

Unapproved – Subject to Correction

**MINUTES OF
PENSION AND RETIREMENT BOARD
MEETING
HELD
NOVEMBER 15, 2007 - 7:30 P.M.
CONFERENCE ROOM A - PARSONS GOVERNMENT COMPLEX**

MEMBERS PRESENT

J. Sartor
C. Cody
W. Schempp
L. Mahoney
J. Matchett
R. Lynch
J. Whitaker
M. Chaco
R. Elwell
G. Behrle
D. Eisenhandler
M. Hedman
W. Shea

MEMBERS ABSENT

C. Dunn
G. Nosal
T. Lewis
P. Staneski
B. Joy
S. Firmender
G. Baker

ALSO PRESENT

John Beirne, Merrill Lynch
L. Pisacane, Pension Dept.
M. DeTullio, Rec. Secr.

Chairman Sartor called the meeting to order at 7:45 p.m.

Disposition of Minutes:

Mr. Eisenhandler moved to accept the minutes of the October 18, 2007 meeting. The motion was seconded by Mr. Schempp and carried unanimously.

Report of the Chairman:

Mr. Sartor stated that Mike Paolini sent in a follow up letter regarding items in his report. Mr. Shea asked if the statements that are submitted by the managers are audited and Mr. Beirne indicated that they are.

Pension Requests:

(a) James Healey

Code 3 - Fire Department
Regular Retirement - Application

Mr. Eisenhandler moved that the application from James Healey for a regular retirement pension be accepted. The motion was seconded by Mr. Elwell and carried unanimously.

(b) Margaret Charney

Code 8 - BOE Cafeteria
Regular Retirement (Vesting)-
Calculations

Mr. Whitaker moved that Margaret Charney be granted a regular retirement pension in the annual amount of \$4,923.95, monthly payments of \$410.33, retroactive to 09/28/07. The motion was seconded by Mr. Elwell and carried unanimously.

(c) Glen Goll

Code 3 - Fire Department
Service Connected Disability Retirement
Application

Mr. Eisenhandler moved that the application from Glen Goll for service connected disability pension be accepted. The motion was seconded by Mr. Elwell and carried unanimously.

Withdrawals & Refunds

(a) Christopher Kakalow

Code 3 - Police Department
Entered: 11/22/02 Termin: 10/09/07
Principal: \$15,850.73
Interest: 2,128.93
Total: \$17,979.66

Buy Ins - None

Contingent Annuitant Options

(a) Thomas Biros

Code 5 - Assessor's Department
Request for 100% Contingent Annuitant
Option Bene: Mary Jane Biros, Wife

Mr. Eisenhandler moved that the 100% contingent annuitant request from Thomas Biros be approved. The motion was seconded by Mr. Elwell and carried unanimously.

Invoices

(a) Mr. Schempp moved that Bank of America be paid the sum of \$6,714.22. The motion was seconded by Mr. Eisenhandler and carried unanimously.

(b) Mr. Schempp moved that Boyd Watterson be paid the sum of \$37,985.00. The motion was seconded by Mr. Eisenhandler and carried unanimously.

(c) Mr. Schempp moved that Merrill Lynch be paid the sum of \$115,827.85. The motion was seconded by Mr. Elwell and carried unanimously.

(d) Mr. Schempp moved that Lazard Asset Management be paid the sum of \$25,945.39. The motion was seconded by Mr. Elwell and carried unanimously.

(e) Mr. Schempp moved that Zesiger Capital be paid the sum of \$243,128.58. The motion was seconded by Mr. Elwell and carried unanimously.

There was a discussion on the billing procedures for Lazard and Zesiger. The invoices indicated that the bills were for the period ending 12/31/07 and the value of their portfolios were estimated for that time period. Mr. Sartor stated that he will get clarification from them regarding their billing.

Report of the Investment Advisor

Following John Beirne's discussion of market conditions and the current asset allocation of the portfolio, a motion was made by Mr. Cody, seconded by Mr. Matchett to change the alternative investments guideline maximum from 15% to 20%. The motion carried unanimously. A motion was then made by Mr. Cody, seconded by Mr. Whitaker to make a commitment of \$10 million dollars to Fortress Partners Offshore Fund. The motion carried unanimously.

Applications of Entry - None

Committee Reports

(a) Asset Allocation Committee - No Report

(b) Committee for proxy voting - No Report.

(c) Committee regarding audit - No Report

Mr. Whitaker addressed the Board with his concerns that Board of Education employees (who participate in the pension fund) are not receiving periodic statements of their contributions. Although the Board of Education recently purchased a new payroll system it still does not provide employees with a total of their pension contributions on their paystub. Statements were promised in response to Mr. Sartor's letter to Phil Russell dated May 10, 2006, prior to the purchase of the new system. Mr. Whitaker stated that although some employees initially received a statement, none of the cafeteria workers received one. He also stated that cafeteria workers with greater than 15 years of service are not receiving the 1% contributions reduction per the Local 217 pension agreement. He further stated that retired cafeteria worker Mr. Charney, whose calculations appeared on the evening's agenda had over 18 years experience but paid the full 5% contribution. Mr. Sartor agreed to follow up with another letter to Phil Russell.

Upon motion duly made and seconded the meeting was adjourned at 9:28 p.m.

ATTEST:
Maryanne DeTullio