

Milford Historic District No. 2 – South of the Green
Minutes of Regular Meeting - Conference Room B, Parsons Government Center (unapproved)
JANUARY 13, 2010

Chair Smith called the meeting of the Milford Historic District No. 2, South of the Green to order at 6:32 p.m. and noted in the absence of one Commission members, Mrs. Jones would serve as a voting member for this meeting only.

Members Present

Gary Becker
Timothy J. Casey
Marjorie Jones
Walter Ortoleva (7:14 p.m.)
Arthur Paulson
Carol Molloy Smith
Arthur Stowe

Approval of Minutes

Mr. Paulson and Mrs. Jones made and seconded a motion to approve the minutes of the September 9, 2009 meeting as presented. Motion carried unanimously.

Mrs. Jones and Chair Smith made and seconded a motion to approve the minutes of the October 1, 2009 special meeting as presented. Motion carried unanimously.

Chair's Report (including correspondence)

Chair Smith shared the following correspondence with the commission members:

- Regarding the Demolition Notice Issue, Chair Smith received correspondence from Mr. Platt, City Historian, who asked that this group register with the city's Building Dept. in order to receive further pertinent notification. Since that time she had sent such notice to the Building Department and she assured the members that as she receives notices of demolition she will review as to location within the city and notify the members only if it pertains to any areas that would impact Historic District No. 2.

Along that line, Chair Smith explained she sent a letter to Mr. Sulkis (P & Z) asking for notification of any zoning issues or changes and she has had conversation with the para-legal in the City Attorney's office regarding this commission's responsibility in such matters.

Discussion ensued regarding property owners that have opted to be out of the district (i.e. #4, 9 & 13 Lafayette Street). Chair Smith stated this would entail no changes inside the district boundaries.

Mr. Casey expressed his concern regarding what might be planned for those specific locations.

- 12 Union St. – Chair Smith shared with the members that the work being done at that address entailed "like-for-like" window replacement and she had taken the time to verify that was the case.

- Schedule of 2010 Meetings – Chair Smith shared a letter from Mrs. Stock, City Clerk regarding the proposed scheduled of 2010 meeting dates. She also shared informational material regarding FOI regulations.
- 20 Pond Street – Chair Smith referred to the deck project on 20 Pond Street noting that she had spoken to the City Attorney regarding the deck compliance and it was noted that there has been no activity on this project to date.
- Informational – a copy of a letter from Mayor Richetelli thanking Mr. DeMarco for his service on this Commission and a copy of a letter from Mayor Richetelli notifying Mr. Stowe of his recent appointment as an alternate member of this Commission.
- Chair Smith shared a thank you note from the Ferraro's regarding their project.
- Copy of letter sent to Douglas Novak, in the Dept. of Permitting and Land Use regarding notification to be sent to this Commission of permit requests for work to be done within the District.

Clerk/Treasurer's Report

Chair Smith stated there was not a Treasurer's Report available since Mr. Ortoleva was not present. {Note: Mr. Ortoleva arrived later in the meeting} She did note that she had received notification that the Commission received its \$650 allocation for the 2009-2010 year.

New Business

A. Election of Officers for 2010 – Chair Smith explained that Mr. Becker is no longer an alternate but will now be a permanent member and Mrs. Jones and Mr. Stowe will remain as alternates.

Discussion ensued regarding filling the vacant seat brought about by Mr. DeMarco's resignation.

Mrs. Jones and Mr. Casey made and seconded a motion to put forth a slate of officers for the coming year, naming Mrs. Smith as Chair, Mr. Paulson as Vice-Chair, Mr. Becker, Clerk, and Mr. Ortoleva, Treasurer.

Being no further nominations from the floor, Mr. Stowe and Mr. Casey moved to close the nominations. Motion carried unanimously.

Regarding the motion to approve the slate of officers as presented, motion carried unanimously.

B. Any additional items or issues - Mr. Casey raised his concerns regarding the number of trees that have been removed and he questioned if this group should be in touch with the Tree Commission regarding this.

Mrs. Jones stated she will look into this and bring back information from the Tree Commission at the February meeting.

Mr. Ortoleva shared with the commission a copy of the receipt of the check received from the city in the amount of \$650 for this year's appropriation. He stated the year ended with a \$57 balance. Mr. Ortoleva reminded everyone that this funding is grant money not city funds.

Mrs. Jones questioned the rules of procedure and advisory rules regarding a letter of welcome and she questioned if there was such a letter.

Chair Smith stated that would tie into the suggestion of having a welcome letter available for the realtors to give to newcomers in the district.

Mrs. Jones stated she would draft a letter for realtors including informational material regarding the district and this committee's efforts.

Mr. Ortoleva reported on the district signage and noted the last sign was put in during the month of October. All of the members thought the signs looked very good and thanked Mr. Ortoleva.

Mr. Casey directed comments to the possibility of a stop sign at Green & Lafayette and possibly request a traffic study of that area.

Unfinished Business

There being no further business to discuss, Mr. Paulson and Mr. Casey made and seconded a motion to adjourn at 7:28 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Candido
Recording Secretary