

**MINUTES OF BOARD OF POLICE COMMISSIONERS MEETING
HELD MONDAY, SEPTEMBER 12, 2011
STAFF CONFERENCE ROOM – POLICE HEADQUARTERS**

Chrmn. Jagoe called the meeting to order at 7:00 P.M.

1. ROLL CALL

COMMISSIONERS PRESENT: Anthony Candido, Sam Bergami, Carol Faruolo, Alberta Jagoe, Sharon Marrone

COMMISSIONERS NOT PRESENT: Melvin Eisenhandler, Jerold Wanosky

ALSO PRESENT: Police Chief Mello, Capt. Butler, Officer Aquino (through 7:10 p.m.), Ald. Vetro and D. Candido, Secty.

A quorum was present to conduct the business of the meeting.

On recommendation of Chief Mello, it was moved by Comm. Faruolo and seconded by Comm. Marrone to add to the agenda item 6 c. Donation from Glen Mazio \$50. Motion carried unanimously.

On recommendation of Chief Mello, it was moved by Comm. Faruolo and seconded by Vice Chair Bergami to delete from the agenda item 12 a. Sick Time Extension request for two employees. Motion carried unanimously.

2. CONSIDERATION OF APPOINTMENTS – Chief Mello introduced Officer Aquino who had completed his 12 month employment probation and was presented to be sworn in. Comm. Faruolo administered the oath to Officer Aquino.

3. CITIZEN COMMENTS

- Ald. Vetro noted that as a resident and an alderman, he felt the department should be highly commended with regard to their performance during the recent tropical storm and days to follow when residents were without power and had to be evacuated from their homes.

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

It was moved by Vice Chrmn. Bergami and seconded by Comm. Marrone to approve the minutes of the meeting held on Monday, August 8, 2011 as presented. Motion carried unanimously.

5. READING OF CORRESPONDENCE

Chief Mello shared the following correspondence:

- John Aselton – a letter of thanks and appreciation for Officers Kevin Walsh, Dale Demirjian and William Localzo participation in this year's Officer Brian Aselton Memorial Motorcycle Run. Mr. Aselton noted that this was the 13th annual run and based on its

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success, 19 \$1,000 scholarships were awarded this year and since it's inception in 1999 a total of 210 scholarships totaling \$215,500 had been awarded.

- Karen Pacouwta Bittar – 185 Edgefield Avenue - a letter of appreciation of Officer Alexopoulos professionalism and respect in a recent incident. She stated Officer Alexopoulos not only carefully listened to her, but came forth with a resolution to the problem offering ways to handle the situation in a non-argumentative manner.
- Nea Lisboa – resident – letter of appreciation and gratitude for the assistance of the officers who were diligent and did a wonderful job during a recent situation. She explained officers followed through immediately in trying to locate her daughter who had not returned home after an evening out.

Chief Mello noted those officers were Officer Lennon, Musante, O'Keefe and Sgt. Cable.

- Gary Johnson, CEO Milford United Way and Peter Spalthoff, United Way of Milford Finance Comm. – letter of appreciation for the department's recent presentation on a juvenile diversion program which United Way of Milford has agreed to provide funding for.

Chief Mello also noted that he had received a number of emails, calls and comments from residents expressing their appreciation for the department's presence and assistance during the recent storm and days of no power, in particular in those areas where families had evacuated their homes.

6. CONSIDERATION OF REPORT OF CHIEF ON MATTERS OF ADMINISTRATION

- a. Safe Driving Awards - It was moved by Comm. Faruolo and seconded by Comm. Marrone to award eight hours of comp time for an accumulation of 12,000 safe driving miles with no safety violations to Sgt. Walsh, Officers Macharelli and McDonnell. Motion carried unanimously.
- b. Donation from Stephen James – Chief Mello explained Mr. James made a \$20 donation to the department based on his recent child's car seat installation and the Chief recommended that donation be placed in the DARE donation account.

As recommended by Chief Mello, it was moved by Vice Chrmn. Bergami and seconded by Comm. Marrone to accept Mr. James \$20 donation and place that money in the DARE donation account.

- c. Donation from Mr. Mazio – Chief Mello recommended the \$50 donation from Mr. Mazio be placed in the DARE Program donation account.

As recommended by Chief Mello, it was moved by Comm. Faruolo and seconded by Comm. Marrone to accept Mr. Mazio's \$50 donation and place that money in the DARE Program donation account.

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Chief Mello explained that he recommends these donations be placed in the DARE account in order that the DARE Program can remain funded solely by donations and not the department's budget.

7. REPORT ON PLANNING AND ZONING REQUESTS - none

8. ACCEPTANCE OF REPORTS

- a. Uniform Crime Report
- b. Youth Bureau Report
- c. Crime Prevention Services Report
- d. General Highway Safety Summary

Chrmn. Jagoe noted the reports of items a, b, c and d were included in the Commissioners packets.

It was moved by Vice Chrmn. Bergami and seconded by Comm. Marrone to accept reports a, b, c and d as presented. Motion carried unanimously.

9. UNFINISHED BUSINESS - none

10. NEW BUSINESS

- a. One side of street parking request – Laurel Beach/1st to 8th Avenue - Chief Mello explained this is a request made during the summer holiday period (July 4th) but it is recommended that it be continued as the parking situation is ongoing all year long.

It was moved by Vice Chrmn. Bergami and seconded by Comm. Faruolo to approve the recommendation of the Traffic Division with regard to one side of street parking request – Laurel Beach/1st to 8th Avenue and for it to become permanently posted. Motion carried unanimously.

11. COMMENDATIONS - none

12. Executive Session

**CONSIDERATION OF REPORT OF CHIEF OF POLICE ON MATTERS
CONCERNING THE APPOINTMENT, EMPLOYMENT, PERFORMANCE,
EVALUATION AND HEALTH OR DISMISSAL OF DEPARTMENT EMPLOYEES**

It was moved by Comm. Marrone and seconded by Comm. Faruolo to adjourn to Executive Session at 7:14 p.m. for the following matters:

- a. Sick Time Extension request for two employees – previously removed from the agenda
- b. 1st Quarter Review for Officers L. Holder, E. O'Keefe, J. Sikorsky, M. Frey, T. Wardowski, S. Owens, C. Lacey, A. Mauro and E. Covelli

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c. 4th Quarter review for Officers S. Noss and A. Aquino

Chief Mello and Capt. Butler were invited to remain for Executive Session.

Motion carried unanimously.

It was moved by Vice Chrmn. Faruolo and seconded by Comm. Marrone to reconvene in public session at 7:35 p.m. Motion carried unanimously.

It was moved by Vice Chrmn. Bergami and seconded by Comm. Marrone to accept Chief Mello's recommendation to extend the probation period of Officer Noss for an additional 6 months. Motion carried unanimously.

It was moved by Comm. Faruolo and seconded by Comm. Marrone to adjourn at 7:37 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Candido, Secretary