

## **POLICE STATION BUILDING COMMITTEE OCTOBER 4, 2016**

The Police Station Building Committee held a Special Meeting on Tuesday, October 4, 2016 in the Police Commission Conference Room at Milford Police Headquarters. Chairman Smith called the meeting to order at 7:01 p.m.

### Committee Members Present

R. Smith, Chairman  
John Mager  
P. Vetro (BOA)  
A. Giannattasio (BOA)  
J. Carissimi  
T. Holland (via phone)

### Also Present

Chief K. Mello  
Deputy Chief K. Rahn (7:25 p.m.)  
Mr. Humes Humes, AIA

Excused: S. Bergami

### Consideration of minutes of the June 14, 2016 meeting.

Mr. Mager and Ms. Holland made and seconded a motion to table the minutes until the next meeting. Motion carried unanimously.

### Chairman's Report

Chairman Smith spoke of the importance of keeping some momentum going on this project. He noted the Committee has not met since June. He welcomed Mr. Humes and thanked him for being present for the schematic drawings being presented. He also addressed previous discussions regarding location, etc. He stated the information was valuable to the Committee in reviewing the drawings and making good use of the Committee's work. He deferred to Mr. Humes for an overview of the schematic drawings.

### Review of schematics for the new police station at headquarters

Mr. Humes commented on the previous map presented to the Committee and proceeded with an explanation of the schematic drawings being presented tonight.

Chairman Smith pointed out this schematic design could change with a different location.

Mr. Humes agreed, until a site is finalized, each schematic could be different. He stated the schematic design being presented was based on the space needs assessment which was conducted for the Milford Police Department. A brief discussion ensued.

Chief Mello commented regarding the parking, which he stated was necessary. He referred to A-2 of the schematic drawings with questions as to location of the various department functions. Discussion ensued regarding each of the schematic designs presented.

Ms. Holland asked about gaining space by putting some of the mechanicals on the roof.

Mr. Humes spoke about dedicated range space. He also talked about program space.

Ms. Holland asked the gross square footage of the building.

Mr. Humes replied 67,980 square feet.

Ms. Holland asked if it is a true atrium or yet to be determined.

Mr. Humes stated it is to be determined.

Ms. Holland asked about toilet facilities.

Mr. Humes stated the bathrooms were in varying locations not all depicted on the drawings, but within.

Ms. Holland asked about parking and if it was securable. She asked if some of the parking could be shifted to the upper deck if necessary.

Mr. Humes stated they did not take into consideration movement from one deck to another. As to being securable, he stated it is for moving vehicle, but not necessarily for pedestrians.

Ms. Holland asked about drive through sally ports.

Mr. Humes stated the preference is always drive through whenever possible. Discussion ensued.

Chief Mello asked about the public parking area. He stated he did not feel the 27 parking spaces shown would be enough. He spoke of numerous community events that would necessitate additional parking. Chief Mello commented about the lobby area and the importance of accommodating the numerous needs of the department for space. Discussion ensued.

Mr. Humes summarized there is only a certain depth and width on the site in order to accommodate efficiencies. He stated this can change depending on the site. He also pointed by reducing levels you can reduce adjacencies and increase efficiencies. He stated the site is what drives this.

Ms. Holland asked about the budget/costs for this proposal.

Mr. Humes stated he could get various estimates, but at this point he did not have a number. Discussion ensued regarding the overall project, location, etc.

Chairman Smith stated he and the Chief would continue to research sites in exhausting all possibilities in moving forward. He stated the current functionality of the department is not conducive to a good working area, safety and generally inefficient to these times.

Ald. Giannattasio commented he would like to see the Committee revisit additional sites. He stated he was impressed with the schematic presented tonight, however, with the previous site possibly available again, he would like to pursue. Discussion ensued.

Ms. Holland asked about a follow up meeting.

Chairman Smith stated he would like to have more information to bring back to the Committee before scheduling the next meeting date.

Being no further business to discuss, Ald. Vetro and Mr. Mager made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kathleen A. Kennedy  
Recording Secretary