

**SOUTH OF THE GREEN HISTORIC DISTRICT
MINUTES OF MEETING HELD WEDNESDAY, JANUARY 9, 2008
CONFERENCE ROOM B, PARSONS COMPLEX**

The Historic District II, a/k/a known as the South of the Green Historic District held their Regular Meeting on Wednesday, January 9, 2008 in Conference Room B of the Parsons Complex. Chairperson C. Smith called the meeting to order at 7:03 p.m. stating there was a quorum present

1. ROLL CALL

Members Present: Carol Molloy Smith, Kevin DeMarco, Timothy Casey, Sr. and Arthur Paulson (7:07 p.m.)

Alternates Present: Arthur Stowe and Walter Ortoleva (8:02 p.m.)

Excused: Robert Tyrrell (Alt.)

2. APPROVAL OF THE MINUTES OF THE NOVEMBER 14, 2007 MEETING

Mr. A. Stowe and Mr. T. Casey made and seconded a motion to approve the minutes of the November 14, 2007.

The following corrections were noted:

Mr. Stowe referred to page 2; item 5-B and noted the word "*district*" should follow historic.

Chairperson Smith also noted the correction in the spelling of her name should read "*Molloy*". She also noted on page 2, paragraph 4 it should read "*she and her husband would like their home to be a part of the district.*"

Page 2, 7th paragraph down the word "prove" should be replaced with "*provide*".

Motion carried unanimously with the corrections noted above.

3. Chairman's Report

Chairperson Smith reported effective January 1, 2008 that Mr. Tyrell had received from this Commission and commented he had been a tremendous asset to this committee and would be missed. Chairperson Smith also reported that Mr. Paulson had been re-appointed to the Commission for a 5-year term. She stated she has not received any word on a replacement for Colleen Noyes. She reported currently there are four members (Smith, Casey, DeMarco and Paulson) and two alternates (Stowe and Ortoleva).

Chairperson Smith apologized to the Commission for not putting on the agenda "Election of Officers" and suggested they take that matter up at the February meeting so that it is properly put on the agenda.

Mr. Stowe and Mr. DeMarco made and seconded a motion to consider "Election of Officers" at the February meeting so that it is properly noticed on the agenda. Motion carried unanimously.

Chairperson Smith reported in addition to the correspondence she received from Mr. Tyrell she received a letter regarding Mr. Paulson's re-appointment and that his term expires January 1, 2013. She stated she also received a letter from Mrs. J. Tsang, Librarian thanking the Commission for their recent donation. She also reported she received a flyer concerning from the Ethics Commission concerning a training session which will be held on Thursday, January 17, 2008 at 6:30 p.m. and encouraged all members to attend.

Chairperson Smith gave the treasurer's report as follows:

Previous Balance	\$1,426.73
Secretarial fees (October & November meetings) -	<u>\$ 100.00</u>
Balance (as of 12/31/07)	<u>\$1,326.73</u>

Mr. Paulson and Mr. Casey made and seconded a motion to accept the Treasurer's Report. Motion carried unanimously.

Chairperson Smith stated she would entertain a motion to re-order the agenda and bring forward New Business followed by Unfinished Business.

Mr. Casey and Mr. Stowe made and seconded a motion to re-order the agenda to bring forward Item 5 – New Business. Motion carried unanimously.

5. New Business

Chairperson Smith welcomed Mr. D'Amato to the meeting.

Mr. Casey noted for the record that Mr. D'Amato is a lifelong friend and that he also knows him through business and through his profession as a lobbyist for the State.

Mr. D'Amato stated he comes before the Commission concerning 20 Center Street. He explained this structure was originally a single family dwelling and was converted to a two-family. He stated he comes before this Commission as he is looking to do a window replacement. He explained the windows would match the remainder of the house. He provided the Commission with photographs of the replacement windows done on other parts of the house. He stated he is using the same manufacturer.

Mr. Casey pointed out the scope of the work is in accordance with the Rules.

Mr. Casey and Mr. Paulson made and seconded a motion for approval for Certification of Appropriateness for replacement windows at 20 Center Street, property owner, Louis D'Amato.

Mr. Stowe asked how many windows would be replaced.

Mr. D'Amato replied 6.

Chairperson Smith stated she would send the proper paperwork to Mr. D'Amato. A brief discussion ensued as to the paperwork.

Mr. Paulson raised a point of Order stating this was a discussion they should have but not in the context of this motion.

Motion carried unanimously.

Chairperson Smith commented she was giving the Commission a heads up that the property at 68 Green Street had been sold. She stated the new owners have contacted her concerning the historic district and that she sent them an application and the memo concerning the process. A brief discussion ensued.

Meeting Dates – January 2008 through December 2008.

Chairperson Smith stated the meeting schedule for January 2008 through December 2008 was submitted to the City Clerk's Office.

4. Unfinished Business

A. Report regarding adding specific homes to the District

Chairperson Smith reported that Mrs. Wadadli (41 Pond Street) remains interested and that she provided her with the application. Chairperson Smith added that Mrs. Wadadli was also interested in having a map. She also reported that Mrs. Wadadli has not yet had a chance to have a historic description of her property done and hopes to have one to this Commission by next month's meeting.

Mr. DeMarco stated he spoke with Mr. Ferrante (82 Pond Street) and that he is not interested in being in the district. A brief discussion ensued regarding historical homes in the area).

Mr. Casey asked if information was available from the past report of the Historic Commission.

Mr. Stowe noted a map was drawn but when they got to the description portion a lot of people opted out.

Chairperson Smith reported she had not heard anything further from the Milford Historical Society. She also spoke as to guidelines for streetscapes.

B. Report on South of the Green Rules of Procedure/drafting progress.

Chairperson Smith deferred to Mr. Casey.

Mr. Casey distributed a hand out for the Commission members to work with and explained in detail the handout with added input from the Commission members.

Mr. Casey and Mr. Stowe made and seconded a motion to adjourn at 8:30 p.m. Motion carried unanimously.

The next meeting will be held on February 13, 2008 in Conference Room B of the Parsons Complex at 7:00 p.m.

Respectfully submitted,

Kathleen K. Huber
Acting for Linda Stock, Secretary