HISTORIC PRESERVATION COMMISSION

REGULAR MEETING

DECEMBER 20, 2021

The Milford Historic Preservation Commission held its Regular Meeting on Monday, December 20, 2021, in Conference Room C of the Parsons Government Complex. Chairman Silver called the meeting to order at 7:06 p.m. and declared a quorum present.

**Committee Members Present Also Present**

B. Silver, Chairman Joseph Satin

M. Kramer Phyllis Satin

J. Kranz Schneur Wilhelm

E. Johnson Chanie Wilhelm

**Excused**: K. Muller, C. Colter

Consideration of the Minutes of October 18, 2021

Commissioners’ Johnson and Kramer made and seconded a motion to approve the minutes of the October 18, 2021, meeting as presented. Motion carried unanimously.

**Receipt/Review of Certificate of Appropriateness Application RE: 15 Edgefield Avenue**

 a. Action on Application – Chairman Silver reminded the Commission members what the charge if this Commission is, per Ordinance. He went on to read the applicable sections of the Ordinance. Chairman Silver stated the Commission shall hold a public hearing in accordance with the rules. He stated Commission members could ask questions germane to the gathering of information for the public hearing, then the Commission would set the hearing date. A brief discussion ensued.

Commissioners’ Johnson and Kranz made and seconded a motion to hold the public hearing concerning the application of 15 Edgefield Avenue on January 24, 2022. Motion carried unanimously.

Chairman Silver recommended the engineer’s report be included with the application for the public hearing. Discussion resumed.

**Continuation of Commission’s outreach efforts and general readiness, as opposed to being merely reactive.**

 a. Review of Early Outreach Budgetary needs and 2022/2023 Aldermanic requests – Commissioner Johnson reported he spoke with a freelance writer who would be the write-ups for each house at an approximate cost of $50 per write-up.

Commissioner Kramer spoke about the shepa plaque. She stated she believed the cost to be around $50.00. A brief discussion ensued.

**Discussion/recommendation of alternate Commission Member**

Chairman Silver stated he is up for renewal of his term. He also commented it was his hope others would be appointed at the January 3, 2022 Board of Aldermen meeting.

**Consideration of Payment Requisitions**

None.

**New Business**

a. Approval of Meeting Dates for 2022 – Chairman Silver distributed the proposed calendar for 2022. He stated the usual meeting date is the 3rd Monday of the month, however, January 17, 2022, and February 21, 2022 are both federal holidays. He suggested moving those two months to the following week; January 24, 2022, and February 28, 2022. A brief discussion ensued.

Commissioners’ Kramer and Kranz made and seconded a motion to accept the 2022 meeting scheduled as discussed with changes to the January and February meeting dates. Motion carried unanimously.

**Adjournment.**

Being no further business to discuss, Commissioners’ Kramer and Johnson made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:26 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy Recording Secretary