

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING
HELD MONDAY, NOVEMBER 8, 2010
STAFF CONFERENCE ROOM – POLICE HEADQUARTERS**

Chrmn. Giles called the meeting to order at 7:00 P.M.

1. ROLL CALL

COMMISSIONERS PRESENT: Sam Bergami, Melvin Eisenhandler, Carol Faruolo, Carleton Giles, Alberta Jagoe, Sharon Marrone, J. Wanosky

ALSO PRESENT: Police Chief Mello; Deputy Chief Fournier; D. Candido, Secty.

A quorum was present to conduct the business of the meeting.

It was moved by Comm. Wanosky and seconded by Vice Chrmn. Jagoe to add to the agenda item 7. b. P & Z Request regarding Excellio Tool Factory. Motion carried unanimously.

2. CONSIDERATION OF APPOINTMENTS - none

3. CITIZEN COMMENTS - none

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Eisenhandler to approve the minutes of the meeting held on Tuesday, October 12, 2010 as presented. Motion carried with Comm. Wanosky abstaining as he was not present for that meeting.

5. READING OF CORRESPONDENCE

Chief Mello shared the following correspondence:

Email message to Mayor Richetelli from Robert Murray – Mr. Murray referred to previous email sent following the Memorial Day Parade at which time he was disappointed in the fact that not all police officers in the parade rendered honors to the United States flag. He stated he was happy to note that after watching the recent Veterans' Day Parade, the Milford police officers looked outstanding and professional and he added many onlookers mentioned the officers were an inspiration to those at the parade.

Chief Mello interjected that there are officers who are performing traffic duties while the parade is going on and they are not actually facing the flag but the traffic and therefore do not render honors.

Victoria Callas, resident – thanked Officer DelMonte for his cooperation and kindness when responding to a call at her home.

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Chief Mello shared with the Board a Certificate of Appreciation issued to Officer Salati from “The Umbrella Program” for her commitment in assisting victims of domestic violence and going above and beyond in order to create safety for those in need.

Sheila Hall and family – thanked the department for the respect and kindness shown to them during their time of bereavement.

Christian Edmonds, Esq., Branford – commented Officer Kiely for his dedication and service based on the articles he recently read in the New Haven Register. He noted that the articles emphasized the officer’s capabilities and professionalism.

Karen Zaneski-Nettleton, Tanglewood Circle, Milford – referred to a 9/29/10 incident at her home when officers responded to a call for possible intrusion. After a thorough search of her home’s interior and exterior, it was found that a recent electrical storm had caused an offset of the remote for her garage door. She noted that Officer Musante took the time and kindness to perform a thorough search and assured her that her home was safe and there was no intrusion.

Chief Mello informed the Board that the Department received an award for their “Give to the Troops” effort.

Chairman Giles thanked the commissioners for supporting the recent fundraising event for Sgt. Vitti.

Chief Mello also offered his appreciation for the contribution of so many to the event which was well-attended. He explained that almost all of the proceeds will go directly to Sgt. Vitti to offset his medical costs. He stated it was good to see so many people from the community at the fundraiser.

6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION

- a. Auction proceeds from 2010 Police Department Annual Auction – Chief Mello reported the auction brought in a total of \$2,145.50 and from that amount \$50 was spent on a gift certificate for the auctioneer who does not get paid. The final amount for proceeds totaled \$2,095.50 and Chief Mello recommended that amount be deposited to the Police Officers Sick & Relief Fund.

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Marrone to apply the \$2,095.50 from the 2010 Annual Auction to the Officers Sick & Relief Fund as recommended by Chief Mello. Motion carried unanimously.

- b. Suggested meeting dates for 2011 Police Commission meetings – It was moved by Comm. Wanosky and seconded by Comm. Faruolo to table acceptance of the 2011 Police Commission meetings until the December 2010 meeting in order for Chief Mello to get clarification of the August meeting date. Motion carried unanimously.

