

Milford Historic District No. 2, South of the Green
Minutes of Regular Meeting and Public Hearing – Conf. Room C, Parsons Government Center
(unapproved)
January 9, 2013

Vice Chair Paulson called the regular meeting of the Milford Historic District No. 2, South of the Green to order at 6:30 p.m.

Present

Gary Becker
Elizabeth Kennard
Arthur Paulson
Walter Ortoleva
Arthur Stowe

Absent:

Marcia Winter
Excused:
Carol Molloy Smith

Approval of Minutes of August 2012 Meeting

Motion made by Mr. Becker and seconded by Ms. Kennard to approve the minutes of the August 9, 2012 meeting as presented. Motion carried unanimously.

Election of Officers for 2013

Mr. Paulson explained that the incumbent officers have all expressed an interest to remain in the office they have served this past year.

Being no change recommended, Mr. Stowe and Ms. Kennard made and seconded a motion to approve the following slate of officers for 2013:

Chair – Carol Molloy Smith
Vice Chair – Arthur Paulson
Clerk – Gary Becker
Treasurer – Walter Ortoleva

Motion carried unanimously.

President's Report including Correspondence

Mr. Paulson shared with the members a letter of resignation from Milford Historic District No. 2, South of the Green submitted by Mrs. Jones who cites a new job responsibility as the reason for her resignation. Mrs. Jones resignation was accepted with regret.

As well, per a letter from Mayor Blake, Mr. Paulson has been reappointed to another term on Milford Historic District No. 2, South of the Green.

Mr. Paulson reported in late December, Chair Smith communicated with Peter Moen, 59 High Street regarding his plans to install a solar panel on the roof of his barn. She explained that based on the Rules of Procedure and Jurisdiction under which this Commission operates, he will not be required to file an Application for Certificate of Appropriateness.

Clerk/Treasurer's Report – none

Unfinished Business

a. Tree Commission Report – Mr. Paulson reported due to the resignation of Mrs. Jones, Ms. Kennard will assume the responsibility of Liaison to the Tree Commission.

New Business:

a. Meeting dates for 2013 as submitted to the City Clerk:

2nd Wednesday of each month, 6:30 p.m., Board of Education Meeting Room
January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14,
September 11, October 9, November 13, December 11.

b. Communication with neighbors – discussion ensued regarding individuals residing within the district who move forward with projects without proper authority. It was decided to annually communicate with the residents via an informational letter similar to the letter sent last spring.

Mr. Paulson suggested at the next meeting further discussion take place regarding an annual mailing to residents/home owners of the district explaining the responsibility of the owner and the entire process of applying for a COA.

As well, an updated list of property owners within the district will be obtained and hopefully it can be maintained as changes occur.

There being no further business to discuss, Mr. Ortoleva and Mr. Stowe made and seconded a motion to adjourn the meeting at 6:48 p.m. Motion carried unanimously.

Recorded by Diane Candido