

Milford Historic District No. 2 – South of the Green
Minutes of Regular Meeting - Conference Room B, Parsons Government Center (unapproved)
January 14, 2009

Chair Smith called the regular meeting of the Milford Historic District No. 2, South of the Green to order at 7:00 p.m.

Members Present

G. Becker (alternate)
Kevin DeMarco
M. Jones (alternate)
Walter Ortoleva
Arthur Paulson
Arthur Stowe
Carol Molloy Smith

Not Present

Timothy J. Casey

Chair Smith introduced the two new alternate members to the Commission.

Election of Officers for 2009

Mr. Stowe and Mr. DeMarco made and seconded a motion to approve the following as officers of the Milford Historic District No. 2 – South of the Green:

Chair – Carol Molloy Smith
Vice Chair – Kevin DeMarco
Treasurer – Walter Ortoleva
Clerk – Arthur Paulson

Motion carried unanimously.

Approval of Minutes

Mr. Paulson and Mr. Stowe made and seconded a motion to approve the minutes of the December 8, 2008 Meeting as presented.

Chair Smith noted a correction, item 3, 2nd paragraph; last sentence should read *This issue must be enforced by the Building official according to the city ordinance.*

Also, page 3, item A, Update: Rules of Procedure mailing to district members with letter; add the following statement prior to the last sentence: *Later in the discussion it was decided that only the letter be distributed because the rules were already posted on the website.*

Motion carried unanimously to accept the minutes as corrected.

Chair's Report (including correspondence)

Chair Smith informed the members that per the Community Development Office, both the February 2009 and March 2009 regular meeting would be held in Conference Room A, Parsons Complex due to a conflict with Board of Finance deliberations.

In additional correspondence, Chair Smith shared with the members an announcement from Richard Platt regarding three Historic District Workshops sponsored by the CT Trust for Historic Preservation and the CT Commission on Culture and Tourism.

Mr. Ortoleva stated he would be attending the 1/26/09 workshop in Bridgeport.

Clerk/Treasurer's Report

Chair Smith noted the balance to date is \$377.36.

Unfinished Business

A. District Signage Update – Mr. Ortoleva shared with the commission one of the 4 signs that are finished. He explained the metal bracket that fits each sign has a cost of \$52 each and it was decided to put two signs up at this time and hold off on the remaining two signs at this time. He added he spoke with Mr. Marren of the Public Works Department who informed him that sign locations are up to a division of the Police Dept. Mr. Ortoleva stated he would continue to follow up on this matter and keep the members advised.

B. Update on distribution of letter to Historic District residents – Vice Chair DeMarco reported the letter to residents in the District have been printed and made available to those owners in the district who did not reside in the district and following that, the same letter was hand-delivered to almost all of the residents with the exception of Lafayette Street. Mr. Ortoleva stated he had not delivered his packet of letters yet but will do so as soon as possible.

New Business

A. Any additional items or issues - none

There being no further business to discuss, Mr. Ortoleva and Mr. Stowe made and seconded a motion to adjourn at 7:16 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Candido
Recording Secretary