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- c. Consideration of the 2011-12 Police Department Budget Proposal - Chief Mello stated the budget has not yet been submitted to the Mayor or Finance Director and he expects it will be sent to the Finance Director this week. He added the budget proposal can change by the time it gets to the Mayor. He distributed copies of the budget proposal to the commissioners. Chief Mello highlighted certain areas of the budget that he felt needed to be addressed. He noted the budget included a 2.9% wage increase which had already been approved by the union contract. He explained the overtime account has gone from \$515,000 to \$520,000 for next year and he would be diligent to that in light of the request of the Mayor to keep budgets as lean as possible. Further, Chief Mello stated the Vacation and Relief account had been underfunded for the past two years and that \$50,000 increase over last years request does not include the 2.9% wage increase. One additional crossing guard was included in the budget proposal, contractual issues caused an increase in computer software, a mandate from Homeland Security causes an increase in personal protective equipment and a request for new tactical rifles for the SWAT team was brought about by the age of the rifles currently in use.

Comm. Wanosky asked what the staff count is at this time.

Chief Mello noted the budget request asks for one additional officer. He reminded the commissioners that in 2006 it was agreed that the department would increase by four, adding one officer a year for four years and this is the last year of that proposal.

He further explained his request for a promotion from Sergeant to Lieutenant and he noted this upgrade would not change the actual number of supervisors. He explained currently Capt. Mooney has many areas of responsibility and this proposed reorganization would assign the new person to Capt. Mooney to assist with internal affairs. He felt this would be the most cost effective way and would benefit the department.

Chairman Giles thanked Chief Mello for the advance budget overview.

Chief Mello added another important matter to be considered is in the Capital Outlays, specifically \$35,000 for the UB system (uninterrupted power supply) and for an air conditioning unit.

Comm. Faruolo asked how many patrol cars are being considered and she was told that depends on the change over fee and cost of the vehicle but Chief Mello anticipated there would be 8.

7. REPORT ON PLANNING AND ZONING REQUESTS

- a. 2007 Bridgeport Avenue – Hookah Lounge – It was moved by Vice Chrmn. Jagoe and seconded by Comm. Wanosky to accept Traffic Division recommendation regarding 2007 Bridgeport Avenue – Hookah Lounge.

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Comm. Faruolo noted that this action is only in consideration of Traffic Division recommendation regarding this business and that other city departments will also make their considerations.

Motion carried unanimously.

b. Excello Tool Factory – It was moved by Vice Chrmn. Jagoe and seconded by Comm. Marrone to accept Traffic Division recommendation regarding the Excello Tool Factory project. Motion carried unanimously.

8. ACCEPTANCE OF REPORTS

- a. Uniform Crime Report
- b. Youth Bureau Report
- c. Crime Prevention Services Report
- d. Detective Bureau Cases Report
- e. General Highway Safety Summary

Chrmn. Giles noted these reports were included in the Commissioners packets.

It was moved by Comm. Eisenhandler and seconded by Vice Chrmn. Jagoe to accept reports a – e as presented. Motion carried unanimously.

9. UNFINISHED BUSINESS

- a. Marion Ave./Bridgeport Ave – prohibited parking request – Steven Courtney – It was moved by Vice Chrmn. Jagoe and seconded by Comm. Wanosky to accept Traffic Division recommendation regarding Marion Ave./Bridgeport Ave. Motion carried unanimously.

Comm. Wanosky requested a copy of the recently approved police contract and Chief Mello stated he would provide a copy of the contract for each commissioner in their next month's meeting packet.

10. NEW BUSINESS - none

11. COMMENDATIONS - none

12. CONSIDERATION OF REPORT OF CHIEF OF POLICE ON MATTERS CONCERNING THE APPOINTMENT, EMPLOYMENT, PERFORMANCE, EVALUATION AND HEALTH OR DISMISSAL OF DEPARTMENT EMPLOYEES

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Wanosky to adjourn to Executive session at 7:29 p.m. for the following:

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a. Quarterly probationary review for Officer R. Pisani.

Motion carried unanimously.

Present in executive session were the Commissioners, Chief Mello and Deputy Chief Fournier.

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Wanosky to reconvene in public session at 7:35 p.m. Motion carried unanimously

It was moved by Vice Chrmn. Jagoe and seconded by Comm. Marrone to adjourn at 7:36 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Candido, Secretary