

**PLANNING & ZONING PLAN OF CONSERVATION AND DEVELOPMENT (POCD) SUBCOMMITTEE MINUTES**  
**18 FEB 2020, 7:20 PM, CITY HALL AUDITORIUM, 110 RIVER STREET**

- A. Call to Order** by Chairman Quish was at 7:20 pm.
- B. Roll Call:** B. Broesder, J. Castignoli, P. Kearney, J. Quish / (STAFF) J. Griffith, D. Sulkis, M. Greene
- C. Minutes** were approved unanimously; no public comments were made.
- D. Preliminary draft schedule of process time line**

Chairman Quish asked Mr. Griffith to describe his vision for the process. Mr. Griffith said he sees the group assessing what was incorporated into the 2022 POCD, and then review and update each section with data collection. He provided a GANT chart to help assess progress on a timeline. He said he wants to have certain subsections allocated to certain meetings.

Chairman Quish and Mr. Griffith discussed delineation of topics to be addressed at each of the next 6 meetings. Chairman Quish said he wanted to start the review process fresh and use the agenda intended for the current meeting at the next meeting. He said he wanted to use the format of the previous POCD subcommittee meetings, but avoid getting into details.

The group started with the topics preceding the Coastal Resources section. Chairman Quish touched on the Introduction and Land Use sections. Mr. Sulkis reviewed the source of the information; noting that tax records are adapted by the City's GIS analyst. Mr. Griffith said he would like to compare the old Action Items Chart with a new one. Chairman Quish said he wants to identify long term trends. Mr. Griffith referred to the example of previously anticipated coastal changes that have materialized in the past 10 years. Mr. Sulkis said identifying stakeholders will come from the data collected about each section; these stakeholders can then be consulted. Mr. Sulkis confirmed that he will provide Dropbox access to all 2032 POCD members. Discussion ensued about the farm and open space credit programs, which must be authorized by the Board of Aldermen but are enabled through state legislation. Mr. Sulkis said a list of those using the PA 490 tax credit could be obtained from the Assessor's Office, but that they are in the middle of an assessment presently but would provide it as soon as they're able. Mr. Castiglione asked if the public golf course is considered Open Space; Mr. Sulkis confirmed that it is. Ms. Kearney asked if Solomon Woods is deeded to the city, and was advised that it is, but details would be needed from Steven Johnson. There was discussion of how more attention could be focused on the POCD via social media. There was also discussion of how statements of use might incorporate language to confirm that submitted plans are consistent with the POCD. Discussion turned to how to update goals that had been achieved since the last POCD such as improvements made to Eisenhower Park. This led to discussion of whether goals that had been met should be checked off the list entirely or expanded. For example, community gardens were implemented, but does the city want more? Use of the POCD for grant-writing was discussed, but the group again noted that the goal was to produce a planning document and leave implementation to other agencies and departments. There was discussion of the action plan items addressed in July 2019, based on the original 2012 plan with additions and modifications. Chairman Quish proposed using terms like "maintain and promote." There was acknowledgement that there will be new items. Mr. Griffith proposed round table discussions scheduled during the business day to collect data for POCD committee to consider. There was discussion of how and when to consider a task complete. As an example of progress made against previous goals, the group was directed toward the Master Plan for Eisenhower Park that is in their shared Dropbox. Chairman Quish recalled public debate on Fowler Field and Wilcox Park and wondered if it was time to reassess those areas. Chairman Quish proposed creating a subsection of best development opportunities and asked subcommittee members to consider items of personal interest for future discussion; community garden space and new bike trail were suggested.

- E. Adjournment** was at 8:30.
- F. Next Meeting** – 17 March 2020, to be resumed with the following incorporated into the next agenda:
  - Review and discussion of the following sections and the related action items:*
  - 1) *Coastal Resources & Long Island Sound (Starting on Page 41)*
  - 2) *Agriculture (Starting on page 53)*
  - 3) *Housing (Starting on page 61)*

Attest: M.E. Greene, Rec. Sec'y