12, 2014